

# EASTERN MICHIGAN UNIVERSITY<sup>TM</sup>

## PHYSICAL PLANT OPERATIONAL & MAINTENANCE ADMINISTRATIVE PROCEDURE

<b>Section:</b>	<b>Administration</b>	<b>Effective date:</b>	<b>May 2008</b>
<b>Subject:</b>	Digging/Excavating/ & Ground Penetration	<b>Procedure Number:</b>	<b>A -17</b>

### Purpose


This procedure is intended to outline Physical Plant expectations for digging on campus.

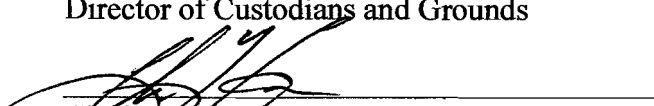
### Procedure

1. Digging, excavating, and ground penetration on campus in excess of 6" of depth requires a completely filled out Digging/Excavating/ & Ground Penetration Permit.
  - 1.1 Individuals digging with out a properly completed Digging/Excavating/ & Ground Penetration Permit will be required to repair all damages caused by the dig.
2. Individuals signing off on the Digging/Excavating/ & Ground Penetration Permit are indicating that they have explained all objects (utilities, etc.) known to them that are below grade.
  - 1.1 Signature does not imply that there are no other objects below grade.
3. Individual performing the excavation must take all precautions possible with the understanding that there may be unidentified and unknown objects below grade.

Authorized by:

  
\_\_\_\_\_  
Scott Storrar  
Manager, Facilities Planning and Construction

  
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Dieter Otto  
Director of Custodians and Grounds

  
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Chad W. Crocker  
Director of Facilities Maintenance

  
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John Donegan  
Associate Vice President of Facilities

**EASTERN MICHIGAN  
UNIVERSITY™**

**DIGGING/EXCAVATING/ &  
GROUND PENETRATION  
PERMIT**

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  - 1.1 Individuals digging with out a properly completed Digging/Excavating/& Ground Penetration Permit will be required to repair all damages caused by the dig.
1. Individuals signing off on the Digging/Excavating/& Ground Penetration Permit are indicating that they have explained all objects (utilities, etc.) known to them that are below grade.
  - 1.2 Signature does not imply that there are no other objects below grade.
2. Individual performing the excavation must take all precautions possible with the understanding that there may be unidentified and unknown objects below grade.

**I the undersigned acknowledge that I have explained to the best of my ability all objects, utilities, etc. that I am aware of being below grade.**

Foreman – Electrical 734-487-3405
Foreman – HVAC 734-487-1337
Foreman – Carpentry 734-487-9479
1-800-482-7171 MISS DIG
Miss Dig has been contacted <input type="checkbox"/>

Foreman – Plumbing 734-487-3424
Foreman – Power Plant 734-487-3222
Foreman – Grounds 734-487-3403
Director of Facilities Maintenance 734-487-3407