

HEALTH ADMINISTRATION ARTICULATION GUIDE
 Oakland Community College – AAS in Health Care Administration
 Eastern Michigan University – BS in Health Administration

Oakland Community College Courses:		Transfer to Eastern Michigan University:	
Michigan Transfer Agreement (MTA) Requirements (30 credits)			
Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the EMU General Education Application Requirements of one Perspectives on a Diverse World course, one Learning Beyond the Classroom experience, and one writing intensive course in the major. <u>Courses listed below for the MTA will also satisfy requirements for the major at OCC or EMU.</u> Students who started before Fall 2014 may continue to follow the MACRAO Agreement until the end of summer 2019. MACRAO versions of articulation guides as well as MACRAO transfer guides are posted online at www.emich.edu/ccr For courses approved to satisfy the MTA go to https://www.oaklandcc.edu/Catalog/DegreeRequirements/MTTransferAgrDistrRequirements.aspx			
1. A Course in English Composition			
ENG 1510 Composition I.....	3	University Elective	3
2. A Course in English Composition or Communication			
* ENG 1520 Composition II.....	3	ENGL/WRTG 121 Composition II.....	3
3. A Course in Mathematics			
* MAT 1580 Statistics (complete at OCC)	4	SOCL 250 Quantitative Applications in Soc (3)+1	4
4. Two courses in Natural Sciences from different disciplines (one lab required)			
* BIO 1511 Life Science (substitution for BIO 1600).....	4	BIO 105 Intro to Biology for Non-ajors.....	4
Choose another science course from the approved MTA list.....	4	University Elective	4
5. Two courses in Humanities from different disciplines			
¹ Complete one course from below:.....	3-4	Perspectives on a Diverse World Requirement	3-4
ENG 1610, 2530, 2540; HIS 1520; MUS 1585			
Choose another humanities course from the approved MTA list	3	University Elective	3
6. Two courses in Social Sciences from different disciplines			
* ECO 2610 Economics I	3	ECON 201 Principles of Macroeconomics	3
PSY 2510 Introduction to Psychology	3	University Elective (PSY 101).....	3
If needed, complete additional course credits from the above categories to meet the 30 credit minimum for the MTA.			
OCC Health Care Administration Program Requirements (52 credits)			
HCA 1000 Intro to Health Care Administration.....	3	University Elective (HLAD 000)	3
HCA 1110 Health Facility Maintenance & Sanitation	3	University Elective (HLAD 000)	3
HCA 1210 Principles of Nursing Home Operation.....	3	University Elective (HLAD 000)	3
HCA 1230 Patient Care and Auxiliary Relationships HCF	3	University Elective (HLAD 000)	3
* HCA 2100 Personnel Management in Health Care (3) and			
* BUS 1310 Principles of Supervision (3)	6	HLAD 312 Health Personnel Mgmt & Devmt (3)+3.....	6
* HCA 2150 Labor Practices in Health Care Facilities	2	HLAD 310 Administration of Healthcare Organizations (3)-1.2	2
* HCA 2200 Fiscal Mgmt in Health Care Facilities.....	3	HLAD 418 Principles of Healthcare Finance	3
* HCA 2250 Legal Aspects of Health Service Mgmt (3) and			
* HCA 2300 Problems & Policies of Health Care Fac (3)	6	HLAD 419 Legal & Reg Issues in Health Care (4)+2.....	6
² HCA 2406 Health Care Admin Externship.....	6	HLAD 488 Internship will be waived if 6 credits completed	6
* MED 1103 Medical Terminology.....	3	AHPR 200 Medical Terminology (1)+2	3
BUS 2530 Principles of Management	3	University Elective (MGMT 000)	3
SOC 2550 or GRN 2510.....	3	University Elective	3
BUS 2700 or PSY 2630.....	3	University Elective	3
CIS 1000 Computer Literacy.....	1	University Elective	1
POL 1510 American Government (OCC grad reqmt)	3	University Elective (PLS 112)	3
Physical Education Elective.....	1	University Elective	1
EMU Health Administration requirements that may be completed at OCC or EMU (9 credits)			
* ACC 1810 Principles of Financial Accounting	4	ACC 240 Prin. of Financial Accounting (3) +1.....	4
* ECO 2620 Economics II	3	ECON 202 Principles of Microeconomics	3
Open Elective	2	University Elective	2
Credits at OCC:	91	Credits that transfer to EMU	91

* Required for EMU's Health Administration program

¹ Satisfies EMU's Perspectives on a Diverse World Requirement

² Substitutes for HLAD 488L Internship, if 6 credits are completed. An alternative LBC course or experience will be required at EMU. If 3 to 5 credits completed, student must make up the difference with an HLAD Co-op. Less than 3 credits student must complete HLAD 488L.

