

# **CHANGE OF STATUS to F1 INSIDE THE USA**

NOTE THIS WILL NOT CHANGE A VISA, ONLY YOUR IMMIGRATION STATUS

## **I HAVE BEEN ADVISED BY AN INTERNATIONAL STUDENT ADVISOR OF THE FOLLOWING KEY POINTS:**

1. The change of status time period may take four months or more.
2. I should NOT move during this time of period.
3. I may certainly hire an immigration lawyer to handle the petition.
4. During the petition, I should not leave the USA, and
5. I will NEVER hold the Office of International Students legally liable for any and all advice given to me on this change of status matter.
6. Once the F status is approved you will have to enroll full-time as a Non Resident student, be covered by medical health insurance, and attend a mandatory Initial Visit and Orientation.

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SIGNATURE OF PERSON

DATE

DEAR \_\_\_\_\_:

Student ID: E \_\_\_\_\_

Bring the following to your appointment for your change of status:

- \_\_\_ 1. Form I-539 (<http://www.uscis.gov/files/form/i-539.pdf>)
- \_\_\_ 2. Receipt of SEVIS I-901 fee, for method of payment and details check <http://www.ice.gov/sevis/i901/index.htm>. EMU's code is DET214F00310000. Your SEVIS number is N \_\_\_\_\_ (from the new I-20).
- \_\_\_ 3. SEVIS I-20 (F-ONLY) – OIS will issue the I-20 at appointment.
- \_\_\_ 4. Application fee of \$300 payable to the Department of Homeland Security (Preferable check and no money order).
- \_\_\_ 5. Proof of financial ability (Original bank Statement) amount \$ \_\_\_\_\_ stated on the I-20.
- \_\_\_ 6. Notarized Form I-134 (if the financial sponsor is not the applicant)
- \_\_\_ 7. Verification of current status:
  - Passport
  - Visa stamp or I-797A
  - I-94
  - I-20 or Employer's letter (whatever applicable)
- \_\_\_ 8. Marital status with authorized translation
- \_\_\_ 9. Verification of principal alien's status (if applicable) —
  - Copy of his/her recently endorsed I-20 or DS2019
  - Passport, Visa Stamp, I-94
  - Proof of employment, recent pay stubs and W2 form (if applicable)
- \_\_\_ 10. If you are already in an adjustment of status proceeding for the "green card", you need to provide us with a statement from your lawyer indicating that a COS to F1 will NOT jepodize your AOS petition. This is also true if you are applying for a change of status to other non-immigrant status.