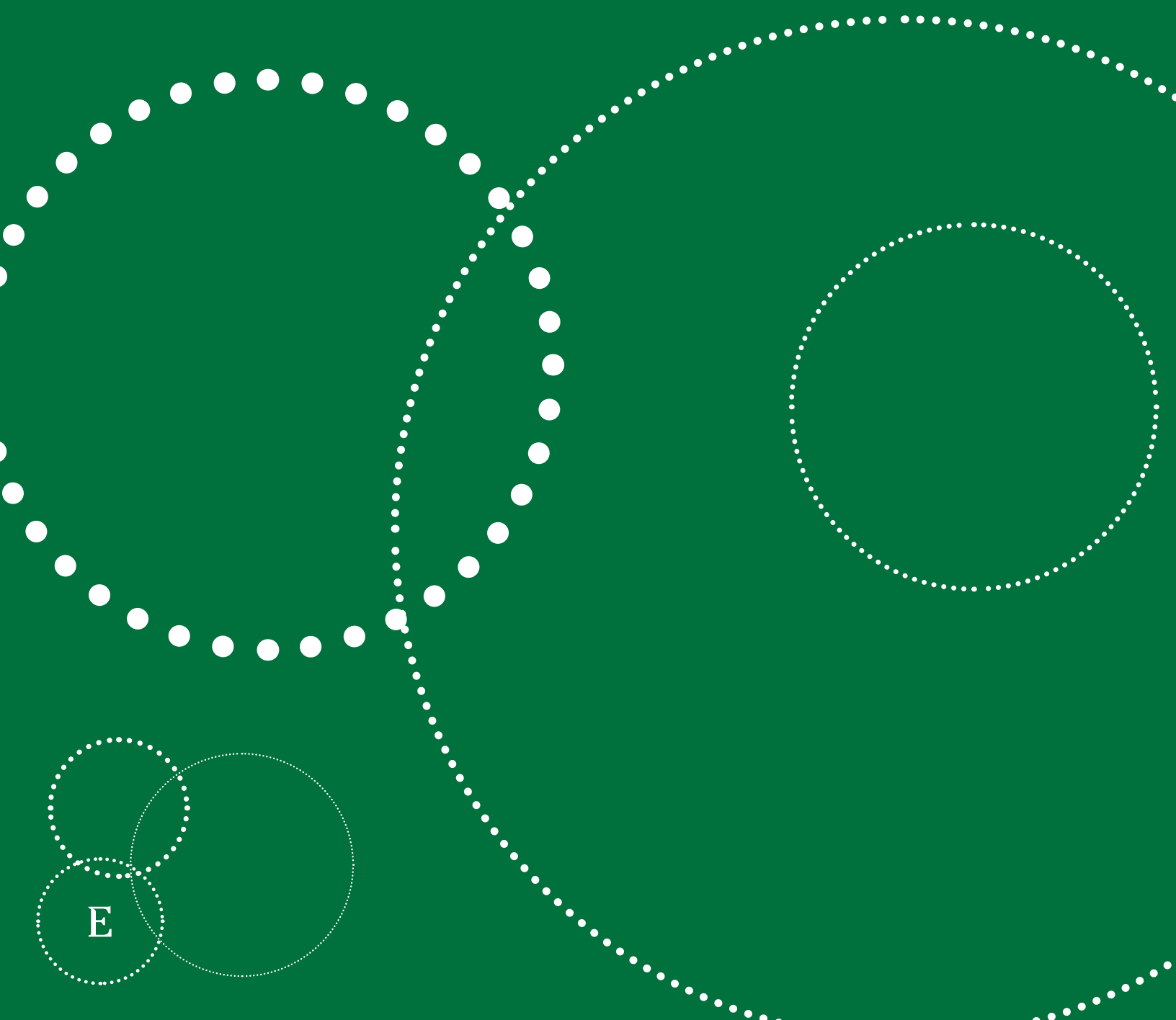


# IT STARTS TODAY

**GRADUATE ADMISSION  
APPLICATION INFORMATION**



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# GRADUATE ADMISSION APPLICATION INFORMATION

## Application priority deadlines:

(Note that some graduate programs have admission deadlines different from University priority dates – see the online Graduate Catalog or department Web site for program-specific admission requirements).

- Fall** May 15 (Feb. 15 for international applicants and any applicants seeking financial assistance)
- Winter** Oct. 15 (Sept. 1 for international students seeking financial assistance; Oct. 1 for international students who are not seeking financial assistance)
- Spring** March 15 (March 1 for international students)
- Summer** April 15 (April 1 for international students)

## Application materials:

(See the online Graduate Catalog or department Web site for program-specific admission requirements).

