### **ARCHIVED PARALEGAL ARTICULATION AGREEMENT GUIDE**

Washtenaw CC- AAS in Business Office Administration - Law Office Administration Option Eastern Michigan University – BS in Paralegal

Michigan Transfer Agreement (MTA) Requirements (30-31 credits)         Students with an MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements and below for the MTA also satisfy major requirements and will be required to complete only the General Education Application Requirements and the MTA also satisfy major requirements at WEC and/or EMU, For courses approved to satisfy the MTA, pot the The MTM also satisfy major requirements at WEC and/or EMU, For courses approved to satisfy the MTA, pot the The MTM also satisfy major requirements at WEC and/or EMU, For courses approved to satisfy the MTA, pot the The MTM also satisfy major requirements at WEC and/or EMU, For courses approved to MTA list.         1. A Course in English Composition or Communication       WRTG 121 Composition II: Res. Pub. Exp. (3)+1.         2. A Course in Mathematics       University Elective         3. A Course in Mathematics       University Elective         3. Complete a second course from different disciplines       University Elective         Complete an additional course from the approved MTA list.       University Elective         3. Turb General Education Courses from different disciplines       Conplete an additional course from the approved MTA list.         3. Turb General Education       Course on ECO 211 OR SOC 100       Science courses from different disciplines         * Choose one: ECO 211 OR SOC 100       Science course from the approved MTA list.       University Elective       Science course from the approved MTA list.	Washtenaw Community College Courses:	Transfer to Eastern Michigan University as:
Students with an MTA endorsement on their community college transcript have salisfied EMU's General Education Core Requirements on a Diverse Work ourse, one Learning beyond the Classon experience, and a writing intensive course in the major. Courses is listed below for the MTA also satisfy major requirements at WCC and/or EMU. For courses approved to satisfy major requirements at WCC and/or EMU. For courses approved to satisfy major requirements at WCC and/or EMU. For courses approved to satisfy the MTA, go to third, "Www.wccele.edu/servicea/transferescourcea/Intal         1. A Course in English Composition or Communication       WRTG 121 Composition II: Res. Pub. Exp. (3)+1	Michigan Transfer Agreement (MTA) Requirements (30-31 credit	ts)
to complete only the General Education Application Requirements of one Perspectives on a Diverse Wold course, one Learning beyond the Classroom experience, and writing intensive course in the angine course is detailed below for the MTA also satisfy major requirements at WCC and/or EMU, For courses approved to satisfy the MTA, go to <u>bitDr/Www.wcordet.edu/Services/transferresources/mta/</u> 1. A Course in English Composition or Communication Choose from the approved MTA list. 2. A Course in Mathematics 3. A Course in Mathematics 3. A Course in Mathematics 4. University Elective 4. 4 4. Two Natural Science courses from different disciplines: Choose from the approved MTA list. 7.8 University Elective 7.8 Complete a second course from different disciplines: Choose from the approved MTA list. 3. University Elective 3. Complete a second course from different disciplines: Choose from the approved MTA list. 3. University Elective 3. Complete a second course from the approved MTA list. 3. University Elective 3. Complete a additional course from the approved MTA list. 3. University Elective 3. Complete a second course from the approved MTA list. 3. University Elective 3. Complete a additional course from the abproved MTA list. 3. University Elective 3. Complete an additional course from the abproved Event and University Elective 3. Complete an additional course from the abproved Event and University Elective 3. Complete an additional course from the abproved Event and University Elective 3. Courses on a Diverse World requirement: Complete one course from the following list: Courses on this list will satisfy an IMTA are a above: Communication COM 225, Natural Science: EVV 101; Hurnanities: XRT 143, 150, COM 225, DAN 160, EVG 161, 213, 214, 224, 242; HUM 150, 175, MUS 180; Social Science: ANT 201; ECO 280; GEO 101; HST 123, 150, 210, 230, 235, 240, 270; ESI 211; FSY 107, 251; Social Science Science: ANT 201; ECO 280; GEO 101; HST 123, 150, 210, 230, 235, 240, 270; ESI 211; FSY 107, 251; Social Science: Science: ANT 201; ECO		
experience, and a writing intensive course in the major. <u>Courses listed below for the MTA also satisfy major requirements at WCC and/or EMU.</u> For courses approved b satisfy the MTA, also <u>billowww.wccnel.edu/sarvices/tnas/erresources/tnas/</u> <b>1. A Course in English Composition *</b> ENG 111 Composition 1 (writh a 'B' or higher)		
approved to satisfy the MTA, go to <u>http://www.www.excel.edu/services/transferresources/mta/</u> I. A Course in English Composition         ** ENG 111 Composition 1 (with a 'B' or higher)	experience, and a writing intensive course in the major. Courses listed below for	r the MTA also satisfy major requirements at WCC and/or EMU. For courses
** ENG 111       Composition I (with a *B' or higher)	approved to satisfy the MTA, go to http://www.wccnet.edu/services/transferreso	urces/mta/
** ENG 111       Composition I (with a *B' or higher)	1. A Course in English Composition	
2. A Course in English Composition or Communication Choose from the approved MTA list.       3       University Elective       3         3. A Course in Mathematics Choose from the approved MTA list.       4       University Elective       4         4. Two Natural Science courses from different disciplines: Choose from the approved MTA list.       7-8       University Elective       3         5. Two Humanities ocurses from different disciplines: COM 101 Fundamentals of Speaking (WCC requirement)       3       University Elective       3         6. Two Social Science courses from different disciplines: *Choose one: ECO 211 OR SOC 100       3       ECO 201 OR SOC 105       3         7. If needed, complete a second course from the approved MTA list.       3       University Elective       3         7. If needed, complete an additional course from the above categories to meet the 30 credit minimum for the MTA.       