APPLIED LEADERSHIP EXPERIENCE (ALE) APPLICATION FORM
(Please type or print neatly)

Date

Last Name, First Name  Student Number

E-mail  Phone

Return this form to Cory Hamilton, advisor for LEAD 373-376. The application will be reviewed and submitted for processing. If approved, you will receive an email regarding registration for the course.

* You must be registered the term you are accumulating LEADership experience hours and receiving supervision.

Number of ALE Credits applying for:

- 1cr (LEAD 373 - 40 hours)
- 2cr (LEAD 374 - 80 hours)
- 3cr (LEAD 375 - 120 hours)
- 4cr (LEAD 376 - 160 hours)

ALE semester/term:

- FA
- WI
- SU I (May/June)
- SU II (July/Aug)

* You must be a declared Interdisciplinary LEADership Minor and have completed LEAD 201 to register.

I have officially declared Interdisciplinary LEADership as my minor: ☐ Yes  ☐ No

Term completed LEAD 201:__________  Term completed LEAD 301:__________

Have you previously completed a LEAD 373-376? ☐ Yes  ☐ No

If yes, indicate course, semester and year:________________________

Return application and proposal to:

Cory Hamilton, ALE Advisor
chamil18@emich.edu
Department of Leadership and Counseling
John W. Porter Bldg, Suite 304
Eastern Michigan University
Ypsilanti, MI 48197

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- ☐ Approved  ☐ Denied -

Advisor Signature  Date

Processor Signature  Date

APPLIED LEADERSHIP EXPERIENCE PROPOSAL
The proposal must include the following information and be submitted with your ALE Application.

Section 1: Contact Information
- Name of Organization, Business, Program or Event
- Address
- Phone
- Web address
- Name of Contact Person
- E-mail Address of contact person (this is a must because they will be contacted throughout the semester and at the end of the semester for verification of hours)

Section 2: Brief Description of Organization
- Supply a one paragraph description of the organization
- Highlight the organization’s mission
- Include size and scope of organization as well as clientele served

Section 3: Role, Responsibilities and Expectations
- What is your role within the organization?
- What are your responsibilities?
- How do you see yourself demonstrating emergent leadership within the organization?
- State your goals for the project/experience and how they relate to the six ALE student learning outcomes (can be accessed on the ALE fact sheet).

Section 4: Timeline and Hours
- When is the start date and end date for this experience?
- How many hours will you spend engaged in this experience?
- Please provide an approximate breakdown of how these hours will be spent. (We understand that this experience is fluid and that these hours may change once the experience has begun).
SAMPLE - APPLIED LEADERSHIP EXPERIENCE PROPOSAL

Section 1: Contact Information

- Women in STEM Student Organization
- John W. Porter Building, Ypsilanti, MI
- (734)487-XXXX
- www.emich.edu/orgwebsite
- Jane Sample (faculty advisor)
- jsamp7@emich.edu

Section 2: Brief Description of Organization

Women in STEM is an organization that strives to support female students in the science, technology, engineering and math fields. The organization seeks to raise awareness about the benefits of a strong STEM education and provide support for women on EMU’s campus to help them persist and succeed in STEM coursework. The organization currently has 68 members and provides tutoring, forums and events to help support all women participating in, or interested in, STEM courses at EMU.

Section 3: Role, Responsibilities and Expectations

I am currently a member of WSTEM that meets for regular bi-weekly meetings and participates in awareness events and tutoring. I plan to run for elected office within the organization for the 2014-2015 school year and will also be joining the outreach committee in Winter 2015.

I see myself taking on the role of an emergent leader through the outreach committee and through my role as an active member of the tutoring program. The organization could benefit from a clear direction for its outreach as the membership and awareness offerings have each steadily declined over the past few semesters. My goals would include strengthening my leadership skills, communication skills, and problem-solving skills while serving the organization and the people that benefit from our services. I would also strive to help the organization reflect on its current outreach practices and help lead a discussion of how our appreciation for diversity and service to others can help increase our membership and the number of women we are able to serve.

Section 4: Timeline and Hours

This experience will take place during the entire Winter 2015 semester and will include 70 hours of engagement.

- 8 hours in bi-weekly meetings
- 8 hours in Outreach Committee Meetings
- 30 hours in tutoring/ mentoring program activities
- 20 hours in promotional, recruiting, and social events
- 4 hours in the undergraduate research fair