

**EASTERN MICHIGAN UNIVERSITY  
TRANSFER GUIDE**

May 2006

**Oakland Community College – Associate Degree in an Approved Technical Program  
Eastern Michigan University – Bachelor of Science in Technology Management**

**Purpose:**

**Bring a copy of this transfer agreement to all advising sessions.**

This 3 + 1 agreement was developed to provide a smooth curriculum transition for students who want to complete a technical program at OCC and transfer to EMU to earn a Bachelor of Science in Technology Management. The agreement is designed to minimize loss of credits and duplication of coursework in transferring. In addition, students may complete up to 94 credits at the community college if desired.

**Requirements:**

1. Complete an approved technical program or 46 hours in an approved technical discipline at Oakland Community College and the coordinated program of study for the Technology Management program at EMU as indicated in this transfer guide. Any course substitutions should be made with the guidance of an advisor or counselor to assure that all requirements are met.
2. Students whose transcripts are endorsed as “MACRAO Satisfied” by the community college will only be required to meet EMU’s additional four general education requirements, indicated in the transfer guide with a “1” and listed below:
  - (a) A course in advanced written composition, speech, or a foreign language [ENGL 324 at EMU]
  - (b) A course in mathematical reasoning [MAT 1500 at OCC]
  - (c) A cross-cultural course [ENG 1610 at OCC] or [approved cross cultural course at EMU]
  - (d) A course in computer literacy [CIS 1040, 1050, or CIS 1100 at OCC] or [INDT 201 at EMU]

*To use MACRAO, students should request a MACRAO evaluation of their transcript in the Community College Student Records or Registrar’s Office. Students who do not satisfy MACRAO will have to complete all of EMU’s general education requirements.*

3. Only courses with a grade of “C” or better (2.0 on a 4.0 scale) will be accepted for transfer to EMU. A course completed with a grade of less than 2.0, which is counted toward graduation at Oakland Community College, may be used to satisfy MACRAO requirements. However, the course will not transfer and will have to be repeated if it is a requirement of the Technology Management program at EMU.
4. Under this agreement, EMU will waive the 60-hour rule and require only that a minimum of 30 credit hours must be taken at EMU, 21 hours of which must be in the major with 15 hours at the 300/400 level. A minimum of 124 credit hours, completed in-residence or accepted in transfer, is required for graduation.
5. Students must meet all admission requirements at the time of application for admission to EMU, including submitting transcripts from all previously attended colleges. OCC students will receive equal consideration with other EMU students for course registration and financial aid.
6. Students should contact the Technology Management Program Coordinator early, before completing an admission application to EMU. To facilitate the evaluation of transcripts, students should enclose a copy of their transfer guide with their EMU admission application and bring a copy to all advising sessions. Copies of the transfer guide are available on EMU’s webpage at [www.emich.edu/ccr/artguide.htm](http://www.emich.edu/ccr/artguide.htm).

**Effective Dates: May 15, 2006 until May 15, 2009.** In September of 2007 this agreement will be updated to be consistent with the new general education requirements that go into effect at EMU. OCC students, who began prior to fall 2007, may continue to follow the requirements in place at the time they started. Students who begin at OCC during or after the fall semester of 2007 will have to satisfy the new General Education requirements or MACRAO proviso. If this agreement is not renewed at the end of the effective period, students who already began the program will have an additional five years to be admitted to EMU under the terms of the agreement. Students who began before the effective date may use this agreement.

**Contacts:**

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**Eastern Michigan University**  
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**Oakland Community College –Approved Technical Programs  
Eastern Michigan University – Bachelor of Science in Technology Management**

**Completion of Technology Management  
Program at EMU**

**Additional Requirements (6 credits)**

<sup>1</sup> ENG 324	Principles of Technical Communication .....	3
INDT 150	Understanding Technology .....	3

**Major Requirements (21 credits)**

**Core Courses (15 credits)**

INDT 130	Intro to Technology Management .....	3
INDT 212	Management of Technical Change .....	3
INDT 311	Information Technology Mgmt & Orgs .....	3
INDT 314	Socio-technical Systems Approach to Proc ....	3
INDT 415	Senior Seminar in Technology Mgmt .....	3

**Technology Management Electives (6 credits)**

*A minimum of 12 credits in restricted Technology Management electives must be completed. Up to 6 credits may be taken at OCC. At least 2 courses must be chosen from 300/400 level courses below:*

LAW 403	Employment Law (3)
FIN 350	Principles of Finance (3)
FIN 358	Analysis of Financial Statements (3)
MKTG 360	Principles of Marketing (3)
MKTG 369	Advertising (3)
MKTG 473	Marketing and Product Innovation (3)
MGMT 384	Human Resource Management (3)
MGMT 386	Organizational Behavior & Theory (3)
MGMT 480	Management Responsibility & Ethics (3)
INDT 387	Cooperative Education (3)

**University Elective (3 credits)**

Complete enough credit to bring the minimum credits at EMU to 30 credit hours. Additional credits may be required to reach the program minimum of 124 credit hours.

**Minimum Credits at EMU:.....30**

**Minimum Credits to Graduate: .....124**

<sup>1</sup> Meets one of EMU's four additional general education requirements for MACRAO.

**Suggested Sequence for completing the Program:**

*The microcomputer applications course (CIS 1040 or 1050 at Oakland Community College or INDT 201 at EMU) must be completed before beginning this sequence.*

**Fall Semester (15 credits)**

<sup>1</sup> ENG 324	Principles of Technical Communication .....	3
INDT 150	Understanding Technology .....	3
INDT 130	Intro to Technology Management .....	3
INDT 212	Management of Technical Change .....	3
INDT 314	Socio-technical Systems Approach to Proc ....	3

**Winter Semester (15 credits)**

INDT 311	Information Technology Mgmt & Orgs .....	3
INDT 415	Senior Seminar in Technology Mgmt .....	3
University Elective	.....	3
Technology Management Electives	.....	6

**Approved Programs at Oakland Community College**

- Architecture
- Automobile Servicing
- Automation Systems Tech-Manufacturing & Engineering -All Concentrations
- Business Information Systems
- Ceramic Technology
- Computer Aided Design & Drafting – All Options
- Computer Hardware Engineering Tech
- Computer Information Systems- All Options
- Court and Caption Reporting
- Criminal Justice- Corrections
- Criminal Justice-Law Enforcement
- Criminal Justice- Police Evidence
- Criminal Justice- Generalist (previously Security Transfer)
- Culinary Arts
- Dental Hygiene
- Diagnostic Medical Sonography
- Electrical Trades Technology
- Emergency Medical Technology
- Emergency Services Technology
- Adv Heating, Ventilation, A/C & Refrigeration
- Facilities Management
- Exercise Science & Technology
- Fire Fighter Technology
- Graphic Design
- Healthcare Administration
- Hospital Pharmacy Technology
- Hotel Motel Management
- Interior Design
- Landscape Design
- Landscape Horticulture
- Machine Tool Numerical Control
- Manufacturing Technology
- Medical Transcription
- Nursing
- Photographic Technology
- Radiologic Technology
- Respiratory Therapy
- Restaurant Management
- Robotics/Automated Systems Technology
- Surgical Technology
- Other programs may be used with approval of the EMU Program Coordinator