

DRAFT 1  
[CCname]  
[XXX]  
[CCprogram]  
[EMUprogram]

# ARTICULATION AGREEMENT

between

**[CCname]**

**[CCprogram]**

and

**Eastern Michigan University**  
College of [       ]

**[EMUprogram]**

[Month] 2005

**ARTICULATION AGREEMENT BETWEEN**  
**[CCname]**  
**[CCprogram]**  
**and**  
**Eastern Michigan University**  
**[EMUprogram]**

**Article I**  
**Agreement on Principle**

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Eastern Michigan University (EMU) and [CCname] [XXX] agree that students, who choose to transfer from a community college to a senior college or university to earn a bachelor’s degree, should be provided with a smooth curriculum transition that minimizes loss of credit and duplication of coursework. Therefore, Eastern Michigan University and [CCname] agree to enter into this curriculum articulation agreement for students who complete the [CCprogram] at [XXX] and transfer to EMU to complete the [EMUprogram]. Both institutions enter into this agreement as cooperating, equal partners who shall maintain the integrity of their separate programs.

**Article II**  
**Agreement on Program Specifics**

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Eastern Michigan University and [CCname] agree that any student who has successfully completed the minimum requirements outlined on the attached articulation guide may transfer the course credits indicated toward a [EMUprogram] at Eastern Michigan University. Students who follow this articulated program agreement must apply and be admitted to Eastern Michigan University. [XXX] students will receive equal consideration with other students seeking admission and financial aid. The bachelor’s degree graduation requirements for students who follow this articulated program agreement are listed on the attached articulation guide.

**Article III**  
**Agreement on Communication**

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Eastern Michigan University and [CCname] agree to cooperate in communicating with each other and with their common and respective publics concerning the established relationship between the two institutions. Communication may include the development of various kinds of publications to inform those who might benefit personally or professionally from the opportunities provided by this agreement. Faculty and staff at both institutions will share the information in this agreement with interested and qualified students and both institutions will provide counseling and advising to students and prospective students.

**Article IV**  
**Maintenance and Review Procedures**

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At least one administrative or faculty member from each institution will be appointed to act as agents for the implementation of this agreement, to speak for the institutions and to communicate changes to respective faculty members, advisors, counselors, and others to whom the information is pertinent. Responsibility for oversight of this agreement rests with the [responsible position] at [CCname] and the [responsible position] at Eastern Michigan University.

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Both parties agree to communicate annually any changes in their respective programs that may affect this articulation agreement. During the third year, both parties will review the agreement for revision and possible renewal. If the agreement is not renewed by the end of the effective period, [XXX] students who started the articulated program prior to termination of the agreement, will be given three additional years to be admitted to EMU under terms of this agreement.

This agreement is effective as of **[effective date until ending date]**.

*Students, who began [XXX]'s program prior to the effective date of this agreement, may use the agreement to the extent that the program requirements followed are consistent with this agreement.*

**ARTICULATION AGREEMENT BETWEEN**  
**[CCname]**  
**[CCprogram]**  
**and**  
**Eastern Michigan University**  
**[EMUprogram]**

We the representatives of [CCname] and Eastern Michigan University agree to the terms of this agreement, which will be for an initial period of three (3) years.

**Signatures**

**[CCname]**

**Eastern Michigan University**

|                     |       |  |       |
|---------------------|-------|--|-------|
| _____               | _____ | _____  | _____ |
| President           | Date  | Donald M. Loppnow, Interim Provost & Vice President for Academic Affairs | Date  |
| _____               | _____ | _____  | _____ |
| Vice President      | Date  | Ellene Tratras Contis, Associate VP Undergraduate Studies and Curriculum | Date  |
| _____               | _____ | _____  | _____ |
| Dean                | Date  | , Dean<br>College of   | Date  |
| _____               | _____ | _____  | _____ |
| Department Head     | Date  | Department Head  | Date  |
| _____               | _____ | _____  | _____ |
| Program Coordinator | Date  | Program Coordinator  | Date  |

cc: Bernice Lindke, Associate VP of Enrollment Services  
Patricia Williams, Director of Academic Advising  
JillAnne Bauer, Assistant Director of Transfer Advising  
Victor Chiasson, Interim Asst Dean, Continuing Education  
Charlotte Stigler, Records and Registration  
(Regional Center Director)

[Name of Community College]– [CCprogram]  
Eastern Michigan University – [EMUprogram]

**Purpose:**

**Bring a copy of this articulation agreement to all advising sessions.**

This articulation agreement was developed to provide a smooth curriculum transition for students who want to earn an associate degree from [XXX] and transfer to EMU to earn a [EMUprogram]. The agreement is designed to minimize loss of credits and duplication of coursework in transferring.