- All applicants must submit an **EMU Application for Graduate Admission and fee**. \$35 paper, \$25 Web
- Official **transcripts** (in sealed envelope) from **all colleges and universities attended** must be submitted.
- In addition to the Graduate Application, some departments require a **department application form** (e.g. biology, psychology, social work, historic preservation and dietetics). These forms can be found on department Web sites.
- All programs of study require a **personal statement** summarizing your plans for graduate study. Some programs have guidelines for this statement and may have specific questions to which they want you to respond. See department Web sites for more information.
- Some programs require **letters of recommendation** and some may require a specific form. These forms can be found on department Web sites.
- Some programs require **test scores** (e.g. GRE or GMAT).
- **International students** must submit all materials listed on the Admission Checklist for Graduate International Students, including proof of English proficiency. This document is available at: [emich.edu/admissions/main/forms.php](http://emich.edu/admissions/main/forms.php)

## Submit all materials to:

Office of Admissions  
Eastern Michigan University  
401 Pierce Hall  
PO Box 970  
Ypsilanti, MI 48197-7621  
USA

## Changing a program of study or applying to additional programs:

- If you wish to leave one program and be considered for admission to a **different** graduate program, please submit a Graduate Student Enrollment Change Form. This form is available on the Admissions Web site at: [emich.edu/admissions/main/forms.php](http://emich.edu/admissions/main/forms.php)
- If you wish to apply for an **additional** graduate program or certificate program, please submit a separate **Application for Graduate Admission**, including the application, fee, a new personal statement directed toward the new program, and any other program requirements.

## Teacher certification:

- Applicants seeking their **first teaching certificate** (provisional teaching certificate - elementary or secondary) must use the *Application for Undergraduate Admission*, available at: [emich.edu/admissions/main/forms.php](http://emich.edu/admissions/main/forms.php). See the College of Education requirements at: [emich.edu/coe/oas/](http://emich.edu/coe/oas/)
- Applicants seeking the **renewal** of an existing teaching certificate, a **professional teaching certificate** or **another teaching endorsement** should use this *Application for Graduate Admission*. In addition to the application, fee and transcripts, please submit a copy of your teaching certificate.
- Applicants to a graduate program in **special education** must also complete a *Statement of Civil/Criminal Convictions*. This form is available at: [emich.edu/admissions/main/forms.php](http://emich.edu/admissions/main/forms.php)

**To expedite the processing of your application, if you have lived at another address in the last two years please include those addresses with your application.**

**For more information about the admission process, call 800.GO.TO.EMU, or visit: [emich.edu](http://emich.edu)**

**For information about financial aid visit: [emich.edu/finaid](http://emich.edu/finaid)**

**For information about financial assistance through the Graduate School visit: [gradschool.emich.edu/](http://gradschool.emich.edu/)**

# EASTERN MICHIGAN UNIVERSITY

## Application for Graduate Admission

Type or print legibly in ink. Complete both sides.

\*Denotes optional information

□ □ □ - □ □ - □ □ □ □ □

Social Security Number\*

\_\_\_\_\_

Eastern Michigan University student ID number

**\$35 nonrefundable application fee**

Fees are subject to change without notice

**Save \$10 apply online at  
emich.edu/admissions/apply**

**Questions?**

Call 800.GO-TO-EMU or 734.487.3060.

Visit our Web site: emich.edu.

You can complete your application on the Web.

Have you previously enrolled at Eastern Michigan University?  Yes (date: \_\_\_\_\_)  No

Have you previously applied for admission to graduate study?  Yes (date: \_\_\_\_\_)  No

Are you currently enrolled in a graduate program at EMU?  Yes  No

If yes, do you intend to finish the first program?  Yes (date: \_\_\_\_\_)  No

Are you applying for a fully online program?  Yes  No If yes, are you planning to live in the U.S.?  Yes  No

(International students admitted to online programs and not living in the U.S. will not need a visa and are not required to provide financial documents.)

\_\_\_\_\_

1. Name (last or family name / first or given name / middle name)

2. Gender\*  Female  Male

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

3. Other names that may appear on transcripts or documents (include last, first, middle)

4. Date of birth (month/day/year)\*

\_\_\_\_\_ ( ) \_\_\_\_\_

5. Permanent mailing address (number and street)

6. Home telephone

\_\_\_\_\_ ( ) \_\_\_\_\_

City/State/Province/Territory/ZIP/Postal code/Country

7. Cell telephone

\_\_\_\_\_

8. E-mail address (Will be used to correspond regarding application status.)

9 a. \*Are you Hispanic or Latino?

No, not Hispanic or Latino.

Yes, Hispanic or Latino: a person of Cuban, Mexican, Chicano, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

9 b. \*What is your race? You may select one or more races.

**White:** a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

**Black or African American:** a person having origins in any of the black racial groups of Africa.

**American Indian or Alaska Native:** a person having origins in any of the original peoples of North America (including Central America), and who maintains tribal affiliation or community attachment.

**Asian:** a person having origins in any of the original people of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

**Native Hawaiian or Other Pacific Islander:** a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

10 a. Country of citizenship:  U.S.  Other \_\_\_\_\_ Country of Birth \_\_\_\_\_

**Non-U.S. citizens:** If you are in the U.S., please include a photocopy of your Alien Registration Card or I-94 and current visa documents.

I am a permanent resident. Date resident status issued: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Submit copy of Permanent Resident card

I currently have a \_\_\_\_\_ visa.

