This is an agreement between the undersigned Eastern Michigan University employee (sponsor) and Division of Information Technology Division (DoIT) to furnish a username and password (sponsored account) to the sponsor for distribution to a Third Party vendor for the purpose of authenticating the vendor on the University’s public network to perform services required and contracted by Eastern Michigan University (EMU), with the following restrictions:

- The sponsor assumes responsibility for use of the sponsored account and all network activity occurring from a connection authenticated with the sponsored account. Note: this does not remove any responsibility from any parties given access to the sponsored account by the sponsor, but instead requires that the sponsor assume responsibility and incur any and all repercussions resulting from misuse of the sponsored account or activity constituting a violation of acceptable use. These repercussions may include the loss of certain privileges or services including but not necessarily limited to the loss of systems and network access privileges, and other disciplinary actions or legal sanctions, civil and criminal.

- The sponsor agrees to make all sponsored parties aware that their use of the sponsored account is governed by acceptable use policies, including EMU and IT policies, and that use of the sponsored account automatically implies agreement with these policies by both the sponsor and anyone using the sponsored account. Use of the sponsored account in violation of any applicable policy by the sponsor or the sponsored parties is prohibited.

- The sponsor agrees to maintain contact information for sponsored parties.

- The sponsor shall promptly contact Division of Information Technology (DoIT) Information Security when an account is no longer needed.

- Any use of the sponsored account for any purpose other than the authentication on the public network and the purpose identified in Confidential Non Disclosure Agreement is prohibited.

- This agreement in no way permits access to EMU systems or data beyond those specifically requested.

- DoIT Information Security or IT Network Engineering reserves the right to discontinue a sponsored account at any time for any reason, and agrees to notify the sponsor of discontinuation except in emergencies where action is necessary to ensure network or systems integrity.

- A sponsored account username must begin with “ext_”.

- A sponsored account must be renewed yearly. IT will contact the sponsor when renewal is necessary. If the sponsor cannot be reached, the sponsored account will be discontinued until an undersigned sponsor can be established.

As an employee of Eastern Michigan University, I am aware of my responsibility to ensure the use of information technology resources within the University guidelines.

**Sponsored Company:**

**Sponsored Person’s Name:**

**Sponsored Person Business Email Address:**

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<thead>
<tr>
<th>Sponsor’s E-ID</th>
<th>Signature</th>
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IT Form – 8.4.F.2 Third Party Vendor Sponsor Agreement
Version November 11, 2010