**Requirements:**

1. Complete the [CCprogram] at [CCname] and the coordinated program of study for the [EMUprogram] program at EMU as indicated in this articulation guide. Any course substitutions should be made with the guidance of an advisor or counselor to assure that all requirements are met.
2. Students whose transcripts are endorsed as “MACRAO Satisfied” by the community college will only be required to meet EMU’s additional four general education requirements, indicated on the attached articulation guide with a “1”, and listed below:
  - a) a course in advanced written composition, speech, or a foreign language [CRS at [XXX]]
  - b) a course in mathematical reasoning [CRS at [XXX]]
  - c) a cross-cultural course [CRS at [XXX]]
  - d) a course in computer literacy [CRS at [XXX]]

*To use MACRAO, students should request a MACRAO evaluation of their transcript in the Community College Student Records or Registrar’s Office. Students who do not satisfy MACRAO will have to complete all of EMU’s general education requirements.*
3. Only courses with a grade of 2.0 or better (on a 4.0 scale) will be accepted for transfer to EMU. A course completed with a grade of less than 2.0, if counted toward graduation at the community college, may be used to satisfy MACRAO. However, the course will not transfer and will have to be repeated if it is a requirement of the [EMUprogram]. If a [XXX] course has more credits than the EMU equivalent course, the additional credits will be included in the program total as general transfer credit.
4. Under this agreement, EMU will waive the 60-hour rule and require only that a minimum of 30 credit hours must be taken at EMU, 21 hours of which must be in the major/program with 15 hours at the 300/400 level. A minimum of 124 credit hours, completed in-residence or accepted in transfer, is required for graduation.  
or  
EMU requires that a minimum of 60 credits must be completed at the four-year college/university level. A minimum of 30 credit hours must be completed in EMU courses, 15 hours of which must encompass major and minor requirements at the 300/400 level. A minimum of 124 credit hours, completed in-residence or accepted in transfer, is required for graduation.
5. (Include program admissions requirements here if needed.)
6. Students should meet with the EMU [EMUprogram] program coordinator early, before completing an admission application to EMU. A copy of the articulation guide should be included in the application to EMU and brought to all advising sessions. Copies of this agreement are available at [www.emich.edu/ccr/artguide.htm](http://www.emich.edu/ccr/artguide.htm).

**Effective Dates:** **mmm d, yyyy** until **mmm d, yyyy**. If this agreement is not renewed at the end of the effective period, students who already started this articulated program at [XXX] will be given three additional years to be admitted to EMU under the terms of this agreement. Students, who began the program prior to the effective date, may use the agreement to the extent that the requirements completed are consistent with this agreement.

**Contacts:****[CCname]**

Name, campus address  
Phone, email

Community College Relations  
E-mail: [pcygnar@emich.edu](mailto:pcygnar@emich.edu)

**Eastern Michigan University**

Name, campus address  
734-phone, email.[address@emich.edu](mailto:address@emich.edu)

