

**Eastern Michigan University
COE COUNCIL MEETING
October 8, 2003
2 p.m.
Porter Building, 301B**

MINUTES OF MEETING

Attendance: J. Robbins (COE); J. Berry (OAS); J. Tracy (L&C); C. Karshin (HPERD); S. McCarthy (HPERD); L. Lee (SPED); R. Martusewicz (TED); L. Stevens (SPED); E. Hoffman (TED); A. Starko (TED); I. Haslam (HPERD); D. Anderson (L&C); L. Rocklage (SPED); K. Carney (SPED); N. Maylone (TED); E. Pedersen (HPERD); J. Balowski (HPERD); D. Choudhuri (L&C); N. Copeland (TED);

1. **Call to Order** - The meeting was called to order at 2:03 pm by E. Hoffman, acting Chair pro tem.
2. **Approval of the Minutes** – The minutes of the September 24, 2003 meeting were approved as distributed.
3. **Reports of Committees**

A. Reports from Standing Committees

- i. **Committee on Basic Programs** – No report
- ii. **Committee on Advanced Programs** – No report
- iii. **Professional and Affiliated Programs Committee** – The COE Council approved the proposed revision to the Graduate Certificate in Teaching English as a Second Language. The revision includes: TSLN 502 (English grammar and phonology) to requirement to come into compliance with MI Dept of Ed endorsement requirements; a year of foreign language to an exit, rather than entrance, requirement; and increase length from 12 to 15 hours. (vote 12-yes, 0-no, 0-abstain)

The motion to approve courses IINDT 466 Intervention Strategies for School Violence and INDT 523 Intervention Strategies for School Violence failed. (vote 0-yes, 10-no, 2-abstain)

Rationale: “There are strong objections to the proposed course work: the course rationale and goal 1, 3 and 4 fall largely under the scope of licensed mental health professionals and professional educators and administrators. It is suggested that faculty proposing these courses consult with the following programs: Counseling, Educational Leadership, and Teacher Education. An additional concern is that these courses are predominantly for educators and other school personnel.”

- iv. **Personnel Committee** – No report

- v. **Planning and Finance Committee** – No report
- vi. **Reports** from COE Council *ad hoc* committees: No report

4. Reports from other College or University Groups

- A. Faculty Council – E. Hoffman reported that the faculty council endorsed the CHHS realignment task force’s recommendation to realign the following programs into the CHHS: Exercise Science, Health Education, Therapeutic Recreation, and Recreation.
- B. Graduate Council – No report
- C. Continuing Education Advisory Council – The ribbon cutting ceremony at the Brighton Center was very impressive.
- D. EMU Research Advisory Council - No report
- E. COE Program and Policy Advisory Board - No report
- F. COE Resource Development Board – J. Robbins reported that this group met on October 8th. A summary of fund raising efforts from the past fiscal year, as well as funding priorities for 2004 were distributed. A listing of all COE endowed scholarships and their current market value was also distributed. One hundred and nine students received funding from these scholarships during the 2002-03 academic year.
- G. COE Human Subjects/Research Advisory Committee - No report
- H. COE Student Advisory Committee - No report
- I. *Ad hoc* Technology Advisory Committee - No report
- J. *Ad hoc* Building Appearance Committee - No report
- K. *Ad hoc* Diversity Committee – No report
- L. *Ad hoc* Porter Chair Advisory Committee – J. Robbins reported that Joyce Epstein will be making her first official visit to EMU October 22-24. Informational flyers have been distributed, and everyone was encouraged to make an effort to attend.
- M. *Ad hoc* COE Alumni Hall of Fame Committee – No report
- N. *Ad hoc* Assessment Advisory Committee – J. Berry reported that he and Nelson Maylone (Chair) met with Department Heads and Dean Robbins on October 6th and provided an update on activities planned for the upcoming year. Similar presentations will be made to each department.
- O. Other COE Groups – No report

P. COE Department or Offices – Lydia Lee (SPED), Eboni Zamani (L&C), and Suzanne Zelnik (HPED) will be providing a luncheon featuring cultural delicacies in the Porter student lounge on October 30th (11:30-1:00). The luncheon is called “There are no egg rolls in China.”

Q. Porter Building Status – No report

R. NCATE/State Review Preparation – J. Robbins distributed the most updated itinerary for the NCATE BOE team visit in November. The following COE administrators and staff have been actively involved in the planning process:

- Lynne Rocklage – Transportation
- Jackie Tracy – Hospitality
- Alane Starko – Meetings and “Field Trips”
- Michael Bretting and Cliff Elston – Technology

J. Robbins informed the Council that the NCATE team wishes to meet with them during their visit. Therefore, it is imperative that Council members familiarize themselves with the NCATE report websites (<http://www.emich.edu/coe/NCATE2003/index.html>). The Council received a guided tour of the NCATE homepage, as well as Standards 1 and 2. One of the main areas of concern is the lack of data used to make programmatic changes. E. Hoffman stated that resources will be needed from the University to help with data collection for future cycles of accreditation. J. Tracy suggested that the need for these resources should be included in the COE’s strategic plan.

S. Dean's Report – J. Robbins announced that a final notification from the Provost was received on October 6th stating that effective July 1, 2003 HPERD will no longer be part of the COE. It will become a new addition to CHHS.

5. Old Business – Discussion on the proposed revisions to the “governance structure” was tabled. Significant changes will need to be made to the document in light of the Provost’s recent decision to restructure the COE.

6. New Business – None

7. Adjournment - The meeting was adjourned at 3:00 p.m.

Next Meeting: Wednesday, October 22, 2003, 2 pm, 301B/C Porter

Minutes Submitted by: Christine Karshin, Ph.D.
Secretary, COE Council