

# GRADUATE CERTIFICATE IN PUBLIC MANAGEMENT

## Overview

The Graduate Certificate in Public Management is a five-course (13-15 credit hours) curriculum that is flexible enough to meet the needs of pre-career and in-service individuals. Taking only one class per term, this certificate program may be completed in 16 months. Should program graduates seek to continue their studies, certificate credits transfer directly into the Master of Public Administration degree requirements.

## Career Opportunities

This graduate certificate is designed to meet the professional needs of state, local and nonprofit employees with general management responsibilities. Individuals changing from entry-level nonprofessional or technical roles to managerial roles will find this certificate program beneficial.

## Accreditation

All courses in the graduate public management certificate programs at EMU are part of the fully accredited Master of Public Administration Program.



## Admissions

1. Submit a completed EMU Graduate School application (available online at [www.emich.edu/admissions](http://www.emich.edu/admissions)), non-refundable application fee of \$30, and all official undergraduate and graduate transcripts to the Office of Admissions.
2. Applicants must have completed their undergraduate studies and have obtained a minimum 2.75 undergraduate GPA or a 3.00 GPA in the last half of their undergraduate work.
3. Individuals who received GPA's of 2.50 to 2.75 will be considered on a case-by-case basis for conditional admission. Students will *not* be admitted with GPA's below 2.50.
4. All applicants must submit a written 250-word description of their academic and professional history and their professional goals in public administration.
5. A personal interview with the program director or program advisor is strongly recommended.
6. International students need a TOEFL score of 550/213 or higher, or 83 on the Michigan English Language Assessment Battery (MELAB).
7. Graduate Record Examinations (GRE) are not required.

## Curriculum

The curriculum is designed to provide students with a solid foundation of knowledge in public management as well as offer enough flexibility for students to pursue individual interests. Students must complete three required courses and select two of the electives listed below.

### Required courses:

- PLSC 510 Modern Public Administration, 3 hrs
- PLSC 515 Public Personnel Administration, 3 hrs
- PLSC 540 Public Budget Administration, 3 hrs

### Elective courses (*select two*):

- PLSC 610 Public Organization Theory, 3 hrs
- PLSC 615 Public Budget Applications, 2 hrs
- PLSC 620 Administrative Law, 2 hrs
- PLSC 625 Local Government Management, 2 hrs
- PLSC 630 Public Bureaucracies and Policy Formation, 3 hrs
- PLSC 645 Intergovernmental Relations, 2 hrs