I will apply for a \_\_\_\_\_ visa.

10 b. State of legal residence:  Michigan  Ohio  Other \_\_\_\_\_ How long have you lived there? \_\_\_\_\_ years \_\_\_\_\_ month

11. Have you served in the U.S. armed forces?  Yes (dates: \_\_\_\_\_)  No

If yes, please provide an official copy in a sealed envelope from the institution of your SMART or AART transcript for evaluation of college credit.

12. Indicate the semester to which you are seeking admission.

Fall (Sept.-Dec.)  Winter (Jan.-Apr.)  Spring (May-June)  Summer (July-Aug.) Year 200\_\_\_\_\_

**12. Indicate program (Program codes are listed on the attached document.)**

- a.  Master's  Specialist's  Doctorate Program code: \_\_\_\_\_ Semester/Year: \_\_\_\_\_
- b.  Graduate certificate  Advanced graduate certificate Program code: \_\_\_\_\_ Semester/Year: \_\_\_\_\_
- c.  Teacher certification Semester/Year: \_\_\_\_\_  
 Choose one:  Elementary professional  Secondary Professional  Elementary Provisional Renewal  Secondary Provisional Renewal  
 Specify major: \_\_\_\_\_ minor(s): \_\_\_\_\_
- d.  Teacher endorsement Semester/Year: \_\_\_\_\_ Area: \_\_\_\_\_ Concentration: \_\_\_\_\_
- e.  Non-Degree admission\*\* Semester/Year: \_\_\_\_\_  
 (Non-degree status requires a bachelor's degree with a minimum GPA of 2.5 from an accredited institution.)
- f.  Guest (one semester)\*\* Semester/Year: \_\_\_\_\_ List your home institution: \_\_\_\_\_  
 (Please submit an official letter, in a sealed envelope, from the registrar at your home institution stating your current academic status.)  
 \*\*students admitted to this program are not eligible for financial aid

**13. Educational Background** — List all colleges/universities you have previously attended or attempted credit (list the most recent first). We will request EMU transcripts for current and former EMU students. **You must request official transcripts in a sealed envelope from all other colleges/universities previously attended.** International transcripts must be official or a true attested copy sent directly from the issuing institution in a sealed envelope. Use additional pages if necessary. Failure to report all institutions attended will invalidate your application and may result in dismissal, if you have been admitted.

Name	City/State/Country	Dates attended mm/yy to mm/yy	Degree completed/expected

**14. Statement of Civil/Criminal Convictions** must be completed by applicants to a graduate program in **special education**. This form is available on the Web at: [emich.edu/admissions/main/forms.php](http://emich.edu/admissions/main/forms.php)

**15. Eastern Michigan University's** application includes the following questions regarding prior criminal convictions and/or disciplinary history, and the information provided by the student may be considered when making the decision as to whether to admit the student to the University.  
**Question:** Have you ever been convicted of a criminal offense other than a minor traffic violation, or found to be delinquent by a juvenile court, or are there any such charges currently pending against you at this time?  Yes  No  
**Question:** Have you ever been expelled, suspended, placed on probation, or been subject to any other disciplinary action at any secondary school or college you have attended?  Yes  No  
 If you answer yes to either of these questions, you must submit a full statement of explanation on a separate sheet of paper.

**16. Personal Statement of Accomplishments and Academic Goals** — Submit a statement summarizing your plans for graduate study. Your statement should be a concise, well-written essay about your background, academic and career goals, and how Eastern Michigan's graduate program will help you attain your goals. If the program to which you are applying has specific requirements for the personal statement, please follow those instructions. If you are applying for non-degree or guest status, list the course(s) you wish to take and state whether you plan to seek a degree or certificate and the semester you wish to begin that program. Include your name and Social Security number as it appears on this application.

**17.** Are you seeking a graduate assistantship (daytime campus employment for up to 20 hours/week)?  Yes  No  
 If yes, please submit a Financial Assistance form to the Graduate School. The form is available at: [gradschool.emich.edu](http://gradschool.emich.edu).

**18.** I certify that all information in this form is complete and accurate to the best of my knowledge, and that I have listed ALL institutions previously attended. I understand that misrepresentation or omission of any information may be cause for denial of or cancellation of my admission OR may result in my being suspended or dismissed from Eastern Michigan University, if discovered subsequent. I understand that all pertinent rules and policies of Eastern Michigan University apply to me immediately upon admission and that it is my responsibility to become knowledgeable about them. I understand that all credentials submitted in support of this application become the property of the University and are not returnable.

\_\_\_\_\_  
 Signature of applicant Date  
 (All international applicants must meet all requirements listed on the Admission Checklist for Graduate International Students.)

**Eastern Michigan University** adheres to the principle of equal education and employment opportunity, and programs and activities of the University are open to all qualified persons without regard to race, gender, sexual orientation, color, creed, national origin or disabling condition. This policy extends to all programs and activities supported by the University.

**All materials must be sent to:** Eastern Michigan University, Office of Admissions, 401 Pierce Hall, PO Box 970, Ypsilanti, MI 48197-7621