

**EASTERN MICHIGAN UNIVERSITY**

PAYROLL DEDUCTION AUTHORIZATION OR CANCELLATION

**STUDENT BUSINESS SERVICE TUITION/LOAN**

I hereby authorize the following deduction from my payroll checks, and the remittance of this deduction to the indicated agencies.

**EMPLOYEE#** \_\_\_\_\_

**DED. CODE** \_\_\_\_\_

(Completed by SBS)

**NAME** \_\_\_\_\_

(LAST NAME FIRST-PLEASE PRINT)

**DED. AMT.\$** \_\_\_\_\_

**DATE** \_\_\_\_\_

**GOAL \$** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**SBS Approval** \_\_\_\_\_

(Approval required from SBS before Payroll can process)

Send to: Student Business Services 204 Pierce Hall

SBS will forward original to Payroll and will keep a copy