

**EASTERN MICHIGAN UNIVERSITY
ARTICULATION GUIDE**

September 2008

**Henry Ford Community College –AB in Medical Practice/Facility Business Management
Eastern Michigan University – Bachelor of Science in Health Administration**

Henry Ford Community College

Eastern Michigan University

| # MACRAO Requirements | (32 credits) | | (32 credits) |
|--|---------------------|---|---------------------|
| 1. English Writing Requirement | (6 credits) | | (6 credits) |
| ENG 131 Composition..... | 3 | ENGL 120 English Composition I (University Elective) ... | 3 |
| ENG 132 Composition, Continued | 3 | ENGL 121 English Composition II | 3 |
| 2. Math/Science Requirement | (8 credits) | | (8 credits) |
| * ¹ MATH 141 Intro to Statistics (complete at HFCC) | 4 | SOCL 250 Quantitative Applications in Sociology | 4 |
| *BIO 131 Introductory Biology | 4 | BIOL 105 Intro to Biology for Non-Majors | 4 |
| 3. Humanities Requirement See note below | (9 credits) | | (9 credits) |
| Complete three courses from at least two disciplines: | 9 | Three courses: | 9 |
| Choose from courses approved by HFCC to satisfy the MACRAO Humanities requirement. | | Courses may transfer as equivalent courses, General Education transfer credit, or general transfer credit. | |
| 4. Social Science Requirement See note below | (9 credits) | | (9 credits) |
| *BEC 151 Principles of Macro Economics..... | 3 | ECON 201 Principles of Macroeconomics (3)+1..... | 3 |
| *BEC 152 Principles of Micro Economics..... | 3 | ECON 202 Principles of Microeconomics | 3 |
| Complete a course from a different discipline: | 3 | One course:..... | 3 |
| Choose from courses approved HFCC to satisfy the MACRAO Social Science requirement. | | Courses may transfer as equivalent courses, General Education transfer credit, or general transfer credit. | |
| NOTE: In completing the Humanities and Social Science requirements above, choose courses that will also satisfy the following requirements at HFCC and EMU: | | | |
| <i>For HFCC's American Society, Events, Institutions and Cultures requirement choose at least one course from the following: ENG 235, 236; CRJ 131; HIST 151, 152; POLS 131; SOC 131; or SSC 131.</i> | | | |
| <i>For EMU's Perspectives on a Diverse World requirement choose at least one course from the following: ANTH 131, 152; ART 224; ENG 243, 248; GEOG 132; HIST113, 225, 255, 257; POLS 153; SOC 152, 251; or WR 131.</i> | | | |
| HFCC Program Requirements | (59 credits) | | (59 credits) |
| *AH 100 Medical Terminology..... | 4 | AHPR 200 Medical Terminology (1)+3 | 4 |
| *BAC 131 Principles of Accounting | 4 | ACC 240 Prin of Financial Accounting (3)+1..... | 4 |
| *MOA 205 Insurance Coding and Reimbursement..... | 3 | HLAD 420 Health Ins & Reimbursement..... | 3 |
| Health Administration Block: Up to 48 credit hours may be transferred as a block from the program at HFCC | 48 | HLAD 000 Transfer Credit..... | 48 |
| BBA 110, BBA 131, BBA 133, BBA 153, BBA 231, BCA 140, HIT 150, HIT 230, MGT 230, MGT 231, MOA 100, MOA 110, MOA 165, MOA 168, MOA 181, and other related courses. | | The following courses at EMU will be waived: HLAD 480 and HLAD 488, (either HLAD 416 or 417) and (either HLAD 315 or 418). | |
| EMU Requirement that may be taken at HFCC or EMU | | (3 credits) | |
| *BLW 253 Business Law & the Legal Environment | 3 | LAW 293 Legal Environment of Business | 3 |
| Credits at HFCC: 94 | | Maximum Credits that transfer to EMU 94 | |

Other HFCC programs that may be used with this agreement: Medical Insurance Specialist, Medical Practice-Clinical Management, Nursing, Paramedic, Pharmacy Technician, Physical Therapist Assistant, Radiographer, Respiratory Therapist, Surgical Technologist other programs by permission of Health Administration Advisor. Course requirements from these programs may be substituted for the Health Administration Block.

** Required for EMU's Health Administration Program. If not completed at HFCC, must be completed at EMU.*

These courses meet MACRAO (Michigan Association of Registrars and Admissions Officers) requirements and two of the three additional EMU General Education requirements. Students must apply for a MACRAO endorsed transcript.

¹ MATH 141 should be completed at HFCC to satisfy EMU's Quantitative Reasoning Requirement. If completed at EMU, MATH 110 will also be required, unless waived by ACT/SAT or math placement score.

