

University Budget Council - UBC Meeting Minutes – September 29, 2009

Members Present: Colin Blakely (Art/AA), Jason Broge (B/F), Michael Bretting (COE), David Clifford (Faculty Council), John Donegan (Physical Plant), Raouf Hanna (ISPC/Econ), Mark Higbee (Faculty Council), LaVerne Higgins (COB), Veda Jenkins (B&F), Brian Kulpa (SA), Sheilah Larnhart (Advancement), John Lumm (B/F), Michael Malach (Athletics), Bob Neely (AA), Todd Ohmer (B/F), Bill Price (Faculty Council/Education Leadership), Mahmud Rahman (Faculty Council/Business), Gaie Rubinfeld (Nursing), Chris Shell (Records/Registration), Rebecca Sipe (CAS), Phil Smith (Faculty Council/Special Education)

Reminder: All subcommittee chairs should send their handouts electronically to Ken Adkins (kadkins5@emich.edu) to get posted on the UBC web site.

- I. Approval of Minutes from 6/25/09 UBC Meeting. Minutes approved by majority vote noting two (2) abstentions.
- II. Election of FY10 UBC Chair. Michael Bretting re-elected as Chair-University Budget Council. 1st by John Lumm; 2nd by Mark Higbee. Motion passed.
- III. Enrollment Update. Chris Schell reported that enrollment is up in all categories except undergraduates taking graduate courses. Total number of graduate students is the highest since 2002 (FY 09; 5107); new grads highest in the last 20 years at 1450; returning grads equal to 2007 at 3657. See attached Enrollment Report for other stats.
- IV. UBC Meeting Dates/Times for FY 10. Electronic poll to be taken to determine UBC members' availability. Chris Shell to lead and report back to UBC on results of poll at next scheduled meeting of UBC at 10:00 a.m. on Tuesday, October 6, 2009.
- V. UBC Governance. UBC membership and representation was discussed. It was noted that "administrator" representation on the Council has increased while "faculty" representation has decreased. Discussion was held regarding the appropriate and equitable representation for ensuring that all constitutes are fairly represented by Council.

Other governance issues discussed included: voting rights/who votes; term length (serving-minimum two year term, staggered to allow for continuity/progress in UBC mission), who selects representatives to serve (noting that we should actively seek out those talented individuals who can bring perspective to council/take ownership back to owner groups).

Proposed representative membership of UBC: 24 voting members

- 2 student members
- 5-6 representatives from Faculty Council
- 2-3 representatives from AAUP – total faculty representation = 8 or a third of UBC
- 7 representatives from Colleges & Extended Programs (2 from CAS based on size)
- 1 representative from Academic Affairs/Provosts Office
- 1 representative from ISPC
- 5 representatives from divisions and key units (includes physical plant and athletics)

Final confirmation of Council membership to take place at the next scheduled meeting of the UBC on 10/6/09. Additional representatives may serve on the UBC (without voting rights) to gain their perspective on issues. Motion passed.

VI. UBC Charter. The original draft of the UBC Charter (drafted in February 2008) needs to be reviewed and revised as to its governance structure. Becky Sipe to chair an ad-hoc group that will revise the Charter.

VI. Clarification requested/given on:

Website. A stronger communication link to the campus community is needed such that the UBC website exists and is more readily accessible for information and the posting of certain documents to website (minutes/motions/supporting documents).

Program Fees. J. Lumm asked for clarification of previous resolution approved by Budget Council in Spring 2009 regarding program fees. If the amount available for instructional delivery is "LESS THAN" \$750,000, then it is the intent of the sub-committee that the proportional distribution of the lesser amount be the same as the percentages originally outlined in the approved resolution at the \$750,000 level; that being 40%/60% of the lesser amount available.

Next meeting: Tuesday, October 6, 2009 @ 10:00am in 205 Welch Hall. (Future meeting dates/times to be determined at this meeting).

Respectfully submitted,

Sheilah D. Larnhart

/sdl

Attachments: Fall 2009 Enrollment Report
UBC Meeting Minutes-June 25, 2009