

EASTERN MICHIGAN UNIVERSITY

UNDERGRADUATE REQUEST TO ENROLL IN A 500-LEVEL COURSE FOR UNDERGRADUATE CREDIT
(Undergraduate students MAY NOT enroll in courses numbered 600-999.)

Name: _____ Student Number: E _____
Street address _____ City/State/ZIP: _____
EMU email address: _____@emich.edu Phone: _____

CHECK ONE: _____ Junior (76+ credits earned) in the Honor's College; _____ Senior (85+ hours earned);
_____ Second Bachelor's Degree; _____ Post Baccalaureate Teacher Certification; _____ Non-degree
_____ 150-hour program (BBA/MS Accounting/AIS/Taxation, BS/MOT Occupational Therapy,
BS/MPA Political Science/Public Administration)

I request permission to enroll in a 500-level course during the following semester/year:

Fall 20____ Winter 20____ Summer 20____

List complete course information (subject/course/title): _____

Instructor Name: _____ Instructor email: _____@emich.edu

REQUIRED: Instructor's Signature approving registration: _____
Date: _____

HONOR'S COLLEGE STUDENTS ONLY: Honor's College Director's Signature approving registration: _____
Date: _____

Graduate courses taken as an undergraduate do NOT apply toward graduate-degree program requirements, unless included in a 150-hour program.

REQUIRED: Student's signature: _____
Date: _____

RETURN THIS FORM TO THE OFFICE OF RECORDS AND REGISTRATION, 303 PIERCE HALL, FAX: 734.487.6808.

For Office Use Only:

Undergraduate credit hours completed (see minimums above): _____
Current EMU grade point average (minimum 2.7): _____
Current CCR (minimum 67%): _____
Total 500-level hours taken at EMU: (maximum of 15): _____

Request is [] Approved [] Denied [] Recorded in Banner Date: _____

Staff signature: _____