Office of Records and Registration Update

- **Transfer**
  - Transferology
    - Original data file sent November 4
    - Currently working to resolve discrepancies (courses which we use as equivalencies which are not in our catalog – e.g. ACC 000)
  - Transfer equivalencies
    - Currently working with specific departments to review 000 equivalencies
    - Currently working to review *** NOCR to change to AACR GEN
  - Working with CollegeSource to schedule training for u.achieve tabulation implementation
    - Will need to build equivalencies (approximately 110K)
    - Will need functionality to move equivalencies back to Banner

- **Graduation**
  - Only 14 undergraduate applications without a response for December at this time
  - Names to marketing for program sent
  - Mailing for bookstore/grad fair/alumni association
  - Ticket pickup begins December 8
  - April on-line graduation application will open December 1

- **Grades/Academic standing**
  - Grades will be due December 22 at 11pm
  - Academic standing will be run and communicated on December 23 before the university closes
  - See attached for dates of other actions

- **U.achieve**
  - Finishing build for 14-15 catalog
  - Looking at reconciliation opportunities
  - Working with CollegeSource for training on new/enhanced functionlity

- **Late withdrawal/tuition appeal process**
  - 3 meetings already held reviewing almost 100 requests
  - Meeting every other week
  - Representatives from Financial Aid, SBS, DRC, CAPS, Records & Registration, Provost’s Office, Student Well Being

- **Hours**
  - Office will be open 8-5 weeks of 12/8 & 12/15 to accommodate honors tassel pick up.