

EASTERN MICHIGAN UNIVERSITY
ORV SAFETY GUIDELINES
VEHICLE INSPECTION FORM

This form shall be completed by all employees prior to the operation of an ORV.

- _____ 1. Check for proper tire condition and inflation.
- _____ 2. Brakes shall be checked for proper operation.
- _____ 3. Check for any indication of fluid leaks under the ORV.
- _____ 4. Check for proper engine oil level.
- _____ 5. Check fuel level.
- _____ 6. Check to ensure that all warning and operation decals are in place.
- _____ 7. Headlights shall be checked for proper operation.
- _____ 8. Check ORV for any dents or scratches.
- _____ 9. Be sure that cargo is properly secured and stored.

If the ORV is in need of repair or maintenance, the vehicle shall be taken out of service and the Physical Plant shall be notified.