

**BOARD OF REGENTS**  
EASTERN MICHIGAN UNIVERSITY

SECTION: 8
DATE:
April 21, 2009

**RECOMMENDATION**

**APPOINTMENT OF CHARTER SCHOOLS BOARD MEMBERS**

**ACTION REQUESTED**

It is recommended that the Board of Regents appoint Michael Haftel and Carolyn Neal to three-year terms on the Board of Directors of the Academy for Business and Technology; Simon Whitelocke to a three-year term on the Board of Directors of Ann Arbor Learning Community; Rumell McDowell to a three-year term on the Board of Directors of Edison Oakland Academy; Robert Blick and Alyssa Broussard to three-year terms on the Board of Directors of Grand Blanc Academy; and Ethan Vinson to a three-year term on the Board of Directors of Great Lakes Academy.

**STAFF SUMMARY**

According to the resolutions which establish these public school academies (charter schools), vacancies on the Boards of Directors shall be filled by the Eastern Michigan University Board of Regents.

**Academy for Business and Technology**

Michael Haftel is employed with the Camber Corporation (Army Logistical Command) in Warren as a training developer. In addition, he is an executive officer in the United States Navy Reserve. He received an MBA from the City University of Seattle, Washington in 2003; he is currently working on a doctoral degree from Northcentral University in Arizona. Haftel is seeking a second term on the Academy for Business and Technology Board.

Carolyn Neal has been employed at Blue Cross and Blue Shield of Michigan since 1979 where she is currently a senior clerk in claims membership administration. She has attended Detroit College of Business and Wayne County Community College. Neal has a child attending the Academy for Business and Technology.

**Ann Arbor Learning Community**

Simon Whitelocke is executive director of ITC Transmission at ITC Holdings Corporation in Novi where he has been employed since 2003. Prior to this, he worked as a financial consultant at DTE Energy. Whitelocke received a Bachelor of Commerce degree in 1996 from the University of Toronto and a Master of Business Administration degree in finance and general management in 2002 from Michigan State University. He has two children attending the Ann Arbor Learning Community.

### **Edison Oakland Academy**

Rumell McDowell is a senior loan banker at Shore Mortgage in Detroit. He has taken classes at St. Clair Community College, Wayne State University and the College for Creative Studies. McDowell has two children attending Edison Oakland Academy. He is seeking reappointment to the Board of Directors.

### **Grand Blanc Academy**

Robert Blick is president/mortgage broker for Polen Mortgage and Realty Company and PMR Research in Grand Blanc. He has been employed at both firms since 1976. Blick is chairperson of the site selection committee and a member of the Speakers Bureau of the Genesee County Habitat for Humanity. He also is a member of the Rotary Club of Grand Blanc. Blick attended Macomb County Community College. He has been on the Board of Directors of Grand Blanc Academy for the past three years.

Alyssa Broussard is a mathematics instructor in the Gifted Learners Program in Flint. In addition, she is a volunteer parent assistant at Grand Blanc Academy where her children attend school. Broussard earned a Bachelor of Science degree in computer information systems technology from Purdue University, Indiana. She expects to complete her Master of Arts degree in mathematics at Oakland University in Rochester in 2009.

### **Great Lakes Academy**

Ethan Vinson is an attorney practicing law at Cummings, McClorey, Davis and Acho in Livonia. Prior to this he was in private practice. Vinson received his Juris Doctor degree from the University of Detroit in 1976. In addition, he is a graduate of Western Michigan University in Kalamazoo where he earned Master's and Bachelor's degrees in political science. He is a recipient of the Spirit of Detroit Award. Vinson is a member of Kappa Alpha Phi fraternity and a vice president of the Friends of Belle Isle.

### **FISCAL IMPLICATIONS**

None.

### **ADMINISTRATIVE RECOMMENDATION**

The proposed Board action has been reviewed and is recommended for Board approval.

