

## What is eCompanion?

**eCompanion** is a tool to develop and deliver a Web based supplement for a face-to-face course. Students and instructors can access their eCompanion from any Web browser, anytime, anywhere. Your eCompanion course can be designed to follow the sequential way you are used to teaching and with it you will be able to:

- Post your syllabus, grading policies, assignments, office hours and course schedules.
- Send e-mail messages to your class.
- Engage your students in a synchronous discussion via the chat room.
- Direct students to selected Web sites.
- Upload documents to share with the *Document Sharing* feature.
- Create groups for peer collaboration, critiquing and discussion
- Make announcements that all your students will see when they login to the course.
- Initiate asynchronous "threaded discussions" inviting all students to talk online about a given topic.
- Post grades for all of your students.

With eCompanion, you can choose to convert your original documents into HTML and upload them yourselves **without having to know HTML**.

## eCompanion Course Tools

- **Threaded Discussions** – Provides the most advanced discussion tools available, allowing students and faculty to read an entire discussion on one page, as well as email directly from a thread.
- **Gradebook** – Synchronizes student submissions in one easy-to-use location.
- **Gradebook Calculator<sup>SM</sup>** – Calculates grades based on possible points and assigns a "grade to date" for each student.
- **User Activity** – Lets you view, to the minute, how much time each student has spent in each area of the course.
- **DropBox** – Serves as the central student submission area organized by assignment, and integrates with the Gradebook.
- **Document Sharing** – Allows students and instructors to post documents for the entire class or for specific groups of students.
- **Webliography<sup>SM</sup>** – A resource of Web links posted to the course by both instructor and student.
- **Journal** – Allows students to keep an online journal that can be shared with the instructor or be kept private.