

EASTERN MICHIGAN UNIVERSITY
ARTICULATION GUIDE

November 2005

Henry Ford Community College – Associate in Business in Management
Eastern Michigan University – Bachelor of Business Administration (with an Approved Business Major)

Purpose: **Bring a copy of this articulation agreement to all advising sessions.**

This articulation agreement is designed to provide a smooth curriculum transition for students who earn an Associate in Business from Henry Ford Community College and transfer to EMU to earn a Bachelor of Business Administration with any approved business major. The agreement is designed to minimize loss of credits and duplication of coursework.

Requirements:

1. Complete the Management Program at Henry Ford Community College and complete the coordinated program of study for the Bachelor of Business Administration degree at Eastern Michigan University. Any course substitutions should be made with the guidance of an advisor or counselor to assure that all requirements are met.
2. Students whose transcripts are endorsed as “MACRAO Satisfied” will only be required to meet EMU’s additional four general education requirements, noted with a “1” on the articulation guide and listed below:
 - a) A course in advanced written composition, advanced speech, or a foreign language [BBA 231 at HFCC]
 - b) A course in mathematical reasoning [MATH 150 at HFCC]
 - c) A cross-cultural course [ENG 243 or 248 at HFCC]
 - d) A course in computer literacy [CIS 100 at HFCC] or [IS 215 at EMU]

To use MACRAO, students must request a MACRAO evaluation of their transcript from the HFCC Registration and Records Office. Students who do not satisfy MACRAO will have to complete all of EMU’s general education requirements.
3. Only courses with a grade of “C” or better (2.0 on a 4.0 scale) will be accepted for transfer to EMU. A Course completed with a grade of less than 2.0, which is counted toward graduation at the community college, may be used to satisfy the MACRAO general education requirements. However, the course will not transfer and will have to be repeated if it is a requirement of the business major.
4. Under this agreement, EMU will waive the 60-hour rule and require that a minimum of 44 credit hours must be taken at EMU, 21 hours of which must be in the major at EMU with 15 of those hours at the 300/400 level. A minimum of 124 credit hours is required for graduation.
5. A minimum cumulative GPA of 2.0 is required for admission to EMU. Students with a community college GPA of 3.0 or higher will be admitted directly to the College of Business without a probationary semester. Students whose community college GPA’s are less than 3.0 may apply and be conditionally admitted to the College of Business for the first semester at EMU and will be regularly admitted after successful completion of at least 12 credits at EMU with a minimum overall EMU (GPA) of 2.5.
6. Students should contact the College of Business Undergraduate Advising Office early, before completing an admission application to EMU. To facilitate the evaluation of transcript(s), students should enclose a copy of this articulation guide in their application to EMU and bring a copy of the articulation guide to all advising sessions.

Effective Dates: November 15, 2005 until November 15, 2008. If this agreement is not renewed, students who started this program, before the end of the effective period, will be given three additional years, to be admitted to EMU under the terms of this agreement. Students should meet with an advisor each year to determine if any changes have been made to the program at either institution.

Contacts:

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EMU - BBA with an Approved Business Major

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Henry Ford Community College Courses:

Eastern Michigan University:

