



# Policies, Rules And Regulations

Effective Date	Date of Revision		
3-15-05	11-18-08		
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## UNIVERSITY POLICY STATEMENT

The University must maintain the integrity, continuity and security of its electronic information and communication infrastructure as well as the data contained or transmitted by this infrastructure. This is for the benefit of all persons depending upon the continuous availability, security and integrity of the University electronic infrastructure and data.

A communications device, telephone, computer, workstation or other computing or electronic device owned by the University, and any other device attached to the University networks, holding University data, or used in conducting University business, is subject to scanning, monitoring and searching by the University:

- to maintain the security of the infrastructure and data, or
- when required by law, or
- to ensure legal compliance, or
- when reasonable grounds exist to believe an individual has caused a violation of law or published University policies, rules, regulations, procedures and information concerning the violation is transmitted or stored by the University information infrastructure or on an attached device, a device holding University data, or a device used for conducting University business, or
- when reasonable grounds exist to believe it is necessary to prevent substantial personal injury or property damage, or
- for billing purposes.

The University ordinarily does not monitor electronic communications of individuals during transmission or storage on University information infrastructure and will do so only for the reasons stated in this policy or other published University policies, rules, regulations and procedures not in conflict with this policy. No one shall monitor any communications, files or electronic activities of another for any reason not authorized herein. Violations of this policy and the lawful regulations procedures established under the authority of this policy may result in appropriate disciplinary actions, as well as incur civil or criminal liability.

## UNIVERSITY PRACTICE

University procedures and regulations are and shall be established which govern acceptable uses and maintain the integrity, continuity and security of University information technology resources and institutional data.

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#### **RESPONSIBILITY FOR IMPLEMENTATION**

The Chief Information Officer shall create regulations and procedures, with the advice of Legal Affairs, to cause the implementation of this policy.

#### **SCOPE OF POLICY COVERAGE**

This policy shall cover all persons or entities accessing University information and technology resources.

#### **Authority for Creation or Revision**

Minutes of the Board of Regents: March 15, 2005, para. .6412M. ; Minutes of the Board of Regents; November 18,2008.