Sign up with us: If you let us know you are using this articulation agreement we can stay in touch with you and provide information and advising to you while you are still at your community college. Sign up at: www.emich.edu/ccr/trackingssystem/Enter.php

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Completion of the Health Administration Program at EMU

Program Admission Requirements:

1. Complete a minimum of 45 hours of undergraduate coursework at an accredited institution of higher learning with a minimum cumulative grade point average of 2.5. For more requirements see page 3.
2. Prospective majors who do not have the minimum cumulative grade point average to be admitted to the major may petition the program director in writing to request probationary admission to the major. Applications are considered on a case-by-case basis and will be expected to include information explaining either disruption in the applicant's higher education, personal experience and achievements that counterbalance the grade point average, and other relevant issues.

Major Requirements (30-36 credits)

Health Administration Required Courses (27 credits)

HLAD 305	The US Health Care System.....	3
¹ HLAD 307W	Comm Effectiveness in Health Admin.....	3
HLAD 308	Ethical Dim of Health Care Delivery.....	3
HLAD 311	Management of Health Services.....	3
HLAD 315	Data Analysis for the Health Sciences.....	3
HLAD 416	Health Planning.....	3
HLAD 420	Health Insurance & Reimbursement.....	3
HLAD 425	Decision Making for Health Administrators.....	3
ECON 436	Health Economics.....	3

Health Administration Restricted Elective (3 credits)

- Choose one course from the following:..... 3
- HLAD 250 Introduction to Public Health (3)
 - HLAD 313 Health Care Quality (3)
 - HLAD 323 Introduction to Epidemiology (3)
 - HLAD 401 Legal Issues in Health Care (3)
 - HLAD 402 Health Policy (3)
 - HLAD 476 Intro to Healthcare Informatics (3)

LBC Requirement (0-6 credits)

All students must complete a Learning beyond the Classroom (LBC) experience at EMU. Students who completed a 6 hour Externship at OCC and received a waiver for HLAD 488L, will have to select an alternative LBC course or noncredit experience. Students who completed 3-5 hours of Externship at OCC will be required to complete HLAD 287L. Students who completed less than 3 hours of Externship at OCC must take HLAD 488L. See the EMU program advisor for options.

Credits at EMU: 30-36

²Credits to Graduate: 124-129

¹ Satisfies the Writing Intensive major requirement.

² If sufficient credits are not transferred from the community college, additional courses must be completed at EMU to satisfy the minimum of 124 credit hours required to graduate.

Suggested Sequences for completing the program:

Winter Start (major intent)	(12 credits)
HLAD 305 F,W,S.....	3
HLAD 307w F,W,S.....	3
HLAD 308 F,W.....	3
HLAD 315 W,S.....	3

Summer Semester	(3 credits)
HLAD 311 W,S (pre-requisite: HLAD 310).....	3

Fall	(12 credits)
ECON 436 F,W (pre-requisite: ECON 202).....	3
HLAD 416 F,W (pre-requisites: HLAD 307 & 310).....	3
HLAD 420 F,S (pre-requisites: HLAD 307 & 310).....	3
Restricted HLAD Elective.....	3

Winter Semester	(3-6 credits)
HLAD 425 F,W (pre-reqs: HLAD 307,310 & 420).....	3
<u>HLAD 488 (if needed) (pre-requisite: HLAD 310 & permission)0-6</u>	

Summer Start (major intent)	(6 credits)
HLAD 305 F,W,S.....	3
HLAD 307w F,W,S.....	3

Fall Semester	(6 credits)
ECON 436 F,W (pre-requisite: ECON 202).....	3
HLAD 308 F,W.....	3

