

MICHIGAN INTERCOLLEGIATE GRADUATE STUDIES (MIGS) PROGRAM

Graduate students who are in good standing in a degree program are eligible to take graduate courses at several graduate schools in Michigan with prior approval of their **Home** and potential **Host Institutions**¹. This program enables graduate students to take advantage of unique educational opportunities throughout the state. See the next page of this document for a list of participating institutions and MIGS liaison officers.

PROCEDURE

First, the student and her/his academic advisor identify course(s) at a participating university that are needed for the student's program of study and are unavailable at her/his Home Institution. Next the student obtains a MIGS application from the MIGS liaison officer at the Home Institution. When signatures of the student's academic advisor and MIGS liaison officer have been obtained, signifying that the student is qualified and eligible to take course(s) for transfer back to the program of study, the Home Institution MIGS liaison forwards the application to the Host Institution MIGS liaison for review and approval. The Host Institution MIGS liaison will ensure that the course(s) will be offered in the anticipated semester or term and that there is sufficient space available to allow for enrollment by a guest student. Once admission has been approved by the Host Institution, the MIGS liaison or Admission's Office at the Host Institution issues admissions documents and provides registration instructions to the student.

After completing the course(s), the student is responsible for arranging to have an official transcript sent from the Host Institution to the Home Institution. The student should also contact the MIGS liaison at the Home Institution to indicate that a transcript is being sent for posting on the academic record per guidelines of the Home Institution.

ADDITIONAL INFORMATION

FEES AND FINANCIAL AID: Students on MIGS enrollment pay tuition and other fees normally charged by the Host Institution for the services rendered. Students on MIGS enrollment are not eligible for financial aid from the Host Institution.

RESIDENCY STATUS is the same as at the Home Institution.

CREDIT: All credit earned under a MIGS enrollment will be accepted by a student's Home Institution as agreed and posted according to the transcripting practices of the Home Institution.

GRADES earned in MIGS courses may be applied toward the Home Institution grade point average or used for credit toward a graduate degree as allowed by the Home Institution's policy.

PART-TIME: A student may combine a part-time enrollment at the Home Institution with a part-time enrollment at the Host Institution with prior approval of the student's academic advisor (and SEVIS officer for international F-1 students). The Home Institution agrees to obtain the documentation necessary to combine the enrollments into a single enrollment status and to update the student's enrollment time status with the National Student Loan Clearinghouse or other time status reporting agency as appropriate.

FELLOWSHIPS: MIGS participation does not necessarily impact fellowship commitments made by the Home Institution for a given period. Financial aid issues should be negotiated by the student and appropriate officials prior to participating in MIGS.

ENROLLMENTS are limited to the minimum number of credits required for full-time graduate status at the Home Institution.

TRANSCRIPTS: The student is responsible for arranging to have one transcript certifying completion of course work sent from the Host Institution to the Home Institution.

¹ (The **Home Institution** is where the student is currently enrolled in a graduate degree program; the **Host Institution** is where the student wishes to be a guest.)

ANDREWS UNIVERSITY

Christon Arthur - Dean of Graduate Studies & Research
4150 Administration Drive
Berrien Springs, MI 49104
(269) 471-3405 / (269) 471-6246 (Fax)
christon@andrews.edu

AQUINAS COLLEGE

Chad Gunnoe - Provost & Dean of Faculty
1607 Robinson Road SE
Grand Rapids, MI 49506
(616) 632-2151 / (616) 732-4432 (Fax)
gunnocha@aquinas.edu

CALVIN COLLEGE

Cindi Hoekstra - Graduate Program Coordinator
3201 Burton Street SE
Grand Rapids, MI 49546
(616) 526-6158 / (616) 526-6505 (Fax)
choekstr@calvin.edu

CENTRAL MICHIGAN UNIVERSITY

Roger Coles – Interim Dean of Graduate Studies
100 Foust Hall
Mt. Pleasant, MI 48859
(989) 774-4890 / (989) 774-3439 (Fax)
coles1rl@cmich.edu

EASTERN MICHIGAN UNIVERSITY

Deb de Laski-Smith – Interim Dean of the Graduate School
200 Boone Hall
Ypsilanti, MI 48197
(734) 487-0048 / (734) 487-0050 (Fax)
ddelaski@emich.edu

GRAND VALLEY STATE UNIVERSITY

Jeffrey Potteiger - Dean of Graduate Studies
401 W. Fulton Street - 318C DeVos Center
Grand Rapids, MI 49504
(616) 331-7105 / (616) 331-7317 (Fax)
gradstudies@gvsu.edu

MADONNA UNIVERSITY

Edith Raleigh – Dean of the Graduate School
36600 Schoolcraft Road
Livonia, MI 48150
(734) 432-5457 / (734) 432-5862 (Fax)
eraleigh@madonna.edu

MARYGROVE UNIVERSITY

Kurt Smith - Dean of Professional Studies
8425 West McNichols Road
Detroit, MI 48221-2599
(313) 927-1466 / (313) 927-1523 (Fax)
ksmith@marygrove.edu

