

**Eastern Michigan University  
COE COUNCIL MEETING  
March 12, 2003**

2 p.m.  
Porter Building, 301B

**MINUTES OF MEETING**

**Attendance:** J. Robbins (COE); J. Berry (COE); J. Tracy (L&C); M. Kinney-Sedgwick (TED); C. Karshin (HPERD); S. McCarthy (HPERD); L. Lee (SPED); N. Halmhuber (SPED); L. Stevens (SPED); E. Hoffman (TED); L. Rocklage (SPED); D. Choudhuri (L&C); T. Jones (TED); R. Martusewicz (TED); J. Johnson (HPERD)

**Call to Order** - The meeting was called to order at 2:05 pm by M. Kinney-Sedgwick, Chair pro tem.

1. **Approval of the Minutes** – The minutes of the February 26, 2003 meeting were approved as distributed.

2. **Reports of Committees**

**A. Reports from Standing Committees**

- i. **Committee on Basic Programs** – No Report
- ii. **Committee on Advanced Programs** – No Report
- iii. **Professional and Affiliated Programs Committee** –

A. The COE Council approved the proposed revisions of the M.B.A. program that includes:

- 1. Two new courses
- 2. Thirteen course revisions
- 3. One course number change
- 4. Two course deletions

B. The COE Council approved the new graduate program, M.S. in Clinical Research Administration.

C. The COE Council approved the new course GRT 517 “Developing Funding Proposals for Aging Programs.”

- iv. **Personnel Committee** – No report
- v. **Planning and Finance Committee** – No report

vi. **Reports** from COE Council *ad hoc* committees: No report

### 3. Reports from other College or University Groups

- A. Faculty Council - No report
- B. Graduate Council – No report
- C. Continuing Education Advisory Council – No report
- D. EMU Research Advisory Council - No report
- E. COE Program and Policy Advisory Board - No report
- F. COE Resource Development Board – No report
- G. COE Human Subjects/Research Advisory Committee - No report
- H. COE Student Advisory Committee - No report
- I. *Ad hoc* Technology Advisory Committee - No report
- J. *Ad hoc* Building Appearance Committee - No report
- K. *Ad hoc* Diversity Committee – No report
- L. *Ad hoc* Porter Chair Advisory Committee – No report
- M. *Ad hoc* COE Alumni Hall of Fame Committee – J. Robbins reported the COE Hall of fame ceremonies will take place on Friday, March 28<sup>th</sup>. A reception, open to the public, will begin at 4:00. COE faculty, staff and students are encouraged to attend.
- N. Other COE Groups - No report
- O. COE Department or Offices – No report
- P. Porter Building Status – J. Robbins reported that construction materials have been delivered to begin renovations to the faculty/staff lounge. The current room will be divided into two. One half will contain a smaller version of the lounge, while the other half will house Connie Witt, as well as work space for temporary employees for COE sponsored projects.
- Q. NCATE/State Review Preparation – J. Robbins distributed a “score card” depicting which programs had received approval from their respected national organizations, and those still waiting to hear about their status. A comparison was made between our current position and our progress back on this date in 1997.

R. Dean's Report – J. Robbins provided a summary regarding the current budget issues affecting EMU. Although a variety of figures were presented, the Council was advised that these numbers are subject to change.

**4. Old Business –**

L. Rocklage reported that after further review, it was determined that the IHHS 260 course “Aging to Infancy: A Life Course Retrospective” does not conflict with EDPS 325. Therefore, the Council approved the new course IHHS 260 and the revision to the Social Work major incorporating IHHS 260 as an optional requirement.

**5. New Business –**

The Department of Special Education requested that action be taken by Dean Robbins and the COE Council regarding the backlog of graduate student admissions requests occurring in Admissions due to the conversion to the new Banner system. As a result of this delay, many qualified candidates are accepting admission to other institutions, and other candidates are in jeopardy of losing their jobs. This is affecting all departments within COE. Therefore, the Council moved to have its Chair, M. Kinney- Sedgwick draft a letter to Dean Robbins specifying the concern it has regarding admissions for Spring/Summer/Fall enrollment, as well as its affect on prospective students.

**6. Adjournment** - The meeting was adjourned at 3:20 p.m.

**Next Meeting: Wednesday, March 26, 2003, 1:30 pm, 301B/C Porter**

Minutes Submitted by: Christine Karshin, Ph.D.  
Secretary, COE Council