

**EASTERN MICHIGAN UNIVERSITY
PREMIUM RESERVED PARKING PROGRAM (PRPP)
HANGTAG REQUEST FORM**

Please print legibly

Step 1 – Applicant Information

Date _____

Name _____ EMU ID # _____
(Last) (First) (Initial)

Paying Classifications: AP _____ CP _____ FM _____ PT _____ (must also complete Faculty/Staff Hang Tag request form)

AC _____ CC _____ CS _____ EC _____ ES _____ FA _____ FS _____ LE _____ LL _____ LS _____ PS _____ TM _____ VP _____ Other _____

Campus/Department Address _____ Campus/Business Phone _____

Step 2 – Reserved Parking Information

New _____ Renewal _____ Other: _____

Reserved Lot: _____ Space #: _____

Step 3 - Vehicle Information

License Plate #: _____ State: _____ 2nd License Plate # _____ State: _____

Make: _____ Model: _____ Year: _____

Step 4- Payment Method (Select one choice only, full payment required if any of the first three methods is selected)

Credit Card Payments (Discover, Visa, or MasterCard) must be made at the Parking Department

_____ Check/Money Order: # _____ Amount Paid \$ _____

_____ Cash: Amount Paid \$ _____

_____ *Payroll Deduction

Options: _____ 16 pays OR _____ 24 pays

***PAYROLL DEDUCTION:** I authorize the Parking fee charges to be deducted in 16 or 24 installments, unless prorated (to be determined by parking). It is also understood that this payroll deduction will renew each year and a valid hang tag will be sent to me each August unless I notify Parking services of a change in status.

Staff Signature

Date

Parking Department Signature

For Internal Use Only:

TAG: _____ REP: _____ DATE: _____

EMU PARKING DEPARTMENT
204 Bowen Field House

Phone: 734-487-3450

Fax: 734-480-4847

NO OTHER APPLICATION WILL BE ACCEPTED