

BI-WEEKLY (PT,PE,CS,CA,CP,PS,FM,TM,EC,AH,VF)

| MONTH EXPENSED/COMMENTS | PAF Due to HR | RUN ID | PAY PERIOD BEGIN | PAY PERIOD END | WTE Employee Deadline by 11:59 p.m. | WTE Approver Deadline by 11:59 p.m. | CHECK DATE |
|----------------------------|------------------|--------|------------------------|----------------------|--|--|------------|
| August | 08/12/22 | BW17 | 07/31/22 | 08/13/22 | 08/15/22 | 08/16/22 | 08/25/22 |
| September | 08/26/22 | BW 18 | 08/14/22 | 08/27/22 | 08/29/22 | 08/30/22 | 09/08/22 |
| | 09/09/22 | BW19 | 08/28/22 | 09/10/22 | 09/12/22 | 09/13/22 | 09/22/22 |
| October | 09/23/22 | BW20 | 09/11/22 | 09/24/22 | 09/26/22 | 09/27/22 | 10/06/22 |
| | 10/07/22 | BW21 | 09/25/22 | 10/08/22 | 10/10/22 | 10/11/22 | 10/20/22 |
| November | 10/21/22 | BW22 | 10/09/22 | 10/22/22 | 10/24/22 | 10/25/22 | 11/03/22 |
| | 11/04/22 | BW23 | 10/23/22 | 11/05/22 | 11/07/21 | 11/08/21 | 11/17/22 |
| December | 11/11/22 | BW24 | 11/06/22 | 11/19/22 | 11/17/22 | 11/17/22 | 12/01/22 |
| | 12/02/22 | BW25 | 11/20/22 | 12/03/22 | 12/05/22 | 12/06/22 | 12/15/22 |
| | 12/08/22 | BW26 | 12/04/22 | 12/17/22 | 12/13/22 | 12/13/22 | 12/22/22 |
| January | 12/22/22 | BW1 | 12/18/22 | 12/31/22 | 01/02/23 | 01/03/23 | 01/12/23 |
| | 01/13/23 | BW2 | 01/01/23 | 01/14/23 | 01/16/23 | 01/17/23 | 01/26/23 |
| February | 01/27/23 | BW3 | 01/15/23 | 01/28/23 | 01/30/23 | 01/31/23 | 02/09/23 |
| | 02/10/23 | BW4 | 01/29/23 | 02/11/23 | 02/13/23 | 02/14/23 | 02/23/23 |
| March | 02/24/23 | BW5 | 02/12/23 | 02/25/23 | 02/27/23 | 02/28/23 | 03/09/23 |
| | 03/10/23 | BW6 | 02/26/23 | 03/11/23 | 03/13/23 | 03/14/23 | 03/23/23 |
| April | 03/24/23 | BW7 | 03/12/23 | 03/25/23 | 03/27/23 | 03/28/23 | 04/06/23 |
| | 04/07/23 | BW8 | 03/26/23 | 04/08/23 | 04/10/23 | 04/11/23 | 04/20/23 |
| May | 04/21/23 | BW9 | 04/09/23 | 04/22/23 | 04/24/23 | 04/25/23 | 05/04/23 |
| | 05/05/23 | BW10 | 04/23/23 | 05/06/23 | 05/08/23 | 05/09/23 | 05/18/23 |
| June | 05/19/23 | BW11 | 05/07/23 | 05/20/23 | 05/22/23 | 05/23/23 | 06/01/23 |
| | 06/02/23 | BW12 | 05/21/23 | 06/03/23 | 06/05/23 | 06/06/23 | 06/15/23 |
| | 06/16/23 | BW13 | 06/04/23 | 06/17/23 | 06/19/23 | 06/20/23 | 06/29/23 |
| July | 06/30/23 | BW14 | 06/18/23 | 07/01/23 | 07/03/23 | 07/04/23 | 07/13/23 |
| | 07/14/23 | BW15 | 07/02/23 | 07/15/23 | 07/17/23 | 07/18/23 | 07/27/23 |

August

07/28/23

BW16

07/16/23

07/29/23

07/31/23

08/01/23

08/10/23

NOTE: PAFs which are correct, complete (including all appropriate signatures), and received by the appropriate HR office by the "due to" date listed above are guaranteed to be processed to the corresponding check date.

REV 04/2021

****NOTE for WTE:**

BW 24 all submissions required by 9 AM and approvals required by 10 AM Thursday, 11/17/22

BW 26 all submissions by 9 AM and approvals required by 10 AM Tuesday, 12/13/22