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## **Residence Hall Year-End Closing Information 2008**

The 2007-08 school year is coming to an end. As you make your plans to move home or to any other destination for the spring/summer, be sure to familiarize yourself with the following check-out information.

### **QUIET HOURS**

A 24-hour quiet hour period is in effect in consideration of students studying for exams. Residents found to be disturbing others during this time will be asked to move out early and commute during the finals week. Quiet hours begin on Sunday, April 20 at 10:00 pm and go through the end of the semester.

### **RESIDENCE HALL CHECK-OUT**

All residence halls, with the exception of Pittman Hall and building B of the Village will be closed for the spring and summer. Residents are to be completely moved and checked out of their rooms within 24 hours of their last final exam or by Monday, April 28 at 10:00 pm, whichever comes first. If you are participating in graduation please see your Area Complex Director for an extension. If you are an athlete involved in Spring sports, follow the schedule sent to you by Brian Fitzgerald, Associate Director of Housing. If you did not receive a letter, email him at [bfitzgera@emich.edu](mailto:bfitzgera@emich.edu).

### **SPRING TRANSITION**

Only those students who are registered for classes and have submitted a residence hall contract or a campus apartment lease for the spring term may remain in their present room until the transition period begins. Transition move-in times are listed below and will be on your spring assignment letter. Transition dates may be adjusted based on room availability, check your're your building ACD.

#### Transition dates for current residents moving into spring housing:

Tuesday, April 29, Wednesday, April 30 - Students transitioning within the Towers and Village  
Wednesday, April 30, Thursday, May 1 - All other halls to the Towers or Village

**CONTRACTS FOR THE SPRING TERM WILL NOT BE ACCEPTED AFTER APRIL 25** at 4:00 pm. Because of the constraints of moving students and getting rooms ready, we are unable to accommodate any student who does not have a contract for the spring to stay beyond April 28. The Housing office will resume taking contracts on Thursday, May 1. For those who missed the April 25 deadline and want to live in Spring housing you will need to make other arrangements for the interim. If you have signed a lease for University Apartments for the spring semester, notify Associate Director of Housing, Brian Fitzgerald by e-mail [bfitzgera@emich.edu](mailto:bfitzgera@emich.edu).

Any students who have not submitted a contract for the spring term by **April 25** must be out of the building by 10:00 pm on April 28. Anyone who still has belongings in their room after April

28 will have their items bagged and disposed of by hall staff. Your student account will be assessed for removing your belongings. The Housing office will resume taking contracts on Thursday, May 1 for those who missed the April 25 deadline.

### **TRASH REMOVAL AND RECYCLING**

Trash rooms will be locked on April 21. Please use the dumpsters which will be located outside of residential buildings.

### **MAIL FORWARDING**

Please notify any correspondents NOW of your spring address. Additionally, you must complete the **change of address card** which you take to the Post Office, and a **mail forwarding card** to be turned in to the front desk at check out. Without this card, your mail will be returned to the sender. Note: magazines and bulk mail can NOT be forwarded.

### **FOURTH ANNUAL COLLECTION FOR THE COMMUNITY**

Starting Wednesday, April 16 and ending Monday, April 28, EMU will be collecting non-perishable food items, clothes, loft lumber, clean and usable furniture, area rugs and carpets, and small appliances for local community agencies. *Last year over 2000 pounds of items were collected.*

There will be tables and boxes near the hall desks and bins outside of the halls that are labeled with instructions. Additionally, flyers will be posted near the front desk and by the RA with more information. This program is sponsored by Housing and Dining Services, the Residence Hall Association, the Physical Plant, the Department of Public Safety and the VISION Project to benefit the following local human services agencies: Food Gatherers, HERO (Homeless Empowerment Relationship Organization), the Salvation Army and the St. Vincent DePaul Society.

### **COLLEGIATE CONCEPTS: RENTED LOFTS, MICROFRIDGES AND SAFES**

If you rented a loft, Microfridge or safe from Collegiate Concepts, these units are to be left in the room. Loft, it should be disassembled and labeled with your name and then your university bed reassembled. You will receive a separate mailing outlining in greater detail what you need to do. If you have any questions or concerns please call Collegiate Concepts Customer Service Department at 1-888-929-0806 or email them at: [sales@loftconcepts.com](mailto:sales@loftconcepts.com).

### **STORAGE**

Students going home during the spring and summer may contact North Huron Street Storage at 482-1122 for information on storage. The website is [www.nhsstorage.blogspot.com](http://www.nhsstorage.blogspot.com). This is a service announcement only and not an endorsement of this company.

### **UNIVERSITY APARTMENTS**

Interested in leasing a University Apartment for next year? For more details stop by the University Apartments office located in Lower Level DC ONE, call 734-487-0445, or browse the website at [www.emich.edu/housing/apartments](http://www.emich.edu/housing/apartments).

**Don't forget to submit your fall housing contract before leaving if you plan to live on-campus in Fall 2008.** You may apply on-line at [www.emich.edu/housing](http://www.emich.edu/housing).

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