

Eastern Michigan University
J-1 TRAINEE PROGRAM
MID-TERM STUDENT EVALUATION

TO THE STUDENT: As a component of the Cooperative Education placement evaluation process, you are asked to complete this form. Please answer all questions and respond as thoroughly as possible. Return this form to your EMU academic advisor at the mid-point of your internship placement.

NAME: _____ EMU STUDENT #: _____
 LOCAL ADDRESS: _____
 CITY: _____ STATE: _____ ZIP CODE: _____
 HOME PHONE: _____ WORK PHONE: _____
 COUNTRY OF CITIZENSHIP: _____
 HOME INSTITUTION: _____
 EMPLOYER: _____ DIVISION/DEPT.: _____
 WORK ADDRESS: _____
 CITY: _____ STATE: _____ ZIP CODE: _____
 SUPERVISOR'S NAME AND TITLE: _____
 JOB PLACEMENT TITLE: _____
 PLACEMENT PERIOD: _____ TO: _____
 HOURS PER WEEK: _____ HOURLY WAGE/MONTHLY SALARY: _____
 TOTAL WAGES DURING PLACEMENT PERIOD: _____
 EMU ENROLLMENT PERIOD: _____

I. EVALUATION OF PLACEMENT SO FAR:

PLEASE CIRCLE ONE LETTER FOR EACH CATEGORY

EDUCATIONAL VALUE	SUPERVISOR'S ATTITUDE TOWARD YOU
A. Extremely valuable B. Somewhat valuable C. Minimally valuable D. Not at all valuable	A. Very encouraging B. Somewhat encouraging C. Neutral D. Very poor relationship
HOW THE EXPERIENCE RELATES TO YOUR MAJOR AND CAREER GOALS	LEVEL OF RESPONSIBILITY
A. Totally related B. Somewhat related C. Minimally related D. Not at all related	A. Given all professional level assignments B. Given more professional level than routine level assignments C. Given more routine level than professional level assignments D. Given all low level and/or clerical assignments

II. Please write (in English) your responses to the following questions. This should be typed.

1. What are your major responsibilities and duties as assigned by your supervisor(s)?
2. Briefly discuss one significant project assigned and completed so far.*
3. What has been the most rewarding aspect of your placement experience?
4. What has been your most significant contribution to your department or division and the company as a whole?
5. Are you satisfied with the quality, variety and nature of your work assignments? Explain.
6. Are you being given opportunities to communicate in your native tongue or in any other languages you know?
7. In regard to question #6, are you being given sufficient opportunity to improve your oral and written English skills?
8. Explain why you would or wouldn't recommend this placement to another student.
9. Would you like to work full-time for this company when you complete your studies?
10. Describe your work relationship with your supervisor (include information about the kind of direction you are receiving).
11. What would you recommend to improve the value of this placement as a learning experience?
12. Describe the one thing that you would like to change in the internship, if possible.

*Please submit any copies of reports and/or projects as examples of your work.

Signature: _____ Date: _____