

**EASTERN MICHIGAN UNIVERSITY**  
**COLLEGE OF ARTS & SCIENCES**  
2009 CALENDAR  
FALL TERM

**September 2009**

Wednesday	2	ADACAS 12 – 2:00 p.m., 217 Halle Library
Monday	7	Labor Day Holiday Observance - University Closed
Tuesday	8	Fall Faculty Meeting 2:00 – 4:00 p.m. 310 A/B Student Center Refreshments available at 1:30 p.m.
Wednesday	9	Fall Classes Begin
Friday	11	CAS Resource Development Board Fall Meeting Ladies Literary Club DH Executive Meeting 8:30 – Board Meeting 9:30
Wednesday	16	Department Heads/Program Director Meeting 1 – 3:00 p.m., 411 Pray-Harrold
Tuesday	22	Board of Regents Meetings 201/205 Welch Hall
Wednesday	23	ADACAS 12 -2:00 p.m., 320 Halle Library
Monday, Sept. 28 through Saturday, Oct. 3		Homecoming Week
Wednesday	30	Department Heads/Program Director Meeting 1 – 3:00 p.m., 411 Pray-Harrold

**October 2009**

Friday	2	Student Success Reception 3:00 p.m. Quirk/Sponberg Theatre
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October continued

Monday	5	Symposium Planning Committee Meeting 3:00 p.m., 411 Pray-Harrold conference room
Wednesday	7	ADACAS 12 - 2:00 p.m., 320 Halle Library
Monday	12	Faculty Travel Award Applications – Round #2 - due to Dean's Office
Wednesday	14	Department Heads/Program Director Meeting 1 – 3:00 p.m., 411 Pray-Harrold
Thursday	15	<u>Full Evaluations for Reappointment or Tenure</u> Faculty member submits application and supportive materials to department head (who conveys materials to personnel committee members) <b>Contractual date</b>  <u>Professional Performance Evaluations</u> Faculty member submits annual Faculty Activity Report <b>Contractual date</b>  <u>Promotion</u> Faculty member notifies department head of intent to apply for promotion. Department head sends list to the dean and the Assistant Vice President for Academic Affairs. <b>Contractual date</b>  <u>Interim Evaluation</u> Faculty member submits Annual Faculty Activity Report. <b>Contractual date</b>
Tuesday	20	Board of Regents Meeting 201/205 Welch
Wednesday	21	ADACAS 12 – 2:00 p.m., 320 Halle Library
Wednesday	28	Department Heads/Program Director Meeting 1 – 3:00 p.m., 411 Pray-Harrold

**November 2009**

Monday	2	Symposium Planning Committee Meeting 3:00 p.m., 411 Pray-Harrold conference room
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November continued

Wednesday	4	ADACAS 12-2:00 p.m. 320 Halle
Friday	6	Student Travel Fund applications for travel between 7/1/08 and 12/31/08 due in Dean's Office  2009-10 McAndless Professor Nomination Deadline
Wednesday	11	Department Heads/Program Director Meeting 1 – 3:00 p.m., 411 Pray-Harrold
Sunday	15	Symposium online submission process available to students and faculty
Tuesday	17	Board of Regents Meeting 201/205 Welch
Wednesday	18	ADACAS 12 – 2:00 p.m., 320 Halle Library
Wednesday	25	No Classes – University Open  Department Heads/Program Director Meeting 1 – 3:00 p.m., 411 Pray-Harrold
Thursday, Nov. 26 through Sunday, Nov. 29		THANKSGIVING Recess – University Closed
Monday	30	Classes Resume
Monday	30	Evans-Strand Diversity Award nominations due to Dean's office

**December 2009**

Wednesday	2	ADACAS 12-2:00 p.m. 320 Halle
Wednesday	9	Department Heads/Program Director Meeting 1 – 3:00 p.m., 411 Pray-Harrold
Friday	11	Last day of Classes  <u>Full Evaluation For Reappointment or Tenure</u> Recommendations and materials forwarded by department head to dean.

December continued

Saturday, Dec. 12 through Fri., Dec. 18		FINAL EXAMINATIONS
Saturday	19	Fall Semester Closes
Sunday	20	Commencement
Wednesday	23	Department Heads/Program Director Meeting 1 – 3:00 p.m., 411 Pray-Harrold
Thursday, Dec. 24 through Sunday, Jan. 3, 2010		HOLIDAY RECESS – University Closed

**JANUARY 2010**

Monday	4	University open
Wednesday	6	Classes Begin
Monday	18	Martin Luther King, Jr. Day, No Classes, University Open

**FEBRUARY 2010**

Monday, March 1 through Sunday, March 7		Winter Recess – No Classes, Campus Open
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**MARCH 2010**

Monday	8	Classes Resume
Friday, April 2 through Sunday, April 4		Spring Recess – University Closed
Friday	26	Symposium 30

**APRIL 2009**

Friday	16	Last Day of Classes
Sat., April through Fri., April 23	19	Final Examinations
Saturday	24	Winter Semester Closes
Sunday	25	Winter Commencement