EMU's Perspectives on a Diverse World requirement: Complete one course from the following list: Courses on this list will satisfy an MTA area above: Communication: COM 225; Natural Science: ANV 101; Humanities: ART 143, 150; COM 225; DAN 180; ENG 181, 213, 214, 224, 242; HUM 150, 175; MUS 180; Social Science: ANV 201; ECO 280, GEO 101; HST 123, 150, 210, 230, 235, 240, 270; PLS 211; PSY 107, 251; SOC 205         WCC Business Office Administration – Law Office Administration Option Major Requirements (45 credits)       *ACC 211 Principles of Accounting       3         *ACC 211 Principles of Accounting       3       ACC 240 Principles of Finacial Accounting	** ENG 111 Composition I (with a "B" or higher)4	WRTG 121 Composition II: Res. Pub. Exp. (3)+1
Choose from the approved MTA list       3       University Elective       3         3. A Course in Mathematics       4       University Elective       4         4. Two Natural Science courses from different disciplines:       4       University Elective       4         4. Two Natural Science courses from different disciplines:       7-8       University Elective       4         Complete a second course from the approved MTA list.       3       University Elective       3         Complete a second course from the approved MTA list.       3       University Elective       3         Complete a second course from the approved MTA list.       3       University Elective       3         Complete a second course from the approved MTA list.       3       University Elective       3         Complete a second course from the approved MTA list.       3       University Elective       3         The ded, complete an additional course from the above categories to meet the 30 credit minimum for the MTA.       7.6       10.1         EMU's Perspectives on a Diverse World requirement: Complete one course from the following list: Courses on this list will satisfy an MTA area above: Communication: COM 225; Natural Science: NV 101; Humanities; ART 143, 150; COM 225; DAN 180; ENG 181, 213, 214, 224, 242, 142, 140, 150; COM 225; Matural Science: NV 101; Humanities; ART 143, 150; COM 225, DAN 180; ENG 181, 213, 214, 224, 242, 140, 1450; 1751; MUS 180; Sciental Science: NV 101; Humanities; ART		,
Choose from the approved MTA list       4       University Elective       4         4. Two Natural Science courses from different disciplines:       7.8       University Electives       7.8         Choose from the approved MTA list       7.8       University Elective       3         Complete a second course from different disciplines:       3       University Elective       3         Complete a second course from different disciplines:       *       *       *         * Two Social Science courses from different disciplines:       *       *       *         * Choose one: ECO 211 OR SOC 100       3       ECO 201 OR SOCL 105       3         Complete a second course from the above categories to meet the 30 credit minimum for the MTA.       *       EMU's Perspectives on a Diverse World requirement: Complete one course from the following Bit: Courses on this list will satisfy an MTA area above: Communication: COM 225: Matural Science: ENV 101: Humanities; ART 143; 150; C100 230; 240, 270; PLS 211; PSY 107; 251; SOC 205         WCC Business Office Administration – Law Office Administration Option Major Requirements (45 credits)       *       *         * ACC 111 Principles of Accounting       3       ACC 240 Principles of Financial Accounting       3         BMG 155 Business Communication       10       University Elective (MGMT 20)       3         BMG 156 Business Communication       3       University Elective	Choose from the approved MTA list	University Elective
4. Two Natural Science courses from different disciplines:       .7-8       University Electives       .7-8         5. Two Humanities courses from different disciplines       .7-8       University Elective       .3         COM 101 Fundamentals of Speaking (WCC requirement)       .3       University Elective       .3         Complete a second course from different disciplines:       *       *       .3         * Choose one: ECO 211 OR SOC 100       .3       ECO 201 OR SOCI 105       .3         Complete a second course from the approved MTA list       .3       University Elective       .3         .1 fn eeded, complete an additional course from the above categories to meet the 30 credit minimum for the MTA.       EWU's Perspectives on a Diverse World requirement: Complete one course from the following list: Courses on this list will satisfy an MTA area above: Communication: COM 225, Natural Science: ENV 101; Humanities: ART 143, 150, COM 225; DAN 180, ENG 181, 213, 214, 224, 242; HUM 150, 175; MUS 180; Social Science: ANT 201; ECO 280; GEO 101; HST 123, 150, 210, 230, 235, 240, 270; PLS 211; PSY 107, 251; SOC 205         WCC Business Office Administration – Law Office Administration Option Major Requirements (45 credits)       .4C 211 Principles of Financial Accounting       .3         .4C 111 Principles of Accounting       .3       University Elective (MCMT 202)       .3       .3         .905 106 Electronic Planning, Sharing & Organization       .3       University Elective       .1       .1	3. A Course in Mathematics	
