

Scheduling Web-Based Instruction - Quick Reference Guide

EMU Web-based Instruction Classifications

*Fully-Online Courses (Scheduled by CE Only) **

Fully-Online courses are delivered 100% through the Internet. All instruction and interactions occur online within a course management system (e.g. eCollege). Since students need to be aware of Internet requirements **and additional program fees** prior to registration, Fully-Online courses must be scheduled through Continuing Education (CE) using one of the following schedule types:

- DEO – Distance Education Fully-Online Lecture
- DLB – Distance Education Fully-Online Lab
- DLL – Distance Education Fully-Online Lecture/Lab

*Hybrid Courses **

Hybrid courses are a combination of face-to-face and online instruction. A portion of the face-to-face instruction time is replaced with online instruction through a course management system (e.g. eCompanion and WebCT). Since students need to be aware of Internet requirements **and any additional program fees** prior to registration, Hybrid courses should be scheduled in Banner, by your department, prior to student enrollment using one of the following schedule types:

- HLE – Hybrid Lecture
- HLB – Hybrid Lab
- HLL - Hybrid Lecture/Lab

*Web-Enhanced Courses **

Web-Enhanced courses meet 100% as a face-to-face course and use Internet (Web-based) tools (e.g. eCompanion, eReserves, My Courses, WebCaucus and/or WebCT) to supplement the course. Faculty/Instructors may use online tools to communicate, complete assignments, view grades, and a variety of other functions that aid the teaching and learning process. Since students need to be aware of Internet requirements, Web-Enhanced courses should be scheduled in Banner, by your department, prior to student enrollment using one of the following schedule types:

- ELE – Web-Enhanced Lecture
- ELB – Web-Enhanced Lab
- ELL – Web-Enhanced Lecture/Lab
- ELR – Web-Enhanced Lecture/Recitation
- EBR – Web-Enhanced Lab/Recitation

* Definitions based on the Eastern Michigan University eLearning Standards - <http://www.emich.edu/cfid/PDFs/eLearningStandards2005.pdf>

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EMU eLearning Tools

EMU Online Course Management System

EMU Online offers eCollege/eCompanion as its Web-based course management system and is sponsored by Continuing Education (CE). EMU faculty/instructors can utilize EMU Online for Fully-Online, Hybrid and Web-Enhanced courses. Visit the EMU Online website <http://www.emuonline.edu> for more information.

Electronic Reserves (eReserves)

eReserves is a Web-based course tool that is sponsored by the University Library. EMU faculty/instructors can utilize eReserve for Web-Enhanced courses and as a compliment to Hybrid and Fully-Online courses. Visit the EMU Electronic Reserves website http://www.emich.edu/halle/liaison_ereserves.pdf for more information.

my.emich My Courses Channel

The my.emich My Courses channel is a Web-based course tool that is sponsored by ICT and is available from the Faculty and Student tabs within my.emich. EMU faculty/instructors can utilize the My Courses channel for Web-Enhanced courses only. Contact Kathy Robertson (x7.2666 or krobertso1@emich.edu) or Drew Daniels (x7.4317 or adaniels@emich.edu) for more information.

WebCaucus

WebCaucus is a Web-based course tool that EMU faculty/instructors can utilize for Web-Enhanced courses and as a compliment to Hybrid and Fully-Online courses. Visit the EMU WebCaucus website <http://webcaucus.emich.edu> for more information.

WebCT @ EMU Course Management System

WebCT is a Web-based course management system that is sponsored by ICT. EMU faculty/instructors can utilize WebCT for Hybrid and Web-Enhanced courses. Visit the WebCT @ EMU website <http://www.emich.edu/public/itech/training/webct.htm> for more information.

Web-based Instruction Classifications	Banner Schedule Types	EMU Online		eReserves	my.emich My Courses	Web Caucus	WebCT
		eCollege	eCompanion				
Fully-Online (CE Only) 100% Online	<ul style="list-style-type: none"> • DEO • DLB • DLL 	X		*		*	
Hybrid Face-to-Face & Online	<ul style="list-style-type: none"> • HLE • HLB • HLL 		X	*		*	X
Web-Enhanced 100% Face-to-Face w/Web-Based Tool(s)	<ul style="list-style-type: none"> • ELE • ELB • ELL • ELR • EBR 		X	X	X	X	X

* Used as a compliment to Hybrid and Fully-Online courses.