Donald Loppnow

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University Executive Officer

4-8-09

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Date

# Michael Eric Haftel

[mehaftel@hotmail.com](mailto:mehaftel@hotmail.com)

## EMPLOYMENT EXPERIENCE

**Camber Corporation (U.S. Army Logistical Command) – Warren, MI** May 2008 - Present  
Training Developer for the United States Army Integrated Logistical Command (ILSC)

- U.S. Army Logistical Command - Develop core training competencies and program
- Authored training manuals for Army Provisioning and PowerLog-J Database in conjunction with U.S. Army Materials Command, Logistical Support Attachment (LOGSA)

### Job Related Course Work

- Defense Acquisition University (DAU), "Fundamentals of Systems Acquisition Management", 10/2008
- Society of Logistics Engineers Conference / Symposium, 6/2008
- USAMC, Logistical Support Activity, PowerLOG-J – Trainer Course, 9/2008
- USAMC, Logistical Support Activity COMPAS Course, 9/2008

**United States Navy Reserve** November 1987 – Present  
Executive Officer, Commander  
*\*Last Active Duty Period, March 2000 to 2003*

Executive Management, supporting a military population of 500 navy personnel; Project director for the successful implementation of a wide area network for 26 centers over a five state region; Centrally managed the firewall architecture, managed intrusion detection, remote access solution, standardized global virus protection, information security training, business information and technology platform risk assessment programs, and business continuity planning.

### Other Operational duties

- Awarded Navy Achievement Medal and Commendation Medals for logistical support of overseas operations including revamping the Medical Logistical Command resupply process for the Navy Reserves
- Senior Network Administrator – 300 node wide area network
- Network Security Manager (Milestone – achieved C2 Security Compliance)
- Filed Logistics Operations Manager – Managed medical logistics and rolling assets for Joint Task Force Six (Drug Introduction Operations)
- Managed material shipping operations for medical equipment, NATO Operations – Norway
- Top Secret Clearance granted in April 2003 (Basis – Single Scope Background Investigation)

**University of Phoenix – Detroit & Cincinnati** September 2001 - Present  
Associate Professor – (Full-time and Adjunct), 2001 to Present  
Chair, Networking and Telecommunications, 2001 to 2006

- Instructor College's of Information Systems – Technology, Business, and Arts and Sciences
- Instructor, Microsoft Academy (NT 2000 Operating System) – teaching computer networking and distributed systems and project management theory and application.
- Certified in online and on ground post-secondary education
- Curriculum development, new program updates, new campus computer systems integration
- Quality Assurance Auditor for the department of Academic Affairs
- Other duties: marketing; faculty recruitment and development; instructor for undergraduate and graduate programs; coordinated and administrated instructor credentialing; curriculum development for the College of information technology; scheduling of faculty; advertising

**Project Leadership, Inc. – Dearborn, Michigan - Assignment** September, 2006 – December, 2006  
Ford Motor Company – C3PNG PMO Program Execution – Dearborn, Michigan  
Information Technology Release Program Manager / Project Manager – Global Business Integration  
**(Consultant – layoff due to the economic downturn of the company)**

- Information Technology (IT) Development, Implementation, Methods Development and Deployment of the Software Release Upgrades.
- Developed detailed Communication and Work plans for Ford Motor Company internationally
- Developed and provided status on release-level communication, reporting, issues, risks, changes in Implementation timing, and Deployment for Software Releases.
- Facilitate the development of cross-functional end-to-end processes that impact interdependent Releases.
- Participate in the development of all PMO program and project management processes, tools, and templates with the Program Management team.
- Deploy PMO processes, tools, and templates to C3PNG releases.
- Work together with the Program Management team to drive continuous improvement into deployed processes, tools, and templates based on release feedback.
- Coach and mentor release resources in PMO processes and project management best practices.
- Audit releases to ensure effective release management and proper usage of PMO processes.
- Integrate all applicable release plans for a holistic view of release status, and provide consultation on analysis of progress, variance, critical path, and dependency management.
- Perform assessments and determine strategy for potential process improvement within Communications Management across C3PNG releases and functional organizations.
- Facilitate the development of cross-functional end-to-end processes addressing Release Level Communications content requirements management, release execution, and production support.
- Manage multiple international projects for Global Business Integration.