Choose from the approved MTA list       .7-8       University Electives       .7-8         5. Two Humanities courses from different disciplines       .7-8       University Elective       .3         COM 101 Fundamentals of Speaking (WCC requirement)       .3       University Elective       .3         6. Two Social Science courses from different disciplines:       *       *       .3         * Choose one: ECO 211 OR SOC 100       .3       ECO 201 OR SOCL 105       .3         Complete a second course from the approved MTA list       .3       University Elective       .3         7. If needed, complete an additional course from the above categories to meet the 30 credit minimum for the MTA.       .4       .4         EMU's Perspectives on a Diverse World requirement:       Complete one course from the following list: Courses on this list will satisfy an MTA area above: communication: COM 225; Natural Science: ENV 101; Humanities: ART 143, 150; COM 225; DAN 160; ENG 161, 213, 214, 224, 242, 140, 150, 175; MUS 180; Social Science: ANT 201; ECO 280; GEO 101; HST 123, 150, 210, 230, 235, 240, 270; PLS 211; PSY 107, 251; SOC 205         WCC Business Office Administration – Law Office Administration Option Major Requirements (45 credits)       *         *ACC 111       Principles of Accounting       .4       ACC 240       Principles of Financial Accounting       .3         BMB 207       Business Communication       .3       University Elective       .3 <t< td=""><td>Choose from the approved MTA list4</td><td>University Elective 4</td></t<>	Choose from the approved MTA list4	University Elective 4
5. Two Humanities courses from different disciplines         COM 101 Fundamentals of Speaking (WCC requirement)       3       University Elective       3         Complete a second course from the approved MTA list.       3       University Elective       3         7. If needed, complete an additional course from the above categories to meet the 30 credit minimum for the MTA.       3       University Elective       3         7. If needed, complete an additional course from the above categories to meet the 30 credit minimum for the MTA.       3       1       1         EMU's Perspectives on a Diverse World requirement: Complete one course from the following list: Courses on this list will satisfy an MTA area above: Communication: COM 225; Natural Science: ENV 101; Humanities; ART 143, 150; COM 225; DAN 180; ENG 181, 213, 214, 224; 242; HUN 150, 175; WUS 180; Social Science: ANT 201; ECO 280; GEO 101; HST 123, 150, 210, 230, 235, 240, 270; PLS 211; PSY 107, 251; SOC 205         WCC Business Office Administration – Law Office Administration Option Major Requirements (45 credits)         * ACC 210 Principles of Financial Accounting         3       3       University Elective       3         BMG 155       Business communication       3       University Elective       3         BMG 207       Business Communication       3       BMM 1201       3       3         BMG 207       Business Applications       3       University Elective       3<	4. Two Natural Science courses from different disciplines:	
COM 101       Fundamentals of Speaking (WCC requirement)       3       University Elective       3         Complete a second course from the approved MTA list       3       University Elective       3         6       Two Social Science courses from different disciplines:       *       5         * Choose one: ECO 211 OR SOC 100       3       ECO 201 OR SOCL 105       3         Complete a second course from the approved MTA list       3       University Elective       3         7. If needed, complete an additional course from the above categories to meet the 30 credit minimum for the MTA.       7         EMU's Perspectives on a Diverse World requirement: Complete one course from the following list: Courses on this list will satisfy an MTA area above: Communication: COM 225; Natural Science: ENV 101; Humanities; ART 143, 150; COM 225; DAN 180; ENG 181, 213, 214, 224, 242; HUM 150, 175; MUS 180; Social Science: ANT 201; ECO 280; GEO 101; HST 123, 150, 210, 230, 235, 240, 270; PLS 211; PSY 107, 251; SOC 205         WCC Business Office Administration – Law Office Administration – Option Major Requirements (45 credits)         *ACC 111       Principles of Accounting.       3       ACC 240       Principles of Financial Accounting.       3         BMG 207       Business Communication.       1       University Elective       3       University Elective       3         BMS 207       Business Communication.       3       University Elective       3	Choose from the approved MTA list7-8	University Electives7-8
Complete a second course from the approved MTA list.       3       University Elective       3         6. Two Social Science courses from different disciplines:       *       *       3         * Choose one: ECO 211 OR SOC 100       3       ECO 201 OR SOCL 105       3         Complete a second course from the approved MTA list.       3       University Elective       3         7. If needed, complete an additional course from the approved MTA list.       3       University Elective       3         FMU's Perspectives on a Diverse World requirement: Complete one course from the following list: Courses on this list will satisfy an MTA area above: Communication: COM 225; DAN 180; ENO 181, 213, 214, 224, 242; HUM 150, 175; MUS 180; Social Science: ANT 201; ECO 280; GEO 101; HST 123, 150, 210, 230, 235, 240, 270; PLS 211; PSY 107, 251; SOC 205         WCC Business Office Administration – Law Office Administration Option Major Requirements (45 credits)       *ACC 141       Principles of Financial Accounting.       3         *ACC 111       Principles of Accounting.       3       University Elective       3       3         BMG 155       Business communication.       3       University Elective (MGMT 202).       3       3         BOS 101C Advanced Keyboarding.       1       University Elective       3       3       3       2       3       2       3       3       2       3       3       3	5. Two Humanities courses from different disciplines	
6. Two Social Science courses from different disciplines:       *         * Choose one: ECO 211 OR SOC 100       3       ECO 201 OR SOCL 105       3         Complete a second course from the approved MTA list.       3       University Elective       3         7. If needed, complete an additional course from the above categories to meet the 30 credit minimum for the MTA.       3       3         EMU's Perspectives on a Diverse World requirement: Complete one course from the following list: Courses on this list will satisfy an MTA area above: Communication: COM 225; Natural Science: ENV 101; Humanities: ART 143, 150; COM 225; DAN 180; ENG 181, 213, 214, 224, 242; HUM 150, 175; MUS 180; Social Science: ANT 201; ECO 280; GEO 101; HST 123, 150, 210, 230, 235, 240, 270; PLS 211; PSY 107, 251; SOC 205         WCC Business Office Administration – Law Office Administration Option Major Requirements (45 credits)         *ACC 111       Principles of Accounting.       3         BMG 207       Business communication.       3       University Elective.       3         BMS 105       Buscess Communication.       3       University Elective.       3         BOS 101 C Advanced Keyboarding.       1       University Elective.       3         BOS 157       Word Processing & Document Formatting.       3       BMT 201 Microcomputers for Business Applications.       3         BOS 206       Personal Mgmt Applications I.       3       University Elective.       3	COM 101 Fundamentals of Speaking (WCC requirement)3	University Elective
