

**EASTERN MICHIGAN UNIVERSITY
DIVISION OF ACADEMIC AFFAIRS**

REQUEST FOR NEW COURSE

DEPARTMENT: FOREIGN LANGUAGES AND BILINGUAL STUDIES COLLEGE: ARTS & SCIENCES

DEPARTMENT CONTACT: E. MORGAN CONTACT PHONE: 70130 CONTACT EMAIL: ELISABETH.MORGAN@EMICH.EDU

A. Rationale/Justification for the Course

The increased emphasis on assessment in the university's program review process has made us very aware of the need for a capstone course for Spanish majors. This course would also recognize new criteria developed by external professional bodies related to our field, including an accrediting agency. In October 2002, the American Council on the Teaching of Foreign Languages (ACTFL) and the National Council for Accreditation of Teacher Education (NCATE) approved detailed new standards for accreditation of programs that prepare foreign language teachers. These standards include relatively detailed descriptions of the performance and knowledge required of students who are prospective teachers of the foreign language. The standards also represent a clear statement of the program objectives for all Spanish majors, not just those who plan to teach the language. A capstone senior seminar will enable all Spanish majors to effectively demonstrate that they have in fact met the standards of performance required by ACTFL and NCATE in the areas of language, linguistics, cultures, and literatures.

B. Course Information

1. Subject Code and Course Number: SPNH 492

2. Course Title: Senior Seminar in Spanish

3. Credit Hours: 3

4. Catalog Description (Limit to 50 words.): Senior level course for Spanish majors in which they demonstrate knowledge and performance in the areas of language, linguistics, cultures, and literatures of Hispanic peoples. Students develop a capstone portfolio, demonstrate proficiency levels in oral and written Spanish, and make a final oral presentation to students and faculty. In Spanish.

5. Prerequisites: (List by Subject Code, Number and Title.) Students MUST complete prerequisites before they can take this course. At least 18 hours of 300-400 level Spanish, including SPNH 443 and/or SPNH 444.

6. Corequisites: (List by Subject Code, Number and Title.) Students MUST take corequisites at the same time as they are taking this course.

NONE

7. Concurrent Prerequisites: (List by Subject Code, Number and Title.) Students MUST take concurrent prerequisites EITHER before or at the same time as they are taking this course.

SPNH 443, SPNH 444

8. Equivalent Courses: (List by Subject Code, Number and Title) Students may not earn credit for both a course and its equivalent.

NONE _____

9. Course Restrictions:

a. Academic/Class Level (Check all those who **will be allowed** to take the course.):

Undergraduate	Graduate
Freshperson _____	Certificate _____
Sophomore _____	Masters _____
Junior _____	Specialist _____
Senior <u> X </u> _____	Doctoral _____

Note: Only 400-level undergraduate courses can be taken by graduate students for graduate credit. **Only** Certificate and Masters students may take these courses. If this is a 400-level course to be offered for graduate credit, attach Approval Form for 400-level Course for Graduate Credit.

Note: Only 500-level graduate courses can be taken by undergraduate students.

b. Will only students in certain majors/programs be allowed to take this course? Yes X No _____

If yes, list the majors/programs

Spanish, Spanish (Secondary Teacher Certification), Spanish for Business

c. Will Departmental Permission be Required? Yes X No _____
(Note: Department permission requires the department to enter authorization for every student registering.)

d. Is admission to a Specific College Required?

College of Business	Yes _____	No <u> X </u>
College of Education	Yes _____	No <u> X </u>

10. Will the course be offered for General Education credit? Yes _____ No X
If yes, attach Request for Approval of a General Education Course.

C. Relationship to Existing Courses

Within the Department:

11. List all programs in which this course will be Required or a Restricted Elective.

Program Spanish Required X Restricted Elective _____

Program Spanish (Secondary Teacher Certification) Required X Restricted Elective _____

Program Spanish for Business Required X Restricted Elective _____

12. Will this course replace an existing course? Yes _____ No X

NOTE: Complete #13 only if the answer to #12 is "Yes." Complete #14 only if the answers to #12 and #13b are both "Yes."

13. (Complete only if the answer to #12 is “Yes.”)

a. Subject Code, Number and Title of course to be replaced:

b. Will the course to be replaced be deleted? Yes _____ No _____

14. (Complete only if the answers to #12 and #13b are both “Yes.”) If the replaced course is to be deleted, it is not necessary to submit a Request for Graduate and Undergraduate Course Deletion.

a. When is the last time it will be offered? Term _____ Year _____

b. Is the course to be deleted required by programs in other departments?
Contact the Course and Program Development Office if necessary. Yes _____ No _____

c. If yes, do the affected departments support this change? Yes _____ No _____
If yes, attach letters of support. If no, attach letters from the affected department explaining the lack of support, if available.

Outside the Department: The following information must be provided. Contact the Course and Program Development office for assistance if necessary.

15. Are there similar courses offered in other University Departments? Yes _____ No X _____
If yes, list courses by Subject Code, Number and Title

16. If similar courses exist, do the departments in which they are offered support the proposed course?

Yes _____ No _____

If yes, attach letters of support from the affected departments. If no, attach letters from the affected department explaining the lack of support, if available.

D. Course Requirements

17. Attach a detailed Master Course Syllabus including:

- a. Course goals and objectives
- b. Outline of the content to be covered
- c. Student assignments including presentations, research papers, exams, etc.
- d. Method of evaluation
- e. Grading scale (if a graduate course, include graduate grading scale)
- f. Special requirements
- g. Bibliography, supplemental reading list
- h. Other pertinent information.

E. Cost Analysis (Complete only if the course cannot be implemented without additional University resources. Fill in Estimated Resources for the sponsoring department(s). Attach separate estimates for other affected departments.)

Estimated Resources:	Year One	Year Two	Year Three
Faculty / Staff	\$ _____	\$ _____	\$ _____
SS&M	\$ _____	\$ _____	\$ _____
Equipment	\$ _____	\$ _____	\$ _____

Total

\$ _____

\$ _____

\$ _____

F. Action of the Department/College

1. Department

Vote of department faculty:

For _____ Against _____
(Enter the number of votes cast in each category.)

Abstentions _____

Department Head Signature

Date

2. College/Graduate School

A. College

College Dean Signature

Date

B. Graduate School

Associate Dean Signature

Date

G. Approval

Associate Provost Signature

Date