MACRAO Requirements	(32 Credits)	(32 Credits)	
1. English Writing Requirement	(6 credits)	(6 credits)	
ENG 131 Composition I.....	3	ENGL 120 Composition I (Elective Credit).....	3
ENG 132 Composition II.....	3	ENGL 121 Composition II	3
2. Math/Science Requirement	(8 credits)	(8 credits)	
¹ MATH 150 Finite Mathematics	4	MATH 118 Linear Models and Probability 3+(1)	4
Choose one course:.....	4	One course:	4
ASTR (131 & 133); BIO 131, 139, 150, 152; CHEM 131; GEOL 131, 132; PHYS 120,131, 133, 231; PSCI 131 (or any transferable course approved by HFCC for the MACRAO math/science requirement)		Courses will transfer as equivalent courses or General Education transfer credit or General Transfer Credit	
3. Humanities Requirement	(9 credits)	(9 credits)	
SPC 131 Fundamentals of Speaking	3	CTAS 121 Fundamentals of Speech (2) +1	3
¹ Choose one course:.....	3	One approved cross cultural course:	3
ENG 243 Women's Lives in Literature (3) ENG 248 African American Literature (3)		LITR BASX Cross-Cultural Credit (3) LITR 260 African American Literature (3)	
Choose one additional course:	3	One course:	3
PHIL 131 or 139 are recommended or any transferable course approved by HFCC for the MACRAO humanities requirement		PHIL 130 or 220 Courses may transfer as equivalent courses or Gen Ed transfer credit or general transfer credit	
4. Social Science Requirement	(9 credits)	(9 credits)	
POLS 131 American Government & Political Science...	3	PLSC 112 American Government	3
BEC 151 Prin of Macro Economics (Bus elective).....	3	ECON 201 Principles of Macroeconomics.....	3
BEC 152 Principles of Micro Economics	3	ECON 202 Principles of Microeconomics.....	3
Program Requirements	(41 credits)	(41 credits)	
BAC 131 Principles of Accounting I.....	4	ACC 240 Prin. of Financial Accounting (3) +1	4
BBA 110 Business Language Skills	3	BEDU 000 General Transfer Credit (Univ Elective) ...	3
BBA 131 Introduction to Business	4	COB 200 Introduction to Business (3) +1	4
*BBA 133 Business Behavior & Communication	3	MGMT 000 General Transfer Credit (see note)	3
¹ BBA 231 Business Office Communications.....	3	MGMT 202 Business Communication.....	3
BLW 253 Business Law (Business Elective).....	4	LAW 293 Legal Environment of Business (3) +1	4
BCA 140 Software Applications.....	3	BEDU 201 Microcomputers for Business Apps.....	3
MGT 230 Principles of Management.....	3	MGMT 000 General Transfer Credit (Univ Elective) ...	3
MGT 231 Supervision and Team Building.....	3	MGMT 000 General Transfer Credit (Univ Elective) ...	3
MGT 240 Creative Problem Solving.....	3	MGMT 000 General Transfer Credit (Univ Elective) ...	3
*MGT 232 Human Resource Mgmt. (mgmt elective).....	3	MGMT 000 General Transfer Credit (see note)	3
*MGT 237 Psychology in the Workplace (mgmt elective)3		MGMT 000 General Transfer Credit (see note)	3
HPE 140 Lifetime Wellness	2	PEGN 210 Lifetime Wellness & Fitness	2
May be taken at HFCC or EMU	(0-7 credits)	(0-7 credits)	
BAC 132 Principles of Accounting II	4	ACC 241 Prin. of Managerial Accounting (3) +1	4
¹ CIS 100 Introduction to Information Technology.....	3	IS 215 End-User Computing.....	3
Credits at HFCC:	73-80	Credits that transfer to EMU.....	73-80

¹ Meets one of EMU's four general education requirements in addition to MACRAO. See Requirement #2, on page 1 for more information.

* Under this agreement students, who complete the Management program at HFCC with a grade of 2.0 or higher in the following courses: BBA 133; MGT 232; and MGT 237, will receive waivers for MGMT 384 and MGMT 386 at EMU. See the College of Business Advisor for information about the waivers.

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**Henry Ford Community College – Management (AB)
EMU – BBA with an Approved Business Major**

Completion of the BBA Degree with an approved business major at EMU

Business Administration Core (15-21 credits)

IS 215	End-User Computing (taken at HFCC or EMU)	0-3
DS 265	Business Statistics.....	3
FIN 350	Principles of Finance	3
MKTG 360	Principles of Marketing	3
MGMT 490	Business Policy	3
POM 374	Intro to Production/Operations Mgmt.....	3
ACC 241	Princ of Manag Acctg (taken at HFCC or EMU)	0-3

Discipline Requirements (21- 33 credits)

Students may complete a major in any of the following areas: accounting, accounting information systems, computer information systems, economics, entrepreneurship, general business, marketing, management, and finance.

***University Electives (0-9 credits)**

If needed, complete enough courses to bring the total program credits to 124 credits. Some electives may be taken at HFCC as long as a minimum of 44 credits is taken at EMU.

***Credits at EMU:..... 44-54**

***Minimum Credits to Graduate:..... 124-128**

Suggested Sequence for completing the program:

Fall Semester (12-18 credits)

ACC 241	(May be taken at HFCC or EMU)	0-3
IS 215	(May be taken at HFCC or EMU)	0-3
DS 265	Business Statistics	3
FIN 350	Principles of Finance.....	3
Discipline Requirements		6

Winter Semester (12-16 credits)

Discipline Requirements		12
University Electives.....		0-4

Fall Semester (12-15 credits)

MGMT 490	Business Policy	3
MKTG 360	Principles of Marketing	3
POM 374	Intro to Production/Operations Mgmt.....	3
Discipline Requirements		3-6

Winter Semester (0-14 credits)

Discipline Requirements		0-9
University Electives.....		0-5

* The number of university electives completed and the total credit hours taken for the program will vary depending on the major selected and whether certain courses are taken at HFCC or EMU.