

EASTERN MICHIGAN UNIVERSITY

Dropping of Coverage for Your Spouse A Change of Status Life Event

Voluntary

Medical and dental insurance coverage for your spouse may be dropped at any time without proof of insurance elsewhere. However, a written notice to the Benefits Office is required in order to voluntarily cancel coverage. COBRA notification will be sent.

Divorce

If you and your spouse get divorced, you must remove that person from your benefits. The deletion must occur within 30 days of the divorce in order for COBRA continuation information to be sent to your former spouse. Please be sure to provide us with a copy of the front page of your divorce decree and your former spouse's new address for COBRA notification. If you wish to change your last name, a copy of your new Social Security Card is needed. For your convenience, we have prepared a checklist of benefit changes permitted due to a divorce:

- ❖ Remove your former spouse and/or dependent(s) from your Health Plan
- ❖ Remove your former spouse and/or dependent(s) from your Dental Plan
- ❖ Consider changing beneficiaries of your
 - ❖ Life Insurance
 - ❖ Retirement plans (if participating in MPERS – www.michigan.gov/ors or TIAA-CREF - www.tiaa-cref.org)
 - ❖ Tax Deferred Annuities (if participating in TIAA-CREF or CHASE)
 - ❖ Travel Insurance (benefit applies to: AC/AP/PT/FAC)

All necessary forms can be obtained from and returned when completed to the Benefits Office, 140 McKenny Hall, Ypsilanti, MI 48197.