*Choose one: ECO 211 OR SOC 100 3 ECO 201 OR SOCL 105 3 Complete a second course from the approved MTA list. 3 University Elective. 3 University Elective. 3 University Elective sor a Diverse World requirement: Complete an ecurse from the following list: Courses on this list will satisfy an MTA area above: Communication: COM 225; Natural Science: ENV 101; Humanities: ART 143, 150; COM 225; DAN 180; ENG 181, 213, 214, 224, 242; HUM 150, 175; MUS 180; Social Science: ANT 201; ECO 280; GEO 101; HST 123, 150, 210, 230, 235, 240, 270; PLS 211; PSY 107, 251; SOC 205 VCC Business Office Administration – Law Office Administration Option Major Requirements (45 credits) * ACC 111 Principles of Accounting. 3 ACC 240 Principles of Financial Accounting. 3 BMG 155 Business on the Internet 3 University Elective (MGMT 202). 3 BMS 207 Business Communication. 3 University Elective (MGMT 202). 3 BOS 101C Advanced Keyboarding. 1 University Elective (MGMT 123). 3 BOS 157 Word Processing & Document Formatting. 3 Restricted LEGL Elective (BMMT 123). 3 BOS 184 Spreadsheet Software Applications I. 3 University Elective. 3 University Elective. 3 University Elective. 3 SBOS 206 Personal Mgmt Applications I. 3 University Elective (EGL Elective (BMMT 123). 3 BOS 284 Spreadsheet Software Applications I. 3 University Elective (LGL Elective (BMMT 220). 3 BOS 284 Spreadsheet Software Applications II. 3 University Elective (LGL Elective (BMMT 220). 3 BOS 284 Spreadsheet Software Applications II. 3 University Elective (LGL Elective (BMMT 220). 3 BOS 285 Stort Word Processing & Document Formatting II. 3 Restricted LEGL Elective (BMMT 220). 3 BOS 284 Spreadsheet Software Applications II. 3 University Elective. 3 Complete Educe 2 BOS 257 Word Processing & Document Formatting II. 3 Restricted LEGL Elective (BMMT 220). 3 Restricted LEGL Elective (LGL 211 Intro to Paralegal Studies (with "B-" or higher). 3 LEGC 211 Intro to Paralegal Studies (with "B-" or higher). 3 LEGC 211 Intro to Paralegal Studies (with "B-" or higher). 3 LEGC 211 Intro to Paralega	Complete a second course from the approved MTA list	University Elective
Complete a second course from the approved MTA list.       3       University Elective       3         7. If needed, complete an additional course from the above categories to meet the 30 credit minimum for the MTA. <b>EMU's Perspectives on a Diverse World requirement:</b> Complete one course from the following list: Courses on this list will satisfy an MTA area above: Communication. COM 225; Natural Science: ENV 101; Humanities: ART 143, 150; COM 225; DAN 180; ENG 181, 213, 214, 224, 242; HUM 150, 175; MUS 180; Social Science: ANT 201; ECO 280; GEO 101; HST 123, 150, 210, 230, 235, 240, 270; PLS 211; PSY 107, 251; SOC 205         WCC Business Office Administration – Law Office Administration Option Major Requirements (45 credits)         * ACC 111 Principles of Accounting.         3       ACC 240 Principles of Financial Accounting.       3         BMG 155 Business communication.       3       University Elective (MGMT 202).       3         BMG 207 Business Communication.       1       University Elective (MGMT 202).       3         BOS 101C Advanced Keyboarding.       1       University Elective (MGMT 202).       3         BOS 157 Word Processing & Document Formatting.       8       BMT/201 Microcomputers for Business Applications.       3         BOS 206 Personal Mgmt Applications I.       3       University Elective       3         BOS 207 Presentation Software Applications I.       3       University Elective       2         BOS	6. Two Social Science courses from different disciplines:	
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EMU's Perspectives on a Diverse World requirement: Complete one course from the following list: Courses on this list will satisfy an MTA area above: Communication: COM 225; Natural Science: ENV 101; Humanities: ART 143, 150; COM 225; DAN 180; ENG 181, 213, 214, 224, 242; HUM 150, 175; MUS 180; Social Science: ANT 201; ECO 280; GEO 101; HST 123, 150, 210, 230, 235, 240, 270; PLS 211; PSY 107, 251; SOC 205         WCC Business Office Administration – Law Office Administration Option Major Requirements (45 credits)         * ACC 111       Principles of Accounting       3         BMG 155       Business on the Internet       3         BMG 207       Business Communication       3         University Elective       3         BMG 105       Business Communication       3         University Elective       1         *BOS 101C Advanced Keyboarding       1       University Elective         1       *BOS 106       Electronic Planning, Sharing & Organization       3         2BOS 157       Word Processing & Document Formatting       3       University Elective       3         2BOS 106       Personal Mgmt Applications I       3       University Elective       3       3         2BOS 206       Personal Mgmt Applications I       3       University Elective       3       3         2BOS 207       Presentation Software Applications I       3       University Elective<		
