## Alumni Group Requirements

### 2015-2016

*These requirements are for each fiscal year (July 1 - June 30).*

<table>
<thead>
<tr>
<th>Description</th>
<th>Chapter</th>
<th>Network</th>
<th>Contact</th>
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</thead>
<tbody>
<tr>
<td>A group of alumni that are interested in a formal, structured, multi-event, membership and dues driven group structure.</td>
<td>A group of alumni that are interested in an informal, social or networking driven group structure.</td>
<td>Alum that is interested in being a contact to the EMUAA or AR but does not have a significant number of people interested in a chapter or network. Will work to promote events that are hosted by EMUAA/AR and share information with alumni provided by EMUAA/AR.</td>
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| Alumni Base | Must have 500+ alumni from a specific geographic area, program or affinity base to pull from to create a chapter. | Must have 500+ alumni from a specific geographic area, program or affinity base to pull from to create a network. |

| Officers / Board | Minimum of four officers (officer titles are up to chapter - i.e. President, VP, Treasurer, Communications, Events, etc). | 1-3 Leaders/Co-Leaders |

| Bylaws | Bylaws required. Annual review of bylaws is required to implement changes. | Annual statement of purpose when starting. Annual review of statement required to implement changes. |

| Finances | Must have an account hosted by EMU. | Not required - account is available if desired. |

| Membership & Dues | Membership is defined by dues paying members. Dues levels can vary in length (i.e. annual, lifetime) and amount. | Dues are not required - participants may pay to attend events. |

| Events / Activities | Host a minimum of three (3) events per year (i.e. conference, annual event, social, participate in tailgate, etc.). | Host a minimum of one event per year. |

| Community / Philanthropy | One event per year must be a fundraiser or community service project. | Not required - but encouraged. |

| Communication | Minimum quarterly communications (email, newsletter, event communication) required. | Communication for event(s) required. |

| Annual Report | Annual report must be completed each fiscal year. Including bylaw updates, timeline for next fiscal year. | Annual report must be completed each fiscal year. Including timeline for next fiscal year. |