

**EASTERN MICHIGAN  
U N I V E R S I T Y™**

**PHYSICAL PLANT  
OPERATIONAL & MAINTENANCE  
ADMINISTRATIVE PROCEDURE**

<b>Section:</b>	<b>Critical Incident</b>	<b>Effective date:</b>	<b>May 2008</b>
<b>Subject:</b>	<b>Sidewalk and Lawn Driving</b>	<b>Procedure Number:</b>	<b>A-12</b>

**Purpose**

To preserve pedestrian safety and to minimize the cost of campus turf, curb, and walkway maintenance

**Purpose**

1. The practice of driving on University sidewalks or lawns is generally prohibited unless:
  - 1.1. The practice meets one of the exceptions as stated in this policy.
  - 1.2. Prior authorization is obtained.
2. Authorization may be obtained from the Department of Public Safety (DPS) located on Parking Structure Drive on the main level of the Parking Structure—phone number 734-487-1222.
  - 2.1. Police dispatchers will be notified of any vehicles authorized to drive on University sidewalks.
3. The following exceptions may apply:
  - 3.1. Emergency vehicles
  - 3.2. Snow removal vehicles
  - 3.3. Vehicles hauling heavy equipment and/or materials to buildings without loading docks

- 3.4. Construction vehicles (concrete/asphalt paving trucks, etc.)
- 3.5. Self-contained vehicles such as vacuum trucks, carpet cleaning trucks, etc., beyond reach of a road
- 3.6. Vehicles transporting hazardous materials
- 3.7. Approved vehicles are not to exceed a speed of 5 MPH and are to yield to pedestrians.
4. Unauthorized drivers who violate this Policy are subject to ticketing or towing by DPS. Employees violating this Policy may be subject to appropriate disciplinary action.
5. In addition to the procedures outlined in this Policy, the University may also establish internal procedures for off-road operation of vehicles belonging to respective University Departments.

Authorized by:

---

Scott Storrar  
Manager, Facilities Planning and Construction

---

Dieter Otto  
Director of Custodians and Grounds

---

Chad W. Crocker  
Director of Facilities Maintenance

---

John Donegan  
Associate Vice President of Facilities