MTA area above:       Communication:       COM 225;       Natural Science:       ENV 101;       Humanities:       ART 143, 150;       COM 225;       DAN 180;       ENG 181,         213, 214, 224, 224;       HUM 150, 175;       MUS 180;       Social Science:       ANT 201;       ECO 280;       GEO 101;       HST 123, 150, 210, 230, 235, 240, 270;         PLS 211;       PSY 107, 251;       SOC 205       Social Science:       ANT 201;       ECO 280;       GEO 101;       HST 123, 150, 210, 230, 235, 240, 270;         PLS 211;       PSY 107, 251;       SOC 205       Social Science:       ANT 201;       ECO 280;       GEO 101;       HST 123, 150, 210, 230, 235, 240, 270;         PLS 211;       PSY 107, 251;       SOC 205       Social Science:       ANT 201;       ECO 280;       GEO 101;       HST 123, 150, 210, 230, 235, 240, 270;         PLS 211;       PSY 107, 251;       Social Science:       ANT 201;       ECO 240       Principles of Financial Accounting       3         BMG 155       Business on the Internet       3       University Elective       3       BMT 202)       3       BMT 202)       3       BMT 201       Microcomputers for Business Applications.       3         BOS 162       Database Software Applications I       3       University Elective       3       3       BMS	7. If needed, complete an additional course from the above categor	ries to meet the 30 credit minimum for the MTA.
MTA area above:       Communication:       COM 225;       Natural Science:       ENV 101;       Humanities:       ART 143, 150;       COM 225;       DAN 180;       ENG 181,         213, 214, 224, 224;       HUM 150, 175;       MUS 180;       Social Science:       ANT 201;       ECO 280;       GEO 101;       HST 123, 150, 210, 230, 235, 240, 270;         PLS 211;       PSY 107, 251;       SOC 205       Social Science:       ANT 201;       ECO 280;       GEO 101;       HST 123, 150, 210, 230, 235, 240, 270;         PLS 211;       PSY 107, 251;       SOC 205       Social Science:       ANT 201;       ECO 280;       GEO 101;       HST 123, 150, 210, 230, 235, 240, 270;         PLS 211;       PSY 107, 251;       SOC 205       Social Science:       ANT 201;       ECO 280;       GEO 101;       HST 123, 150, 210, 230, 235, 240, 270;         PLS 211;       PSY 107, 251;       Social Science:       ANT 201;       ECO 240       Principles of Financial Accounting       3         BMG 155       Business on the Internet       3       University Elective       3       BMT 202)       3       BMT 202)       3       BMT 201       Microcomputers for Business Applications.       3         BOS 162       Database Software Applications I       3       University Elective       3       3       BMS	EMU's Perspectives on a Diverse World requirement: Complete on	e course from the following list: Courses on this list will satisfy an
213, 214, 224, 242; HUM 150, 175; MUS 180; Social Science; ANT 201; ECO 280; GEO 101; HST 123, 150, 210, 230, 235, 240, 270; PLS 211; PSY 107, 251; SOC 205         WCC Business Office Administration – Law Office Administration Option Major Requirements (45 credits)         *ACC 111       Principles of Accounting		
PLS 211; PSY 107, 251; SOC 205         WCC Business Office Administration – Law Office Administration Option Major Requirements (45 credits)         * ACC 111       Principles of Accounting		
*ACC 111       Principles of Accounting       3         BMG 155       Business on the Internet       3         BMG 207       Business Communication       3         BOS 101C Advanced Keyboarding       1         *1BOS 106       Electronic Planning, Sharing & Organization       3         BMS 207       Business Communication       3         *1BOS 106       Electronic Planning, Sharing & Organization       3         BOS 157       Word Processing & Document Formatting       3         BOS 182       Database Software Applications       3         BOS 184       Spreadsheet Software Applications I       0         BOS 206       Personal Mgmt Applications I       0         Presentation Software Applications I       0       0         BOS 207       Presentation Software Applications       0         PROS 207       Presentation Software Applications I       0         BOS 208       Spreadsheet Software Applications I       0         BOS 204       Personal Mgmt Applications I       0       0         BOS 205       Word Processing & Document Formatting II       3       Restricted LEGL Elective (BMMT 220)       3         BOS 284       Spreadsheet Software Applications I       0       0       0       0		
*ACC 111       Principles of Accounting       3         BMG 155       Business on the Internet       3         BMG 207       Business Communication       3         BOS 101C Advanced Keyboarding       1         *1BOS 106       Electronic Planning, Sharing & Organization       3         BMS 207       Business Communication       3         *1BOS 106       Electronic Planning, Sharing & Organization       3         BOS 157       Word Processing & Document Formatting       3         BOS 182       Database Software Applications       3         BOS 184       Spreadsheet Software Applications I       0         BOS 206       Personal Mgmt Applications I       0         Presentation Software Applications I       0       0         BOS 207       Presentation Software Applications       0         PROS 207       Presentation Software Applications I       0         BOS 208       Spreadsheet Software Applications I       0         BOS 204       Personal Mgmt Applications I       0       0         BOS 205       Word Processing & Document Formatting II       3       Restricted LEGL Elective (BMMT 220)       3         BOS 284       Spreadsheet Software Applications I       0       0       0       0	WCC Business Office Administration – Law Office Administration	on Option Major Requirements (45 credits)
BMG 155Business on the Internet3University Elective3BMG 207Business Communication3University Elective (MGMT 202)3BOS 101C Advanced Keyboarding1University Elective1*1BOS 106Electronic Planning, Sharing & Organization3BMMT 201Microcomputers for Business Applications2 BOS 157Word Processing & Document FormattingRestricted LEGL Elective (BMMT 123)3BOS 182Database Software Applications3University Elective3BOS 206Personal Mgmt Applications IUniversity Elective2BOS 207Presentation Software Applications II3Restricted LEGL Elective (BMMT 220)3BOS 284Spreadsheet Software Applications II3University Elective3BOS 284Spreadsheet Software Applications II3University Elective3BOS 285Word Processing & Document Formatting II3Restricted LEGL Elective (BMMT 220)3BOS 284Spreadsheet Software Applications II3University Elective32 BMG 111Business Law I3Restricted LEGL Elective (LAW 293)3* CJT 130Introduction to Paralegal Studies (with "B-" or higher)3LEGL 211Intro to Paralegalism and Legal Term32 BMS 250Office Administration II4Restricted LEGL Elective (BMMT 395)442 CJT 154Everyday Law I: Law & Civil Liberties3Restricted LEGL Elective3* Complete the sequence started above: ECO 222		
