

Eastern Michigan University

COE COUNCIL MEETING

September 8, 2004

2 p.m.

Porter Building, 301B

MINUTES OF MEETING

Attendance: A. Starko (COE); L. Lee (SPED), K. Carney (SPED), S. Ginsberg (SPED), L. Rocklage (SPED), J. Tracy (LC), D. Choudhuri (LC), D. Anderson (LC), G. Harder (COE), R. Martusewicz (TED), M. Bretting (COE)

1. **Call to Order** - The meeting was called to order at 2:05 pm by Rebecca Martusewicz, acting Chair, while M. Kinney-Sedgwick was absent.

Establishment of a quorum: Based on the new composition of the COE Council without HPERD, the new quorum was constituted as 6 voting members.

2. Election of a secretary and student representative to Graduate Council

D. Choudhuri (LC) and L. Lee (SPED) agreed to serve as co-secretaries for the Council., alternating in recording minutes.

3. Approval of the minutes of May 19, 2004

The minutes of the May 19, 2004 meeting were approved (D. Anderson/L. Lee).

4. Reports of Committees

- a) Reports from Standing Committees
 - i) Basic Programs: No report
 - ii) Advanced Programs: no report
 - iii) Professional and Affiliated Programs: no report
 - iv) Personnel Committee: no report
 - v) Planning and Finance Committee: No report
- b) Reports from other Colleges or University Groups
 - i) Faculty Council – No report
 - ii) Graduate Council – A. Starko reported that a student member was needed to represent the COE at Graduate Council and would be selected, as per rotation, from Teacher Education.
 - iii) Continuing Education Advisory Council
 - iv) EMU Research Advisory Council - No report
 - v) COE Resource Development Board – No report
 - vi) COE Human Subjects/Research Advisory Committee - No report

- vii) COE Student Advisory Committee - No report
- viii) *Ad hoc* Diversity Committee – D. Choudhuri reminded members that the deadline for the vote is September 15th, and asked A. Starko to send a reminder email out to all COE Faculty to get their ballots to M. Kinney-Sedgwick by that date.
- ix) *Ad hoc* Porter Chair Advisory Committee – J. Tracy stated that Joyce Epstein will be returning on September 27th-28th for the first visit, and will be meeting with SPED and TED faculty in discussion groups to talk about community involvement in schools.
- x) *Ad hoc* COE Alumni Hall of Fame Committee – no report
- xi) *Ad hoc* Education Students Data Assessment Committee – Have had their first meeting and hope to have a chair by the second. J> Tracy suggested that it would be a good idea to involve clerical staff in the task of customizing Banner since they work with it so closely.
- xii) Other COE Groups – No report
- xiii) COE Department or Offices – no report
- xiv) Porter Building Status - The large commissioned piece of art commemorating Dr. J. Robbins tenure as Dean requires a plaque in the stairwell.
- xv) NCATE/State status: A. Starko discussed several problematic situations that may be developing. For instance, secondary integrated science is in limbo, Business management, Marketing, and Technology new program has to be approved. Music education and Foreign Languages are also developing new programs. Chemistry folio minor was not approved by State due to lack of biochemistry requirement. It was changed to include requirement of biochemistry during July. Approved by members (D. Anderson/S. Ginsberg).
- xvi) Dean's Report –
 - (1) Discussed continuing institutional interest in strategic planning process, particularly in Initiative 4 and 5. Academic Quality Improvement Program requires initiatives for student learning and needs documentation, therefore it would be helpful to tie in with the work of the Student Data Assessment Committee.
 - (2) Searches: 8 approved for COE (1 in TED, 3 in LC, 4 in SPED). We will be requesting approval for 3 in TED, 3 in SPED and 1 in LC.
 - (3) Party for Dr. Robbins on Tuesday, September 14, 2004, 4:00 p.m. to 6:00 p.m. at the Eagle Crest Golf Club. A plaque will be presented on behalf of COE Council by M. Kinney-Sedgwick.

5. Old Business

- a) Proposal to revise governance system for professional education

Explore new environment, external COE Support, governance structure, NCATE Status before pursuing.

- b) Hours to Graduation Committee

7. New Business: None

8. Adjournment

The meeting was adjourned at 3:30 p.m. (L. Lee/D. Anderson)

Next Meeting: Wednesday, September 22, 2004, 2 pm, 301B/C Porter