

EASTERN MICHIGAN UNIVERSITY

COLLEGE *of* ARTS & SCIENCES

VISITING SCHOLAR ACKNOWLEDGEMENT FORM

To be completed by EMU Academic Department

Department _____

Scholar's Name _____

Dates of visit : From: _____ to: _____
mm/dd/yyyy mm/dd/yyyy

1. Brief description of the activity in which the scholar will be engaged:

- Research: please briefly explain the research project. Attach an additional sheet if necessary.

- Curriculum Development: please briefly describe the curriculum the scholar would like to observe and develop. Attach an additional sheet if necessary.

- Attending classes: please briefly describe the types of courses the scholar would like to attend and why. Attach an additional sheet if necessary.

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2. What materials/equipment do you need to support the scholar? Please remember that the Dean's Office may not be able to provide funding. Attach an additional sheet if necessary.

I am aware that _____ from _____
(scholar's full name) (scholar's home institution)

will be present in the department. I agree to invite the scholar to departmental meetings and to arrange at least one lecture or discussion for the scholar to present his or her research to the faculty, and another to students. I will coordinate the department's efforts to host and mentor the scholar with Betsy Morgan, Director of International Initiatives, College of Arts and Sciences, especially regarding the arrival and departure of the scholar.

signature of EMU faculty host

signature of Department Head

Printed Name

Printed Name

E-mail

E-mail

Office Phone Number

Office Phone Number

Cell Phone Number

Cell Phone Number

Date

Date

Please return this completed form to the Elisabeth Morgan at emorgan@emich.edu, or 411 Pray-Harrold.