BMG 207Business Communication3University Elective (MGMT 202)3BOS 101C Advanced Keyboarding1University Elective1*1BOS 106Electronic Planning, Sharing & Organization3University Elective1*1BOS 106Electronic Planning, Sharing & Organization3BMMT 201 Microcomputers for Business Applications32BOS 157Word Processing & Document Formatting3Restricted LEGL Elective (BMMT 123)3BOS 182Database Software Applications3University Elective3BOS 184Spreadsheet Software Applications I3University Elective32BOS 206Personal Mgmt Applications & Internet Resources2Restricted LEGL Elective2BOS 207Presentation Software Applications II3Restricted LEGL Elective (BMMT 220)3BOS 284Spreadsheet Software Applications II3University Elective32 BMG 111Business Law I3Restricted LEGL Elective (LAW 293)3** CJT 130Introduction to Paralegal Studies (with "B-" or higher)3LEGL 211 Intro to Paralegalism and Legal Term32 BMS 250Office Administration II4Restricted LEGL Elective (BMMT 395)442 CJT 154Everyday Law I: Law & Civil Liberties3Restricted LEGL Elective32 Complete the sequence started above: ECO 222 OR SOC 2073ECON 202 OR SOCL 20233 Open Electives (not to exceed 82 credits at WCC)3-4Credits that transfer to EMU3-4 <td></td> <td></td>		
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**1BOS 106       Electronic Planning, Sharing & Organization       3       BMMT 201       Microcomputers for Business Applications       3         2BOS 157       Word Processing & Document Formatting       3       Restricted LEGL Elective (BMMT 123)       3         BOS 182       Database Software Applications       3       University Elective       3         BOS 184       Spreadsheet Software Applications I       3       University Elective       3         2BOS 206       Personal Mgmt Applications & Internet Resources       2       Restricted LEGL Elective       2         BOS 207       Presentation Software Applications       2       University Elective       2         BOS 207       Presentation Software Applications       2       University Elective       2         BOS 207       Presentation Software Applications       2       University Elective       2         BOS 207       Word Processing & Document Formatting II       3       Restricted LEGL Elective (BMMT 220)       3         BOS 284       Spreadsheet Software Applications II       3       University Elective       3         2 BMG 111       Business Law I       3       Restricted LEGL Elective (LAW 293)       3         *** CJT 130       Introduction to Paralegal Studies (with "B-" or higher)       3       LEGL 211 Intro		
<sup>2</sup> BOS 157       Word Processing & Document Formatting		
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<sup>2</sup> BOS 206       Personal Mgmt Application & Internet Resources		
BOS 207       Presentation Software Applications       2         2 BOS 257       Word Processing & Document Formatting II       3         BOS 284       Spreadsheet Software Applications II       3         2 BMG 111       Business Law I       3         ** CJT 130       Introduction to Paralegal Studies (with "B-" or higher)       3         2 BOS 250       Office Administration II       4         2 CJT 154       Everyday Law I: Law & Civil Liberties       3         2 EMU Requirements that May be Taken at WCC or EMU (6-7 credits)       *         * Complete the sequence started above: ECO 222 OR SOC 2073       ECON 202 OR SOCL 202       3         Open Electives (not to exceed 82 credits at WCC)       3-4       Credits at WCC:       81-82		
<sup>2</sup> BOS 257       Word Processing & Document Formatting II		
BOS 284       Spreadsheet Software Applications II       3 <sup>2</sup> BMG 111       Business Law I       3         ** CJT 130       Introduction to Paralegal Studies (with "B-" or higher)       3         ** CJT 130       Introduction to Paralegal Studies (with "B-" or higher)       3         2 BOS 250       Office Administration II       4 <sup>2</sup> CJT 154       Everyday Law I: Law & Civil Liberties       3 <b>EMU Requirements that May be Taken at WCC or EMU (6-7 credits)</b> *         * Complete the sequence started above: ECO 222 OR SOC 2073       ECON 202 OR SOCL 202       3         Open Electives (not to exceed 82 credits at WCC)       3-4       Credits at WCC:       3-4		
<sup>2</sup> BMG 111       Business Law I       3         ** CJT 130       Introduction to Paralegal Studies (with "B-" or higher)       3 <sup>2</sup> BOS 250       Office Administration II       4 <sup>2</sup> CJT 154       Everyday Law I: Law & Civil Liberties       3 <b>EMU Requirements that May be Taken at WCC or EMU (6-7 credits)</b> *         * Complete the sequence started above: ECO 222 OR SOC 2073       ECON 202 OR SOCL 202         Open Electives (not to exceed 82 credits at WCC)       3-4         Credits at WCC:       81-82		
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<sup>2</sup> BOS 250       Office Administration II       4       Restricted LEGL Elective (BMMT 395)       4 <sup>2</sup> CJT 154       Everyday Law I: Law & Civil Liberties       3       8 <b>EMU Requirements that May be Taken at WCC or EMU (6-7 credits)</b> *       *         * Complete the sequence started above: ECO 222 OR SOC 2073 Open Electives (not to exceed 82 credits at WCC)       ECON 202 OR SOCL 202       3         University Elective       3-4         Credits at WCC:       81-82       Credits that transfer to EMU		
<sup>2</sup> CJT 154       Everyday Law I: Law & Civil Liberties       3         EMU Requirements that May be Taken at WCC or EMU (6-7 credits)       *         *Complete the sequence started above: ECO 222 OR SOC 2073 Open Electives (not to exceed 82 credits at WCC)       ECON 202 OR SOCL 202         Credits at WCC:       81-82		
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*Complete the sequence started above: ECO 222 OR SOC 2073 Open Electives (not to exceed 82 credits at WCC)       ECON 202 OR SOCL 202		
Open Electives (not to exceed 82 credits at WCC)       3-4         University Elective       3-4         Credits at WCC:       81-82         Credits that transfer to EMU       81-82		
Credits at WCC:		
		Credits that transfer to EMU81-82

