

**Eastern Michigan University
COE COUNCIL MEETING**

January 14, 2004

2 p.m.

Porter Building, 301B

MINUTES OF MEETING

Attendance: J. Robbins (COE); J. Berry (OAS); J. Tracy (L&C); C. Karshin (HPERD); E. Hoffman (TED); A. Starko (TED); L. Rocklage (SPED); N. Maylone (TED); D. Choudhuri (L&C); R. Martusewicz (TED); S. McCarthy (HPERD); K. Carney (SPED); D. Anderson (L&C); L. Lee (SPED); N. Copeland (TED); E. Pedersen (HPERD); U. Akpanudo (L&C)

1. **Call to Order** - The meeting was called to order at 2:02 pm by Ellen Hoffman, acting Chair pro tem.
2. **Approval of the Minutes** – The minutes of the January 14, 2004 meeting were approved as distributed.
3. **Reports of Committees**

A. Reports from Standing Committees

i. Committee on Basic Programs –

- a. The COE Council voted to approve a change of prerequisites for MATH 108: Mathematics for Elementary Teachers I from “Placement or at least ‘C’ in MATH 098 or MATH 098B” to “Placement or at least ‘C’ in MATH 098 or MATH 098B or MATH 105 or MATH 112 or MATH 120.” (vote: 9-0-0)
- b. The COE Council voted to approve a new course ECON 303 Consumer Economics (3). (vote: 9-0-0)

Note: The Council agreed with the comment made by the Basic Programs Committee with one addition: “This class is useful, but might be more useful if offered as *both an undergraduate course and a 500- or greater course for continuing education of teachers. In the future, a grid should be attached to show how this class meets state economics standards.*”

ii. Committee on Advanced Programs – No report

iii. Professional and Affiliated Programs Committee

- a. The COE Council approved the following revisions to INDT 341:
 1. Change title from “Advanced Ground Instruction” to “Instrument Ground Instruction.”

2. Hours will be reduced from three to two
3. Change in course description

In addition the Council approved the creation of a new course INDT 342: Commercial Ground Instruction. (vote 9-0-0)

- b. The COE Council approved revisions to the Finance minor. (vote 9-0-0)
The revisions include:
 1. Creating a new course FIN 360: Theory of Financial Decisions
 2. Modifying the content of FIN 359: Intermediate Financial Theory
 3. Changing the prerequisites of both FIN 350: Principles of Finance, and FIN 450 Problems in Financial Management.
 4. Removing FIN 358 and INS 351 as electives
 5. Adding FIN 360 as a required course
 6. Making FIN 359 and FIN 360 corequisites to each other
 7. Adding FIN 352 Entrepreneurial Finance as a restrictive elective
 8. Adding FIN 360 to the Banking track and changing the selection of restrictive electives.
- c. The Council approved the new course FRNH 450 French Civilization in Film (3) and FRNH 550: French Civilization in Films (3) (vote 9-0-0)

iv. **Personnel Committee** – No report

Members of the COE Council would like to express their deep appreciation to Gloria Neve for her dedicated service to the Personnel Committee for the last 12 years.

v. **Planning and Finance Committee** – No report

vi. **Reports from COE Council *ad hoc* committees:** No report

4. Reports from other College or University Groups

A. Faculty Council – No report

A. Graduate Council – E. Hoffman reported that the Graduate Council is moving forward on its workload study. Crystal Mills is spearheading this effort.

B. Continuing Education Advisory Council – No report

- C. EMU Research Advisory Council - No report
 - D. COE Program and Policy Advisory Board - No report
 - E. COE Resource Development Board – No report
 - F. COE Human Subjects/Research Advisory Committee - No report
 - G. COE Student Advisory Committee - No report
 - H. *Ad hoc* Technology Advisory Committee - No report
 - I. *Ad hoc* Building Appearance Committee - No report
 - J. *Ad hoc* Diversity Committee – J. Berry announced that a meeting is scheduled for January 30th at 9:30.
 - K. *Ad hoc* Porter Chair Advisory Committee – J. Tracy reported that Dean Robbins has given his approval to ask Joyce Epstein to return for a second year as the Porter Chair. The Advisory Committee will discuss this matter at its next meeting.
 - L. *Ad hoc* COE Alumni Hall of Fame Committee – J. Robbins reported that plans for the induction ceremony in March are underway.
 - M. *Ad hoc* Assessment Advisory Committee – N. Maylone reported that a draft version of an on-line student profile has been completed. Outcomes identified by Teacher Education have served as the template for this profile.
 - N. Other COE Groups – No report
 - O. COE Department or Offices – No report
 - P. Porter Building Status – No report
 - Q. NCATE/State Review Preparation – The official NCATE report still has not been received. However, based on conversations with NCATE officials, it is believed that the substantive information contained in the final report will not differ from the draft copy received shortly after the NCATE visit. Therefore, decisions need to be made on whether to submit rejoinders.
- An announcement was made regarding ELCC approval of all Ed. Leadership programs.
- R. Dean’s Report – J. Robbins reported that the Provost is going to create a committee that will help to plan for suspected budget cuts during the 2004-2005 academic year. The organizational structure of Academic Affairs, tenure-track faculty, and administrative support services will all be under review.

Dean Robbins asked that Council members be prepared to make comments on the proposal to create a bachelor's degree of for post –baccalaureate students. This matter will be discussed following a vote from the Basic Programs Committee.

5. **Old Business** – None

6. **New Business** – The Council approved the name change of CHEM 101 from Science for Elementary Teachers to Chemistry for Elementary Teachers. (10-0-0)

Dean Robbins presented an outline of his proposal to revise the governance system for professional education. The proposed restructuring is an attempt to include professional education programs outside the COE. A lengthy discussion ensued regarding faculty input, the composition of the Executive Board, and the continued need for COE Council. Dean Robbins welcomes any additional comments on this matter.

7. **Adjournment** - The meeting was adjourned at 4:05 p.m.

Next Meeting: Wednesday, February 11, 2004, 2 pm, 301B/C Porter

Minutes Submitted by: Christine Karshin, Ph.D.
Secretary, COE Council