



**ARCHIVED PARALEGAL ARTICULATION AGREEMENT GUIDE**

Delta College – ABS in Legal Support Professional  
Eastern Michigan University – BS in Paralegal

**Completion of the Paralegal Program at EMU****Major Requirements (39 credits)****Required LEGL Courses (30 credits)**

LEGL 212	Law Office Administration and Technology .....	3
<sup>1</sup> LEGL 304W	Legal Writing, Research and Analysis I .....	3
LEGL 305	Adv Legal Writing, Research & Analysis II .....	3
LEGL 400	Adv Legal Writing, Research & Analysis III .....	3
LEGL 404	Court Rules, Forms and Drafting Contracts.....	3
LEGL 405	Civil Litigation, Investigation and Procedure I..	3
<sup>2</sup> LEGL 417L4	Legal Assistance Center Clinical Experience ..	6
	(LEGL 488L4 will be taken in place of LEGL 417L4)	
Paralegal Electives (Group 1) .....		6
LEGL 315	Land Transactions and Real Estate	
LEGL 320	Cyber Law and Compliance	
LEGL 379	Special Topics	
LEGL 415	Bankruptcy Law	
LEGL 416L4	Paralegal Capstone	
LEGL 418	Women and the Law	
LEGL 479	Special Topics	

**Business & Information Processing Core (9 credits)**

BMMT 213	Advanced Spreadsheet Applications .....	3
BMMT 496	Records Administration Using Database .....	3
LEGL 396	Electronically Stored Information & eDiscovery3	

**Credits at EMU: ..... 39****Transfer Credits: ..... 87****Total Credits: ..... 126****Sample Sequences for completing the program:**

*Courses are not offered every semester, consult the program advisor to develop a program of study.*

**Fall Semester (9 credits)**

LEGL 304W	Legal Writing, Research and Analysis I .....	3
BMMT 213	Advanced Spreadsheet Applications .....	3
LEGL 404	Court Rules, Forms and Drafting Contracts .....	3

**Winter Semester (6 credits)**

LEGL 212	Law Office Administration and Technology .....	3
LEGL 305	Adv Legal Writing, Research & Analysis II .....	3

**Summer Semester (6 credits)**

LEGL 396	Electronically Stored Info & eDiscovery .....	3
BMMT 496	Records Administration Using Database .....	3

**Fall Semester (9 credits)**

LEGL 405	Civil Litigation, Investigation and Procedure I .....	3
LEGL 400	Adv Legal Writing, Research & Analysis III .....	3
LEGL Restricted Elective	.....	3

**Winter Semester (6 credits)**

LEGL 417L	Legal Assistance Center Clinical Experience .....	6
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<sup>1</sup> Admission requirement for EMU's Paralegal program. Must be completed before enrolling in program courses.

<sup>2</sup> Satisfies EMU's Learning Beyond the Classroom requirement

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**Additional Information:**

1. Each institution will determine the satisfaction of their individual program and degree requirements. For the purpose of this articulation agreement, both institutions agree to accept transferrable courses from each other and from other institutions. DC courses indicated with an \* are required for EMU's Paralegal program. Substitutions for these courses must be approved by the EMU program coordinator.
2. Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one "Perspectives on a Diverse World" course, one "Learning Beyond the Classroom" experience, and a "Writing Intensive" course in the major. The Perspectives on a Diverse World requirement may be transferred to EMU.

*To use the Michigan Transfer Agreement (MTA), students must have an official community college transcript, with the "MTA Satisfied" endorsement sent to EMU's Admissions Office. Students who do not have "MTA Satisfied" on their community college transcript, will be required to satisfy EMU's general education requirements as listed in the Undergraduate Catalog. The MTA may be completed after admission to EMU, however, students should inform advisors or they may be advised to complete additional courses for the general education program. Students who enrolled in college prior to fall semester 2014 have until the end of summer semester 2019 to complete the MACRAO agreement. If already on the transcript, the MACRAO designation will be accepted at EMU after summer semester 2019.*

3. Only courses with a grade of "C" or better (2.0 on a 4.0 scale) will be accepted for transfer to either institution.
4. Under this agreement, EMU will waive the 60-hour rule and require that a minimum of 30 credit hours must be completed in EMU courses, 15 hours of which must be in program requirements at the 300-level or above. Of the last 30 hours completed before graduating, a minimum of 10 credit hours must be in courses offered by EMU. A minimum of 12- credit hours, completed in-residence or accepted in transfer, is required for graduation.
5. Admission to the Paralegal program requires the following minimum admission criteria:
  - (1) Admission to the University as an undergraduate or second bachelor's degree candidate;
  - (2) Completion of WRTG 121 [ENG 112 at DC] with a grade of "B" or higher;
  - (3) Completion of LEGL 211 [LSP 115 at DC] with a grade of "B-" or higher
  - (4) Completion of LEGL 304W Legal Writing, Research, & Analysis I, with a grade of "C+" or higher; and
  - (5) A cumulative GPA of at least 2.5 on a 4.0 scale.
6. Students must satisfy all admission requirements at the time of application for admission to EMU, including submitting transcripts from all previously attended colleges. DC students will receive equal consideration with other students for course registration and financial aid.
7. Students are encouraged to contact EMU's Paralegal program coordinator before applying to EMU. To facilitate advising and the evaluation of transcripts, [sign up for this articulation agreement](#), and bring a copy of this articulation guide to all advising sessions.

**Effective Dates: September 1, 2018 until August 31, 2021.**

This is a renewal of an agreement made in February 2005 and renewed in September 2008 and May 2012. This agreement is consistent with the 2018-2019 catalog. **Students have until summer 2026 to graduate from Eastern Michigan University following this agreement.** In the event that a student does not complete the program within seven years, they may be required to have their credits reevaluated using the requirements of the current articulation guide.

**Contacts:**

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