\*\* Required for admission to EMU's Paralegal program. See page 3 for minimum grade requirements.

<sup>1</sup> Pre-requisite for EMU's LEGL 212, 213, 305, and 400.<sup>2</sup>
 <sup>2</sup> Applies to the requirement for 21 hours of Restricted Electives for EMU's Paralegal program.

<u>Sign up with us:</u> If you let us know you are using this articulation agreement we can stay in touch with you and provide information and advising to you while you are still at your community college. Sign up at: <u>https://www.emich.edu/ccr/articulation-agreements/signup.php</u>

### **ARCHIVED** PARALEGAL ARTICULATION AGREEMENT GUIDE

Washtenaw CC– AAS in Business Office Administration - Law Office Administration Option Eastern Michigan University – BS in Paralegal

### **Completion of the Paralegal Program**

Completi	on of the Faralega	Flogram
Major Re	equirements	(42-45 credits)
LEGL 212 **LEGL 304W LEGL 305 LEGL 311 LEGL 313 LEGL 400 LEGL 404 LEGL 405 LEGL 406 1LEGL 416L	aralegal Courses Law Office Administration & /Legal Writing, Research & / Adv Legal Writing, Researc Probate, Estates and Wills. Family Law Adv Legal Writ, Research a Court Rules, Forms, and Dr Civil Litigation, Investigation Civil Litigation, Investigation Paralegal Internship	Analysis I
BMMT 496	Information Processing C Information & Media Admin Records Administration/Dat Advanced Spreadsheet App	tabase Systems 3
BMMT 2 BMMT 2 CTAC 3 IA 210 ( LAW 29 LAW 39 LAW 40 LEGL 2 LEGL 3 LEGL 4 <sup>1</sup> LEGL 4 LEGL 4 LEGL 4 PHIL 35 PLSC 3 PLSC 3 PLSC 3 PLSC 3 PLSC 3	ree credit hours from the foll 220 Word Information Proces 197/498/499 Independent St 57 Interviewing as Communi Concepts of Network/Busines 3 Legal Environment of Bus 3 Law of Business Enterpri 3 Employment Law (3) 78/279/379 Special Topics ( 15 Land Transaction & Real 20 Cyber Law and Complian 15 Bankruptcy Law (3) 17L Legal Assistance Cente 18 Women & The Law (3) 78/479 Special Topics (2-3) 5W Philosophy of Law (3) 01 American Legal System ( 02 Criminal Law and Politics 12 Constitutional Law: Institu 13 American Constitutional I 41 International Law (3) 85 Judicial Process and Beh 12W Comparative Legal System	ssing Operations (3) udy (1/2/3) ication (3) ss Technology (3) siness (3) 1/2/3) Estate for Para (3) nce (3) r Clinical Experience (3) (3) s (3) utions & Process (3) Law II (3) navior (3) stems (3)
Credits the	t EMU: hat Transfer from WCC Credits to Graduate:.	C 81-82

#### Sample sequences for completing the program:

(Students may register concurrently at WCC & EMU)