MICHIGAN STATE UNIVERSITY

Karen Klomparens - Graduate Dean and Associate Provost
110 Linton Hall
East Lansing, MI 48824
(517) 353-3220 / (517) 353-3355 (Fax)
kklompar@msu.edu

MICHIGAN TECHNOLOGICAL UNIVERSITY

Nancy Byers-Sprague - Assistant to the Dean of the Graduate School
1400 Townsend Drive
Houghton, MI 49931
(906) 487-2755 / (906) 487-2284 (Fax)
nspr@mtu.edu

NORTHERN MICHIGAN UNIVERSITY

Terry Seethoff – Dean of Graduate Studies
Room 610 Cohodas Admin Bldg
Marquette, MI 49855
(906) 227-2300 / (906) 227-2315 (Fax)
gdcoll@nmu.edu

OAKLAND UNIVERSITY

Claire Rammel - Executive Director of Graduate Studies
520 O'Dowd Hall
Rochester, MI 48309
(248) 370-4156 / (248) 370-2566 (Fax)
rammel@oakland.edu

SACRED HEART UNIVERSITY

John Meldrum, Registrar
2701 Chicago Blvd.
Detroit, MI 48206
(313) 883-8512 / (313) 883-8682 (fax)
meldrum.john@shms.edu

SAGINAW VALLEY STATE UNIVERSITY

Donald J. Bachand – Vice President for
Academic Affairs
7400 Bay Road
University Center, MI 48170
(989) 964-4296 / (989) 964-7030 (Fax)
dbachand@svsu.edu

SIENA HEIGHTS UNIVERSITY

Anne Hooghart – Dean of the Graduate College
1247 East Siena Heights Drive
Adrian, MI 49221
(517) 264-7665 / (517) 264-7714 (Fax)
ahooghar@sienaheights.edu

UNIVERSITY OF DETROIT MERCY

John Thomson – Executive Assistant to the Vice
President of Academic Affairs
4001 W. McNichols Road
Detroit, MI 48221-3038
(313) 993-1586 / (313) 993-1534 (Fax)
john.thomson@udmercy.edu

**UNIVERSITY OF MICHIGAN - ANN
ARBOR**

Antoinette Hopper – Senior Student Services
Assistant
Suite 0120, 915 E. Washington Street
Ann Arbor, MI 48109-1070
(734) 647-5349 / (734) 647-7740 (Fax)
acast@umich.edu

**UNIVERSITY OF MICHIGAN –
DEARBORN**

Malayappan Shridhar – Associate Provost
4901 Evergreen Road, Room 215 ELB
Dearborn, MI 48128
(313) 593-3595 / (313) 593-9967 (Fax)
mals@umich.edu

UNIVERSITY OF MICHIGAN – FLINT

Brad Maki – Director of Graduate Admissions
303 E. Kearsley Street
Flint, MI 48502
(810)762-3171 / (810) 766-6789 (Fax)
bmaki@umich.edu

WAYNE STATE UNIVERSITY

Kathy Lueckeman- Graduate Admissions
Director
656 West Kirby
Detroit, MI 48202
(313) 577-8098 / (313) 577-4459 (Fax)
klueckeman@wayne.edu

WESTERN MICHIGAN UNIVERSITY

Jennifer Holm – Coordinator, Thesis and
Dissertation
Kalamazoo, MI 49008
(269) 387-8271 / (269) 387-8232 (Fax)
jennifer.holm@wmich.edu

**Michigan Intercollegiate Graduate Studies (MIGS) Program
EMU Disciplinary Form**

This form is required for all students seeking admission to Eastern Michigan University for one or more semesters. Please submit the completed form with your MIGS application form or return form separately to the:

Office of Admissions
P.O. Box 921
Ypsilanti, MI 48197
Or FAX to 734.487.6559
Or email to: graduate.admissions@emich.edu

Student's Name: _____
EMU ID Number or Social Security Number: _____

Eastern Michigan University's admission application form includes the following questions regarding prior criminal convictions and /or disciplinary history, and the information provided by the student may be considered when making the decision as to whether to admit the student to the University.

Question: Have you ever been convicted of a criminal offense other than a minor traffic violation, or found to be delinquent by a juvenile court, or are there any such charges pending against you at this time?
___ Yes ___ No

Question: Have you ever been expelled, suspended, placed on probation, or been subject to any other disciplinary action at a secondary school or college you have attended?
___ Yes ___ No

If you answer **Yes** to either of these questions, please submit a statement of explanation on a separate sheet of paper.

I certify that all answers in this application are complete and accurate to the best of my knowledge. I understand that misrepresentation of facts may be cause for refusal of admission, cancellation of admission, or suspension or dismissal from the University if discovered subsequently. I understand that all credentials submitted in support of this application become the property of the University and are not returnable. If admitted, I agree to become knowledgeable about the rules and regulations of Eastern Michigan University and abide by them.

Signature of applicant: _____

Date: _____