

# EASTERN MICHIGAN UNIVERSITY

DIVISION OF ACADEMIC AFFAIRS  
OFFICE OF THE ASSOCIATE PROVOST  
INTER OFFICE MEMORANDUM

**TO:** Ellene Tratras Contis, Interim Dean  
College of Arts and Sciences

**FROM:** Michael Harris, Associate Provost  
Academic Affairs

**SUBJECT:** Academic Program Review

**DATE:** October 2, 2001

Per your Program Listings for Program Review memo of September 18, 2001, Chemistry programs, including ISIS codes, to undergo Program Review are:

**Undergraduate**

- CH01 General Chemistry
- CH02 Professional Chemistry Curriculum
- CH03 Professional Biochemistry Curriculum
- CH04 General Biochemistry Curriculum
- CH05 Biochemistry/Toxicology Curriculum
- CH31 Chemistry-Teaching

**Graduate**

- CH99 Master of Science in Chemistry

You have identified three additional ISIS program codes, CH07 Pre-Dentistry, CH08 Pre-Mortuary Science and CH09 Pre-Pharmacy, which by your account will not be reviewed. However, I do not accept the rationale provided. Based on the purpose and goals of Program Review, it is for those very reasons stated in the rationale that these three codes must undergo review. Referring to the 2001-2003 Program Review Guidelines memo of August 14, 2001, "Non-degree programs, such as preparatory transfer and certificate programs will be reviewed." The benefits of a systematic review may produce

justification for future actions such as budgetary considerations. Therefore, include CH07 Pre-Dentistry, CH08 Pre-Mortuary Science and CH09 Pre-Pharmacy on your list of ISIS codes to review.

Direct any questions to Brian Hoxie, 487.0195 or [brian.hoxie@emich.edu](mailto:brian.hoxie@emich.edu) or Lynn Tilton, 487.4456 or [lynn.tilton@emich.edu](mailto:lynn.tilton@emich.edu).

cc: Paul Schollaert, Provost and Vice President for Academic Affairs  
Susan Moeller, Assistant Vice President of Academic Administrative Services  
David Tammany, Interim Assistant Vice President for Academic Affairs  
Wade Tronquist, Department Head, Chemistry  
Brian Hoxie, Director, Planning, Data Analysis and Publications  
Phil Schmitz, Faculty Associate for Course and Program Development