

EASTERN MICHIGAN UNIVERSITY

DIVISION OF ACADEMIC AFFAIRS
OFFICE OF THE ASSOCIATE PROVOST
INTER OFFICE MEMORANDUM

TO: Ellene Tratras Contis, Interim Dean
College of Arts and Sciences

FROM: Michael Harris, Associate Provost
Academic Affairs

SUBJECT: Academic Program Review

DATE: 27 June 2002

In response to your Program Listing memo dated April 30, 2002, the Department of Foreign Languages and Bilingual Studies will review the following programs during the 2002-2003 Program Review cycle:

Undergraduate

FL01	French
FL02	French for Business
FL31	French – Secondary Teaching

In order to prevent redundancy, these three programs should be reviewed together, making note that any variances between the programs should be clearly pointed out in the report.

FL03	German Language and Literature
FL04	German for Business
FL33	German Language and Literature – Secondary Teaching

In order to prevent redundancy, these three programs should be reviewed together, making note that any variances between the programs should be clearly pointed out in the report.

FL05	Spanish
FL06	Spanish for Business
FL35	Spanish – Secondary Teaching

In order to prevent redundancy, these three programs should be reviewed together, making note that any variances between the programs should be clearly pointed out in the report.

FL07 Japanese Language and Culture
FL37 Japanese Language and Culture – Teaching

In order to prevent redundancy, these two programs should be reviewed together, making note that any variances between the programs should be clearly pointed out in the report.

FL08 Language and International Trade including:
FL0801 – French specialization
FL0802 – German specialization
FL0803 – Japanese specialization
FL0804 – Spanish specialization

The data for the four areas of specialization will be aggregated under the data provided for **FL08** so as to represent the program in full.

Graduate

FL93 Certificate in Hispanic Language and Culture
FL94 Certificate in German for Business Practices

FL95 Certificate in Teaching English to Speakers of Other Languages
FL96 Teaching English to Speakers of Other Languages

In order to prevent redundancy, **FL95** and **FL96** should be reviewed together, making note that any variances between the programs should be clearly pointed out in the report.

FL97 Language and International Trade
FL98 Spanish Bilingual-Bicultural Education

FL99 Foreign Language including
FL9997 Spanish specialization
FL9998 German specialization
FL9999 French specialization

Data for **FL99** will include data for all four of the areas of specialization so as to represent the program in full.

Additionally, based on a review of ISIS major/submajor codes, the following Foreign Language and Bilingual Studies program code was not addressed in your memo and will also undergo Program Review:

FL09 Language, Journalism, Telecommunications, and Film

Per my March 5, 2002 memo outlining Program Review guidelines, programs scheduled to be discontinued prior to June 30, 2003, will not be reviewed. Programs that will be discontinued after June 30, 2003, will be reviewed. This is to outline the reasons as to why the program will be discontinued.

Additionally, keep in mind that the College of Business, Business Administration programs will also be undergoing Program Review this year. As such, collaboration and cooperation with them in their evaluation and analysis of **BU02 Language and World Business (including BU0201, BU0202, BU0203, and BU0204)** will be necessary due to the interdisciplinary nature of the program. It is our intent to provide any data that may be available under the **FL10** code, for this same program, to the College of Business to reference for their report.

Direct any questions to Brian Hoxie, 487.0195 or brian.hoxie@emich.edu or Donelle Goerlitz, 487.0168 or donelle.goerlitz@emich.edu.

cc: Paul Schollaert, Provost and Vice President for Academic Affairs
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Brian Hoxie, Director, Academic Programming
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