

# EASTERN MICHIGAN UNIVERSITY

OFFICE of RECORDS AND REGISTRATION

## UNDERGRADUATE RE-ENROLLMENT APPLICATION

### DO NOT COMPLETE THIS FORM IF:

- You were accepted for undergraduate admission to EMU, but have not yet earned any credit at EMU. Contact the Admissions Office, 401 Pierce Hall (734-487-3060), to apply for admission.
- You attended EMU as a continuing education, dual enrolled, guest or non-matriculated student. Contact the Admissions Office, 401 Pierce Hall (734-487-3060), to apply for admission.
- You earned a bachelor's degree from EMU or another institution and wish to pursue a different bachelor's degree. Contact the Admissions Office, 401 Pierce Hall (734-487-3060), for a second bachelor's degree application.
- You have earned a bachelor's degree and wish to seek teacher certification only. Contact the Admissions Office, 401 Pierce Hall (734-487-3060), to apply for admission.
- You were academically dismissed from EMU the last time you attended. Take this form to the Academic Advising Office, 301 Pierce Hall (734-487-2170), for information about how to obtain clearance to re-enroll.

### COMPLETE THIS FORM TO RE-ENROLL IF:

- You are a regularly admitted undergraduate student (excludes continuing education, dual enrolled, guest or non-matriculated admission, see above) and have not earned EMU credit during the last two years (eight semesters).
- You are working on an approved second bachelor's program or post degree certification at EMU and have not earned EMU credit during the last two years (eight semesters).

### PLEASE COMPLETE THE FOLLOWING:

According to the instructions, I am eligible to complete this form but I have attended another college or university since attending Eastern.  
\_\_\_ NO \_\_\_ YES (**You must have an official transcript sent to the address above by the end of your first semester of re-enrollment**).

According to the instructions, I am eligible to complete this form but I have past due obligations with the University.  
\_\_\_ NO \_\_\_ YES

***Registration will be delayed until all past due accounts to the university are paid in full or until you obtain a release form at the Student Accounting Office, 203 Pierce Hall (734-487-3335).***

Check deadlines for submitting this re-enrollment form in the current class schedule book. Processing takes approximately one week. Students will be notified by mail about when and how to register after their re-enrollment has been processed, or they will receive alternative correspondence explaining steps to take for re-enrollment.

I certify that all information in this form is complete and accurate to the best of my knowledge. I understand that misrepresentation or omission of any information may be cause for denial of or cancellation of re-enrollment OR may result in being suspended or dismissed from Eastern Michigan University, if discovered subsequent. I understand that all pertinent rules and policies of Eastern Michigan University that applied to me upon admission are still applicable, and that it is my responsibility to become knowledgeable about them. **I understand that all credentials submitted in support of my re-enrollment become property of the University and are not returnable.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**Complete both sides of this form and mail or fax to:  
Office of Records and Registration, 303 Pierce Hall  
Ypsilanti, Michigan 48197  
Fax: 734.487.6808**

## UNDERGRADUATE RE-ENROLLMENT APPLICATION

**Semester/Year of Last Enrollment at EMU:** \_\_\_\_\_ **Semester/Year to Re-Enroll:** \_\_\_\_\_

\* Denotes optional items that are not used in any admissions process. Helps EMU to better identify and serve students.

**Student Number: E** \_\_\_\_\_ **Social Security Number\*:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ **Birth Date \*:** \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_  
**Name** (Last or family name / first or given name / middle name (Maiden name) **Gender \*:** \_\_\_Female \_\_\_Male

**Address:** \_\_\_\_\_  
Number/Street

\_\_\_\_\_  
City State/Province Zip/Postal Code

\_\_\_\_\_  
County Area Code/Telephone Number

**\*Are you Hispanic or Latino?** \_\_\_ No, not Hispanic or Latino \_\_\_ Yes, Hispanic or Latino: a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

**\*What is your race? You may select one or more races.**

\_\_\_ **White:** a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

\_\_\_ **Black or African American:** a person having origins in any of the black racial groups of Africa.

\_\_\_ **American Indian or Alaska Native:** a person having origins in any of the original peoples of North America (including Central America), and who maintains tribal affiliation or community attachment.

\_\_\_ **Asian:** a person having origins in any of the original people of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

\_\_\_ **Native Hawaiian or Other Pacific Islander:** a person having origins in any of the original peoples of Hawaii, Guam, Samoa, Or other Pacific Islands

**International Students Only:**

Country of Citizenship \_\_\_\_\_ Visa Type \_\_\_\_\_

*If you are interested in maintaining your F1 and/or J1 non-immigrant status, you must go to the Office of International Students for approval prior to submitting your re-enrollment application.*

**Residency** for tuition purposes is based on your last residency status. If you believe your residency has changed since you last attended classes at EMU, you may submit a residency appeal form to Student Business Services, 203 Pierce Hall.

**Have you served in the Armed Forces?** Y/N \_\_\_ If yes, and you have been discharged from active duty, please send a copy of your separation record to EMU, Admissions Office, 401 Pierce Hall, Ypsilanti, MI 48197 for evaluation of credit.

**Eastern Michigan University's re-enrollment application includes** the following questions regarding prior criminal convictions and/or disciplinary history, and the information provided may be considered when making the decision as to whether to re-enroll the student to the University.

**Question:** Have you ever been convicted of a criminal offense other than a minor traffic violation, or found to be delinquent by a juvenile court, or are there any such charges currently pending against you at this time? \_\_\_ Yes \_\_\_ No

**Question:** Have you ever been expelled, suspended, placed on probation, or been subject to any other disciplinary action at any secondary school or college you have attended? (Academic dismissal/probation should not be reported.) \_\_\_ Yes \_\_\_ No

***IF YOU ANSWER "YES" TO EITHER OF THESE QUESTIONS, PLEASE SUBMIT A STATEMENT OF EXPLANATION.***

**List names of all colleges or universities attended SINCE LEAVING EMU:**

\_\_\_\_\_

Attended: From: \_\_\_\_/\_\_\_\_ TO: \_\_\_\_/\_\_\_\_ Attended: From: \_\_\_\_/\_\_\_\_ TO: \_\_\_\_/\_\_\_\_

**You must have an official transcript sent to the Office of Records and Registration by the end of your first semester of re-enrollment**

**Degree sought:** \_\_\_\_\_ **Major:** \_\_\_\_\_ **Have you earned graduate credit at EMU. Y/N** \_\_\_

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