LEGL 212	mester Start Law Office Administration & Technology / Legal Writing, Research and Analysis I Probate, Estates and Wills	3
Summer BMMT 396	Information & Media Administration	(3 credits)
Fall LEGL 213 LEGL 313 LEGL 404	Advanced Spreadsheet Applications Family Law Court Rules, Forms, and Drafting Contracts .	3
Winter BMMT 496 LEGL 305 Restricted L	Records Admin/Database Systems Adv Legal Writing, Research, & Analysis II EGL Elective	3
<b>Fall</b> LEGL 400 LEGL 405	Adv Legal Writ, Research and Analysis III Civil Litigation, Investigation& Procedure I	
Winter LEGL 406 LEGL 416L	Civil Litigation, Investigation & Procedure II Paralegal Internship	
LEGL 213	Advanced Spreadsheet Applications / Legal Writing, Research and Analysis I Family Law Law Office Administration & Technology	
LEGL 213 LEGL 304W LEGL 313 Winter LEGL 212 LEGL 305 LEGL 311	Advanced Spreadsheet Applications / Legal Writing, Research and Analysis I Family Law	
LEGL 213 LEGL 304W LEGL 313 Winter LEGL 212 LEGL 305 LEGL 311	Advanced Spreadsheet Applications / Legal Writing, Research and Analysis I Family Law Law Office Administration & Technology Adv Legal Writing, Research, & Analysis II Probate, Estates and Wills	(12 credits) (12 credits) (13 credits) (13 credits) (2 credits) (2 credits)
LEGL 213 LEGL 304W LEGL 313 Winter LEGL 212 LEGL 305 LEGL 305 LEGL 311 Restricted L Summer	Advanced Spreadsheet Applications / Legal Writing, Research and Analysis I Family Law Law Office Administration & Technology Adv Legal Writing, Research, & Analysis II Probate, Estates and Wills EGL Elective	

Required for admission to EMU's Paralegal program. A grade of "C+" or higher is required for this course.
 <sup>1</sup> Satisfies EMU's "Learning beyond the Classroom" requirement.

NOTE: Students may register concurrently at WCC and EMU while completing the program in order to take paralegal courses in the appropriate sequence and graduate in a timely manner. Students receiving financial aid should contact the Financial Aid Offices at WCC and EMU to ask about options for financial aid as a concurrently registered student.

NOTE: If sufficient credit hours are not transferred from WCC, additional credits must be completed at EMU to satisfy the 124 credit minimum.

# ARCHIVED PARALEGAL ARTICULATION AGREEMENT GUIDE

## Washtenaw CC– AAS in Business Office Administration - Law Office Administration Option Eastern Michigan University – BS in Paralegal

### Additional Information:

- 1. Each institution will determine the satisfaction of their individual program and degree requirements. Both WCC and EMU agree to accept transferable courses from each other and from other institutions. WCC courses indicated with an \* are required for EMU's Paralegal program. Substitutions for these courses must be approved by the EMU program coordinator.
- 2. Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one "Perspectives on a Diverse World" course, one "Learning beyond the Classroom" experience, and a "Writing Intensive" course in the major. The Perspectives on a Diverse World requirement may be transferred to EMU. *To use the Michigan Transfer Agreement (MTA), students must have an official community college transcript, with the "MTA Satisfied" endorsement sent to EMU's Admissions Office. Students who do not have "MTA Satisfied" on their community college transcript, will be required to satisfy EMU's general education requirements as applied to transfer students. The MTA may be completed after admission to EMU, however, students should inform their advisors or they may be advised to complete additional courses for the general education program. Students who enrolled in college prior to September 2014 will have until the end of August 2019 to complete the MACRAO agreement. If already on the transcript, the MACRAO designation will be accepted at EMU after August 2019.*
- 3. A grade of "C" or better (2.0 on a 4.0 scale) is required for courses to transfer to either institution.
- 4. Under this agreement, EMU will waive the 60-hour rule and require that a minimum of 42-45 credit hours must be completed at the four-year college level with at least 30 credits at EMU, 15 hours of which must be in program requirements at the 300-level or above. Fewer than 46 credits may be completed at the four-year level, if waivers are awarded. Of the last 30 hours completed before graduating, a minimum of 10 credit hours must be in courses offered by EMU. A minimum of 124 credit hours, completed in-residence or accepted in transfer, is required for graduation.
- 5. Admission to the Paralegal program requires the following minimum admission criteria:
  - (1) Admission to the University as an undergraduate or second bachelor's degree candidate;
  - (2) Completion of WRTG 121 [ENG 111 at WCC] with a grade of "B" or higher;
  - (3) Completion of LEGL 211 [CJT 130 at WCC] with a grade of "B-" or higher;
  - (4) Completion of LEGL 304W Legal Writing, Research, & Analysis I, with a grade of "C+" or higher; and
  - (5) A cumulative GPA of at least 2.5 on a 4.0 scale.

Additionally, students will be expected to receive a minimum grade of "C" in all remaining LEGL courses and maintain a cumulative GPA 2.5 and a GPA within the major of at least 2.5.

- 6. Students must satisfy all admission requirements at the time of application for admission to EMU, including submitting transcripts from all previously attended colleges. WCC students will receive equal consideration with other students for course registration and financial aid.
- 7. Students are encouraged to contact the EMU Paralegal Program Advisor early, before completing an admission application to EMU, especially if approval is sought for waivers of required courses. To facilitate advising and the evaluation of transcripts, sign up for this articulation agreement using the link <a href="https://www.emich.edu/ccr/articulation-agreements/signup.php">https://www.emich.edu/ccr/articulation-agreements/signup.php</a> and bring a copy to all advising sessions.

### Effective Dates: September 1, 2016 until August 31, 2019

This is a renewal of an agreement made in September 2012. Students who began this program prior to the new effective date have the option of using this guide or may continue to follow the guide they started under for up to seven years. If this agreement is not renewed at the end of the effective period, students who already started the program will be given three additional years to be admitted to EMU under the terms of this agreement. **Contacts:** 

Washtenaw Community College Joyce Jenkins, Department Chair BE 216, 734.477.8982 jjenkins@wccnet.edu Eastern Michigan University College of Engineering and Technology Student Services 734.487.8659 cet\_advising@emich.edu