How to Read Audit Results

At the top of every audit will be a header indicating the status of the overall audit. One of the following three messages will be displayed:

- ➤ AT LEAST ONE REQUIREMENT HAS NOT BEEN SATISFIED – This indicates that there is at least one requirement that has NOT been fulfilled.

- ➤ ALL REQUIREMENTS COMPLETED --- IN-PROGRESS COURSES USED – This indicates that the audit is MET using in progress courses and may change if courses are failed or registration changes are made (including drops and withdrawals).

- ➤ ******* ALL REQUIREMENTS IDENTIFIED BELOW HAVE BEEN MET ******* - This indicates that the audit has been completely MET.

Every area is considered a **requirement**; however, there may be several **sub-requirements** within each main requirement. The symbols below will help you determine the status of each of these areas. For example, Knowledge of the Disciplines – Art is one requirement of the General Education program, but students have to choose two separate areas, or sub-requirements, in order for this requirement to be fulfilled. Thus, the status of the Art requirement will be determined by one of the symbols listed under "Requirements" while the status of the individual subject area sub-requirements will be determined by one of the symbols under "Sub-requirements".

Requirements
- ➤ ☒ Not Yet Complete
- ➤ ☑ Currently Satisfied
- ➤ ⊟ Satisfied if In-progress Work is Included

Sub-requirements

For PDF audit sub-requirements run by EMU
- ➤ − Not Yet Complete
- ➤ + Currently Satisfied

For online audit sub-requirements
- ➤ ☒ Not Yet Complete
- ➤ ☑ Currently Satisfied

Course Repeat Codes - Course repeats will be indicated by using the following symbols, the same as found on an EMU transcript.

- ➤ **I -** Repeated Course – Included (this will be included in all university calculations)
- ➤ **E** – Repeated Course – Excluded (this will be excluded from all university calculations *except* attempted hours)
- ➤ **DU** – Repeat Eligible – Indicates either 1) in-progress courses that *will* be a repeat of a previously taken course once completed, *OR*, 2) courses that are allowed to be repeated for additional credit.

Special Codes

- ➤ **RE** - Currently Registered
- ➤ ☐R - Required Group or Course
- ➤ **** - Indicates ANY course number within that subject prefix (i.e. ACC**** indicates ANY Accounting course)

All current or future registration will be included in a processed audit and appear with a grade of "RE" unless dropped or withdrawn within posted deadlines.

Please note that a change in registration, including drops and withdrawals, may change the completion status of an individual requirement, sub-requirement, and/or the overall audit.