

# COE COUNCIL MEETING

## MINUTES

January 25, 2006

Porter Building, 301B

**Attendance:** M. Kinney-Sedgwick (TED), K. Carney (SPED), S. Ginsberg (SPED), D. Choudhuri (LC), R. R. Martusewicz (TED), V. Polite (COE), M. Bretting (COE), G. Harder (COE), J. Tracy (LC), D. Bennion (TED), Pat Williams-Boyd (TED), and guest: Kelly Simpson, COE Development Director

Call to Order: The meeting was called to order at 2:05 pm by M. Kinney-Sedgwick with the establishment of a quorum.

- I. Approval of the minutes for January 11, 2006 meeting. The minutes of the meeting were approved.
- II. Reports of Committees
  - A. Reports from Standing Committees
    1. Basic Programs Committee: No report
    2. Advanced Programs Committee: No report
    3. Professional and Affiliated Programs Committee: No report
    4. Personnel Committee – No report.
    5. Planning and Finance Committee – No report
    6. Diversity Committee – Dibya Choudhuri shared that 25 people attended the activities on MLKing week
  - B. Reports from other College or University Groups
    1. Faculty Council
      - a) Dibya reported that she is now the COE representative on the University's diversity committee
      - b) Lynne Rocklage shared an email by Lidia Lee saying that COE needs to have one more rep on the Program Review Task Force, due to Bill Cupples resigning (having been put on another committee); Direction that this information go to Department Heads and a volunteer be sought to serve on this committee
    2. Graduate Council – No report
    3. Strategic Planning Process – No report
    4. Continuing Education Advisory Council
      - a) Pat Williams-Boyd shared that this committee met Monday. There is an outstanding issue in that TED was asked by Program Review to have a plan to reduce its use of lecturers. This is untenable given the efforts to meet student needs with off campus classes and run many in spring and summer, as well as credit hour production, workload and volume of teachers issues. CE is behind TED "philosophically", but doesn't help with addressing a plan.

Dean Polite recognized the difficulty with this charge to make such a plan, that we need to consider equity issues with other colleges as we teach more than other colleges.

5. EMU Research Advisory Council – No report
6. COE Resource Development Board – No report
7. COE Student Advisory Committee – No report
8. ad hoc Porter Chair Advisory Committee
  - a) The next speaker will be Dr. James Earl Davis on January 26-27 (Dibya Choudhuri)
9. ad hoc Education Alumni Hall of Fame Committee
  - a) Guest Kelly Simpson updated committee on the selection slate, with meeting scheduled for March 31 4pm reception and 5pm induction. Slate includes 5 names:
    - (1) Michael Flanagan
    - (2) Sam Yarger
    - (3) Gwen Frostig
    - (4) Marilou Durber
    - (5) Floyd Clack
10. ad hoc Education Students Data Assessment Committee
  - a) Planning day was held on Friday, Jan. 20
  - b) Next meeting is Feb. 2
11. Other COE Groups – No report
12. COE Departments or Offices – No report
13. Porter Building status (Bretting)
  - a) SMART room is coming for 214, hopefully by winter break
  - b) Faculty keys will work only on west doors, with stairwells locked so all must use the elevators (where cameras catch faces)
  - c) Feb. 20 is the target date for use of ID cards to enter building
14. NCATE/State status – No report
15. Dean's report
  - a) Assessment Planning Meeting on Jan. 20 was successful. The next step involves identifying Gate 2 information. Therefore, all 49 program areas/depts. Will be asked to collect and submit four pieces of information, and then determine if Banner or LiveText or DataStream can handle data:
    - (1) Identify signature course required of all majors (minors)
    - (2) Identify artifact/project from that course
    - (3) Identify 4-5 learning outcomes that align with their SPA
    - (4) Submit a rubric if one already exists for these learning outcomes in a signature course
  - b) The Dean expressed his sincere thanks to everyone at the head table at the Assessment Planning Meeting for their time and energy in putting on this meeting.

c) The Dean has received numerous recommendations for awards and has tried to seek information about the process. He recommends that we think strategically about putting together our information for these awards, as they value areas not covered by our DED documents and go to entities outside of EMU for evaluation as well.

### III. Old business - None

### IV. New business

A. Question posed by Pat Williams-Boyd: What are Dean Polite's goals for COE, knowing how much he is doing behind the scenes to support the COE.

1. To follow through with the assessment and accreditation efforts. Commented that a celebration should have been had for 50 years of continuous NCATE accreditation!
2. Raising money for endowed chairs, and raising our visibility and national recognition with projects like MARRS (adding resilience and male teachers focus), and working with Kelloggs
3. Scholarships for minorities
4. Commitment to urban education

B. Question posed by Martha Kinney-Sedgwick: With these assessments pieces, etc, will we be involved in restructuring our governance system?

1. Dean Polite answered that he is sharing a resolution written by the assessment committee with the union, since there are implications involved
2. The current governance could work...there are methods faculty committees in CAS that could contribute to our COE Council
3. Question as to how to get all K-12 faculty involved, so all voices are heard

C. Michael Bretting shared information regarding the task to reduce our budget in light of the costs for online course delivery

1. There are currently 8-9 systems being used at EMU, and a range of support for these systems. We could cut money if we determined which is the best and focus on that system, eg. WebCT vs. ecollege
2. Lynne Rocklage shared history that ecollege has been favored in the past, due to tech support availability 24-7. There are some tie-ins to WebCT at the university level that seem to keep that system alive, despite teacher input
3. Recommendation that departments discuss and bring data back to next COE Council meeting as to which system (WebCT or ecollege) faculty who use online or hybrid courses prefer, and share with Michael so he can make decision. This may also have impact on other colleges down the line.

V. Adjournment: Meeting was adjourned at 3:10pm

Next meeting February 8, 2006--2:00 p.m., Porter 301B, or as otherwise set by the Council.