**EASTERN MICHIGAN UNIVERSITY  
ARTICULATION GUIDE  
[EMUprogram]**

**[CCname]**

**Eastern Michigan University**

|  |   |   |   |
|--|---|---|---|
| <b>MACRAO Requirements (32 credits)</b>  |   | <b>(32 credits)</b>   |   |
| <b>1. English Writing Requirement (6credits)</b>   |   | <b>(6 credits)</b>  |   |
| CRS xxx English I .....  | 3 | ENGL 120 English Comp I (university elective) .....   | 3 |
| CRS xxx English II .....   | 3 | ENGL 121 English Composition II.....  | 3 |
| <b>2. Math/Science Requirement (8credits)</b>  |   | <b>(8 credits)</b>  |   |
| CRS xxx Title .....  | 4 | MATH xxx title of course (3) +1 .....   | 4 |
| Complete one course:.....  | 4 | One course: .....   | 4 |
| BIO xxx, xxx, xxx, xxx, xxx; CHM xxx, xxx, xxx; GEL xxx; PHY xxx, xxx, xxx or other transferable course approved by [XXX] for the math/science MACRAO requirement  |   | the courses listed will transfer to EMU as equivalent courses   |   |
| <b>3. Social Science Requirement (9credits)</b>  |   | <b>(9 credits)</b>  |   |
| CRS xxx title of course .....  | 3 | CRS xxx title of course .....   | 3 |
| CRS xxx title of course .....  | 3 | CRS xxx title of course .....   | 3 |
| CRS xxx title of course .....  | 3 | PLSC 112 American Government .....  | 3 |
| <b>4. Humanities Requirement (9credits)</b>  |   | <b>(must be from at least two disciplines) (9 credits)</b>  |   |
| <sup>1</sup> Complete one course:.....   | 3 | One course: .....   | 3 |
| CRS xxx title of course (3)  |   | LITR BASX Cross Cultural Credit   |   |
| CRS xxx title of course (3)  |   | LITR 260 African American Literature  |   |
| CRS xxx title of course (3)  |   | LITR BASX Cross Cultural Credit   |   |
| Complete two courses: (at least one course must be from a discipline other than literature).....   | 6 | Two courses .....   | 6 |
| ART xxx, xxx; ENG xxx, xxx, xxx, xxx, xxx; HUM xxx, xxx, xxx, xxx, MUS xxx, xxx, xxx; SPH xxx, xxx; ARA/FRE/SPA xxx, xxx, or other transferable course approved by [XXX] for the MACRAO humanities requirement |   | Courses will transfer as equivalent courses, or general education transfer courses (BAS) or (BASX), or general transfer (000) or (AACR GEN) |   |
| <b>Program Requirements (00 credits)</b>   |   | <b>(00 credits)</b>   |   |
| CRS xxx title of course .....  | 3 | CRS xxx title of course .....   | 3 |
| CRS xxx title of course .....  | 3 | CRS xxx title of course .....   | 3 |
| CRS xxx title of course .....  | 3 | CRS xxx title of course .....   | 3 |
| CRS xxx title of course .....  | 3 | CRS xxx title of course .....   | 3 |
| <b>Courses that May be Taken at [XXX] or EMU (14 Credits)</b>  |   |   |   |
| <sup>1</sup> CIS 101 Introduction to Computer Systems.....   | 3 | IS 215 End-User Computing .....   | 3 |
| <sup>2</sup> Restricted Electives .....  | 6 | Restricted Electives .....  | 6 |
| Open Electives (to bring the program total to 124) .....   | 5 | University Electives (to bring the program total to 124) .....  | 5 |
| <b>Credits at [XXX]: .....</b>   |   | <b>Credits that transfer to EMU .....</b>   |   |
| <b>64</b>  |   | <b>64</b>   |   |

\* This course is not required for the [XXX] program but must be included on the community college transcript to satisfy MACRAO.

<sup>1</sup> Meets one of EMU's four requirements in addition to MACRAO. See Article I, #2 for more information.

NOTE: If a [XXX] course has more credits than the EMU equivalent course, the additional credits will be included in the program total as general transfer credit.

[XXX]/EMU [EMUprogram]

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| <p><b><u>Completion of the [EMUprogram] Program at EMU</u></b></p> <p><b>Required Courses (15 Credits)</b><br/>CRS xxx Course Title..... 0</p> <p><b>Restricted University Electives (6 Credits)</b><br/><i>Choose six hours from the following courses:</i><br/>CRS xxx Course Title (0)<br/>CRS xxx Course Title (0)<br/>CRS xxx Course Title (0)</p> <p><b>Major Requirements (30 Credits)</b><br/>CRS xxx Course Title..... 0<br/>CRS xxx Course Title..... 0<br/>CRS xxx Course Title..... 0</p> <p><b>Physical Education Requirement (2 Credits)</b><br/>Approved PE Course ..... 2</p> <p><b>University Electives (7 Credits)</b><br/>Enough Credits to bring the program total to 124..... 00</p> <p><b>Minimum Credits at EMU: .....60</b><br/><b>Minimum Credits to Graduate: .....124</b></p> | <p>Suggested Sequence for completing the program:</p> <p><b>Fall Semester (00 Credits)</b><br/>CRS xxx Course Title.....0<br/>Restricted University Elective (choose from list above).....0<br/>University Electives.....0</p> <p><b>Winter Semester (00 Credits)</b><br/>CRS xxx Course Title.....0<br/>PEGN 210 Lifetime Wellness &amp; Fitness .....2<br/>Restricted University Elective (choose from list above).....0<br/>University Electives.....0</p> <p><b>Fall Semester (00 Credits)</b><br/>CRS xxx Course Title.....0<br/>Restricted University Elective (choose from list above).....0<br/>University Electives.....0</p> <p><b>Winter Semester (00 Credits)</b><br/>CRS xxx Course Title.....0<br/>Restricted University Elective (choose from list above).....0<br/>University Electives.....0</p> |
|--|---|