Winter Semester	(12 credits)
HLAD 315 W,S.....	3
HLAD 416 F,W (pre-requisites: HLAD 307 & 310).....	3
HLAD 425 F,W (pre-reqs: HLAD 307,310 & 420).....	3
Restricted HLAD Elective.....	3

Summer Semester	(6-12 credits)
HLAD 311 W,S (pre-requisite: HLAD 310).....	3
HLAD 420 F,S (pre-requisites: HLAD 307 & 310).....	3
<u>HLAD 488 (if needed) (pre-requisite: HLAD 310 & permission)0-6</u>	

Fall Start (major intent)	(12 credits)
HLAD 305 F,W,S.....	3
HLAD 307w F,W,S.....	3
HLAD 308 F,W.....	3
ECON 436 F, W (pre-requisite: ECON 202).....	3

Winter Semester	(9 credits)
HLAD 315 W,S.....	3
HLAD 416 F,W (pre-requisites: HLAD 307 & 310).....	3
Restricted HLAD Elective.....	3

Summer Semester	(6 credits)
HLAD 311 W,S (pre-requisite: HLAD 310).....	3
HLAD 420 F,S (pre-requisites: HLAD 307 & 310).....	3

Fall Semester	(3-9 credits)
HLAD 425 F,W (pre-reqs: HLAD 307, 310 & 420).....	3
<u>HLAD 488 (if needed) (pre-requisite: HLAD 310 & permission)0-6</u>	

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Additional Information:

1. In completing the coordinated program of study for this articulation agreement, course substitutions should be made with the guidance of the advisors at both institutions (indicated below) to assure that all requirements are satisfied. Each institution will determine the satisfaction of their individual program and degree requirements. OCC courses indicated with an * are required for EMU's Health Administration Program.
2. Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one Perspectives on a Diverse World course, one "Learning beyond the Classroom" experience, and a writing intensive course in the major. The Perspectives on a Diverse World course may be transferred and used toward satisfying the MTA requirements.
To use the Michigan Transfer Agreement (MTA), students must have an official community college transcript, with the "MTA Satisfied" endorsement, sent to EMU's Admissions Office. Students, who do not have "MTA Satisfied" on their community college transcript, will be required to satisfy EMU's general education requirements as listed in the Undergraduate Catalog. The MTA may be completed after admission to EMU, however, students should inform advisors or they may be advised to complete additional courses for the general education program.
3. Only courses with a grade of "C" or better (2.0 on a 4.0 scale) will be accepted for transfer to EMU.
4. Under this agreement, EMU will waive the 60-hour rule and require that 33-39 credit hours be completed at the four-year college level. A minimum of 30 credits must be completed at EMU, with 15 hours in program requirements, at the 300-level or above. Of the last 30 hours completed before graduating, at least 10 hours must be in courses offered by EMU. A minimum of 124 credit hours, completed in-residence or accepted in transfer, is required for graduation. Courses listed in this guide may be completed at the most appropriate time for the student, whether before or after admission to EMU, as long as appropriate pre-requisites are satisfied.
5. Students must meet all admission requirements at the time of application for admission to EMU, including submitting transcripts from all previously attended colleges. OCC students will receive equal consideration with other students for course registration and financial aid.
6. To qualify for admission to the program, students must have:
 - a. successfully completed 45 credit hours of undergraduate coursework,
 - b. a minimum cumulative GPA of 2.5, and
 - c. completed ENG 1520 with a minimum grade of 2.0, or (ENGL 121 at EMU with a minimum grade of "C-").
7. To graduate with a Health Administration major, students need a cumulative GPA of 2.5 in HLAD courses.
8. Students who earn less than a "C-" in any HLAD course, will need to repeat it.
9. Students are encouraged to contact the College of Health and Human Services Advising Center early, before applying to EMU. To facilitate advising and the evaluation of transcripts, sign up for this articulation agreement using the link www.emich.edu/ccr/trackingssystem/Enter.php, and bring a copy to all advising sessions.

Effective Dates: September 1, 2014 to August 31, 2016. If this agreement is not renewed at the end of the effective period, students who already started the program will have an additional three years to transfer to EMU under the terms of the agreement. Students who started at the community college before the effective date may use this agreement.

Contacts:

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Eastern Michigan University

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