

**HEALTH AND SAFETY COMMITTEE  
MINUTES  
April 20, 2007**

**MEMBERS PRESENT:**

Kevin Abbasse – Physical Plant	Nancy Bowman – AFSCME
Susan Campbell – ORD, UAW 1976	Rick Clifford - AFSCME
Erica Healander – Risk Management	Joanne Hansen - Women’s Commission
Raquel Huffman – Health and Safety	Steven Perneky – AAUP
Toni Taylor – UAW 1975	Kathryn Wilhoff – Health and Safety

1. Kathryn Wilhoff distributed the activity summary for March/April. Discussion was held.
2. Rick Clifford reported that the midnight custodians feel uncomfortable entering the door with card access. In following up on this issue the following items were noted:
  - a. The entrance with the card reader was agreed upon by DPS, Physical Plant and the COB Building Administrator because it is handicapped accessible and both the emergency phone and Emergency Assistance Station (EAS) are located either at or in close proximity to this entrance.
  - b. The above is consistent with the University protocol to have one point of access to the buildings.
  - c. DPS and Physical Plant reevaluated the site and reaffirmed that this is the best location for the card reader.
  - d. In addition from the reevaluation, Brian Fitzgerald had the lighting upgraded at the north ramp entrance as well as repair of the existing walkway lights.
3. Joanne Hansen mentioned the drinking fountains in Halle are still not being cleaned on a regular basis. She also mentioned that this issue was brought up in the November Health and Safety committee meeting and was resolved for a time. Brian Fitzgerald was contacted regarding the concern.
4. Erica Healander distributed the 2006 Summary of Work Related Injuries and Illnesses report. These reports were distributed to all departments on campus and should be posted in a conspicuous location until April 30.

**\*\*\*The next meeting is Friday, May 18th at 9 am in room 104 Student Center.\*\*\***