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Completion of the Health Administration Program at EMU

Major Requirements (30 credits)

| | |
|---|---|
| Health Admin/Associated Health Prof (30 credits) | |
| HLAD 305 | The US Health Care System..... 3 |
| HLAD 307W | Comm Effectiveness in Health Admin..... 3 |
| HLAD 308 | Ethical Dim of Health Care Delivery..... 3 |
| HLAD 310 | Administration of Health Care Orgs..... 3 |
| HLAD 311 | Management of Health services..... 3 |
| HLAD 312 | Health Personnel Mgmt & Devmt..... 3 |
| HLAD 425 | Decision making for Health Administrators 3 |
| ECON 436 | Health Economics 3 |

See the program director to select a course from each of the options below and receive waivers:

| | |
|--|---|
| Complete one course from the following: | 3 |
| HLAD 416 Health Planning (3) | |
| HLAD 417 Health Regulation (3) | |
| Complete one course from the following: | 3 |
| HLAD 315 Data Analysis for the Health Sciences (3) | |
| HLAD 418 Principles of Healthcare Finance (3) | |

Additional Requirement (0-3 credits)

Students must complete one Learning Beyond the Classroom experience or course offered by EMU. Consult the Health Administration Program Coordinator for options
HLAD 287 Co-op in Health Admin (3) will satisfy this requirement.

Minimum Credits at EMU:..... 30-33

¹Minimum Credits to Graduate: 124

Suggested Sequence for completing the program:

| | |
|-------------------------------------|---|
| Winter Semester (12 credits) | |
| HLAD 305 | The US Health Care System 3 |
| HLAD 307W | Comm Effectiveness in Health Admin..... 3 |
| HLAD 308 | Ethical Dime in Health Care Delivery..... 3 |
| ECON 436 | Health Economics..... 3 |

| | |
|-----------------------------------|---|
| Fall Semester (12 credits) | |
| HLAD 310 | Administration of Health Care organizations 3 |
| *HLAD 311 | Management of Health services 3 |
| HLAD 312 | Health Personnel Mgmt & Devmt 3 |
| HLAD 287 | Co-op (If selected for LBC)..... 3 |

| | |
|------------------------------------|--|
| Winter Semester (9 credits) | |
| HLAD 315 | Data Anal or (HLAD 418 Prin of Hlthcare Fin) ... 3 |
| HLAD 416 | Health Planning or (HLAD 417 Health Reg) 3 |
| HLAD 425 | Decision making for Health Administrators..... 3 |

¹If ninety-four credits are not transferred from the community college, additional electives must be completed at EMU to reach the minimum of 124 credit hours required to graduate.

* Students must get permission to take HLAD 311 in the same semester with HLAD 310.

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Additional Information:

1. In completing the coordinated program of study for this articulation agreement, course substitutions should be made with the guidance of the advisors (indicated below) at both institutions to assure that all requirements are satisfied. Courses indicated with an * are required for EMU's Health Administration Program.
2. Students whose transcripts are endorsed as "MACRAO Satisfied" will only be required to meet EMU's three general education requirements, noted with on the articulation guide and listed below. These may be completed at the most convenient time for the student, whether before or after admission to EMU.
 - a) an approved course in Quantitative Reasoning: [MATH 141 at HFCC]
 - b) an approved course in Global Awareness or US Diversity: [ANTH 131, 152; ART 224; ENG 243, 248; GEOG 132; HIST113, 225, 255, 257; POLS 153; SOC 152, 251; or WR 131. at HFCC]
 - c) an approved Learning beyond the Classroom course or experience offered by EMU [Consult Health Administration program advisor for options]

To use MACRAO, students should request a MACRAO evaluation of their transcript from the HFCC Registration or Records Office. Students who do not satisfy MACRAO will have to satisfy EMU's general education requirements as listed in the Undergraduate Catalog.

3. Only courses with a grade of "C" or better (2.0 on a 4.0 scale) will be accepted for transfer to EMU.
4. Under this agreement, EMU will waive the 60-hour rule and require that a minimum of 30 credit hours must be completed at EMU, 15 hours of which must be in program requirements at the 300-level or above. Of the last 30 hours completed before graduating, a minimum of 10 credit hours must be in courses offered by EMU. A minimum of 124 credit hours, completed in-residence or accepted in transfer, is required for graduation.
5. A minimum cumulative GPA of 2.0 is required for admission to EMU. Students must meet all admission requirements at the time of application for admission to EMU, including submitting transcripts from all previously attended colleges. HFCC students will receive equal consideration with other students for course registration and financial aid.
6. Students are encouraged to make an appointment with the EMU Health Administration Program Coordinator before applying to EMU. To facilitate the evaluation of transcripts, students should enclose a copy of this articulation guide with their EMU admission application and bring a copy to all advising sessions. Copies of the articulation guide are available on EMU's website at www.emich.edu/ccr/artguide_new.htm.

Effective Dates: September 1, 2008 until August 31, 2011. If this agreement is not renewed at the end of the effective period, students who already started at the community college will be given three additional years to be admitted to EMU under the terms of this agreement.

Contacts:

Henry Ford Community College

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Eastern Michigan University

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