

Eastern Michigan University
School of Health Promotion and Human Performance
Athletic Training Program

PROCEDURES FOR ATHLETIC TRAINING FIRST YEAR REVIEW

1. Get an Application Form from the program coordinator during the semester you will be applying for review.
2. Fill out the application and include your local AND permanent addresses
3. Include a copy of your transcripts (these do not have to be official copies).
4. Attach copies of your clinical evaluations.
5. Return the application to the program coordinator in order to make the appointment for the First Year Review meeting. **Due December 1, 2007**
6. Interviews are scheduled for **December 13, 2007** during final exam week. Times for the interviews will be posted 3-5 days prior to the interview along with emails sent to your “*my emich*” account.
7. To be eligible you must have meet the stated criteria:
 - a. completion of 24 hours towards the bachelors degree
 - b. enrolled in Practicum I
8. Applications must be submitted to the program coordinator with the following:
 - a. Three letters of recommendation-2 professional and one personal. (You may not use a staff athletic trainer/Athletic Training faculty member at EMU.)*
 - i. The letters may be sent to the program coordinator directly or submitted with the application
*start early to allow time for the recommendations to be written
 - b. A biographical sketch must be included. This is a brief synopsis of your background to include: where you are from, your education, activities, how you became interested in Athletic Training and what are your career goals.
 - c. You must also include a one page response to complete the statement:
 - i. “I should be admitted into the athletic training education program at EMU because...” This should include justification as to why you should be admitted into the program (ie. evaluations, grades in AT courses, personal qualities, etc...)
9. **If the above is not completed by the deadline given, you will not be eligible.**
10. **Please attach a copy of your exam schedule with your application.**

11. Candidacy interviews

- a. On the date of your interview you will be assigned a time
- b. The interview location will be posted with the time of your interview.
- c. Dress appropriately and be early (interview attire)
- d. You will be brought into the interview, introduced, then asked questions related to:
 - i. The domains of athletic training, professionalism, academic record, future goals and plans, decision making, critical thinking, recommendations for change in the program
 - ii. After approximately 30 minutes your interview will be complete. The Athletic Training Education Committee will evaluate your application and interview then vote on your acceptance or denial into the Athletic Training Education Program.
 - iii. You will be notified by email within one week of your acceptance or denial into the educational program.

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APPLICATION FOR FIRST YEAR REVIEW

(Please Type)

Student Name _____ **Student #** _____

Campus Address:

Permanent Address:

Phone Number

Phone Number

Semester hours completed to date at EMU _____ **Cumulative GPA** _____

List the persons from whom you have requested letter of recommendation (three required).

Name

position

Name

position

Name

position

Work/Volunteer experience (most recent first)

Place/Agency	Position	Responsibilities	Dates	Time commitment
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Please list any honors, extra curricular activities, hobbies, military service, etc...Along with the corresponding dates.

Please attach a copy of your academic transcripts. These DO NOT have to be official copies.

My signature indicates that all the provided information is complete and accurate. Deliberate failure to provide accurate information may be grounds for denial or dismissal from the Athletic Training Education Program. If admitted, I am committed to follow the Athletic Training courses in the specific sequence. I will also adhere to the Athletic Training Student Manual.

Signature

Date

Attach your biographical sketch and your response application statement to this form with the application form on the top.

Eastern Michigan University

“First Year Review” Checklist

**Criteria for Admittance into the
Athletic Training Education Program**

Clinical Evaluations **50 pts** _____

Academic Record **20 pts** _____

<u>Cumulative GPA Points</u>	<u>Major GPA</u>
3.5 – 4.0 = 10 points	3.5 – 4.0 = 10 points
3.25 – 3.5 = 9 points	3.4 – 3.5 = 9 points
3.00 – 3.25 = 8 points	3.3 – 3.4 = 8 points
2.75 – 3.00 = 7 points	3.2 – 3.3 = 7 points
below 2.75 = 6 points	3.0 – 3.2 = 6 points

Essays submitted **10 pts** _____
Grammar, punctuation, spelling, essay format (5 points)
Knowledge, interest and justification about acceptance (5 points)

Letters of Recommendation **10 pts** _____

Interview **10 pts** _____
Each Staff Evaluation (Interview is based on specific criteria with 50 points possible)

Total points **100 points**

Total points earned _____

Members of the Athletic Training Education Committee will do an evaluation of application materials and interview. It will be based on a total of 100 points with a minimum of 75 points to qualify.