

## **FUND INFORMATION**

**Fund information may be obtained online in two ways:  
Banner Online Queries and E-Print Account Statements.**

Check the [Banner Training Website](#) for information and schedules for training seminars.

### **Banner Online Queries**

<u>Banner Screen</u>	<u>Information</u>
FGIBDSR	This is a summary of current year revenues and expenditures by account.
FGITRND	This is line item detail of current year revenue and expenditure entries including date, type of transaction, document number, description, and amount for each transaction.
FGITBSR	This screen gives current balances for balance sheet accounts such as cash, accounts receivable, and accounts payable. This screen also gives a current fund balance.
FGIOENC	This is an itemization of encumbrances for an Organization/Fund.
FGIENCD	This screen shows detail activity for a particular encumbrance.
FRIGITD	This is a detail of inception to date grant budgets, revenues and expenditures, and available balance by account code.

### **E-Print Account Statements**

<u>Statement</u>	<u>Title</u>	<u>Information</u>
FGRBDSC	Budget Status-Current Period	Revenue & expense summary by fund, org, and account. Budget, YTD actual, encumbrances, & balance available.
FGRODTA	Organization Detail Activity	Revenue & expense transaction detail by fund, org, account and source document.
FGRFAAC	Fund/Account Activity Report	General Ledger Summary detail by fund, org, and account.
FGRGLTA	General Ledger Detail Transactions	Balance sheet transaction detail by fund, account, and source document.
FRRGITD	Grant Inception To Date Report	Grant revenue & expenses by grant, fund, and account. Budget, YTD actual, encumbrances, & balance available.

## **BANNER TRANSACTION TYPES**

JE15, JE16	=	Journal Voucher
BD01	=	Establish Budget
BD02	=	Budget Adjustment
CR1	=	Cash Receipt Voucher
REQP	=	Establish Requisition Encumbrance
POLQ	=	Relieve Requisition Encumbrance
PORD	=	Establish Purchase Order Encumbrance
INEI	=	Produce a check to a vendor or relieve a PO encumbrance
HGRS	=	Payroll Salary
Hxxx	=	Payroll Other
CD1	=	Cash Disbursement Voucher
CD3	=	A/P Cash Disbursement Voucher
CA1	=	Receivable
CA3	=	Receivable

## **BANNER DOCUMENT NUMBER AND DOCUMENT REFERENCE NUMBER**

R559731	=	Requisition
P0002390	=	Purchase Order
I0007241	=	Invoice
A0216423	=	Check
J03T0195	=	Journal Voucher
F0000096	=	Payroll or Miscellaneous Receivable
T221004	=	Cashier's Office