### **AAA Auto Club Group**

April 2003 - December 2003

#### **Project Manager / Enterprise Applications Architect/Business Systems Analyst**

*(Division eliminated)*

- Established the first Enterprise Information Technology Governance Program within an environment previously lacking a structured approach to information technology process and improvement
- Developed detailed communication and work plans for the Chief Information Officer
- Defined and executed the strategic plan,
- Developed and maintained policy, Project Manager for infrastructure and strategic business improvement. Coordinated audit/risk assessment and policy monitoring initiatives,
- Developed security, infrastructure and hardware architecture,
- Managed budgets, Initiatives were accomplished through collaboration and teamwork with business and technology colleagues
- Significantly improved process management controls through design flow diagrams and employee communications announcements and participation on business technology projects (e.g., sales channel, claims, insurance regulatory initiatives, process improvement boards – linking technology to business initiatives; Used Visio for flow-charting
- Performed the analysis and evaluation of the AAA map system to determine cost effectiveness and usability of migrating to a new system

### **CDI Information Systems, Assignment**

February 1999 - June 2001

Ford Motor Company

#### **Project Manager /Technical Installer**

- Management of the entire project lifecycle (initiating, planning, executing, controlling and closing) processes
- Provided detailed reporting on project performance to senior management
- Created detailed communication plan for multi-tier projects in North and South America
- Performed software development and testing of the production monitoring system (POSMON)
- Deployment of Oracle database instance on a UNIX and Microsoft Server Operating Systems
- Use of Microsoft Project and proprietary software packages
- Conducted meeting with the customer and development team to determine best practices, cost analysis, and budget/timelines
- Managed the multi-tier production monitoring system implementations including production line constraint analysis at over twenty-five Ford Motor Company Production Facilities in North and South America
- Successfully completed software implementations in Ford's Chihuahua Engine Plant in Mexico

- Authored several training manuals for support of production monitoring system

**Deloitte & Touché, LLP**

June 1997 – January 1998

**Technical Trainer and Tier 2 Network Support Analyst**

- Developed and implemented a multi-tier technical training program with a detailed communication / work plans
- Implemented training programs for 1500 professionals in five offices for the Michigan Tax and Audit Practice Created training materials using MS Office Suite.
- Provided an internal training and support program for IT Helpdesk personnel, Novell 3.X and NT 4 OS
- Provided technical support of industry specific Tax and Audit software packages
- Developed and implemented a technical training program for 1500 Tax and Audit professionals
- Provided an internal training and support program for IT Helpdesk personnel
- Project Manager of a Corporate Wide Audit Knowledge Base using the Lotus Notes Software Suite
- Authored several technical training manuals for support of support staff and professionals

**EDUCATION / CERTIFICATIONS**

Individual Courses

Defense Acquisition University, "Fundamentals of Systems Acquisition Management", 2008  
 Project Management Exam Preparation Course presented by the Great Lakes Chapter, 2006

Graduate Degree Programs

Northcentral University, Prescott Valley, AZ, **Currently Attending**  
 Doctor of Education, Higher Education Leadership Specialization, Area of Interest - Critical Thinking

City University of Seattle, Bellevue, Washington, 2003  
 M.B.A. - Business & Emphasis in Information Systems Management

Knowledge Alliance, Certified Technical Education Center, 1999  
 Microsoft Systems Engineering and Technical Trainer Program

Microsoft Systems Engineer, MCSE, Microsoft Certified Trainer, MCT  
 CompTia A+ Certified, Océ Certified Programming and Support Specialist

Ottawa University, Kansas City, Kansas, 1986  
 B.A. - Business & Health Care Administration

Delaware County Community College, Media Pennsylvania, 1982 & 1983  
 A.S. Degree(s) Natural Science and Allied Health, Respiratory Therapy  
 \* Registered Respiratory Therapist (RRT), \* Current Michigan License

**MEMBERSHIPS / COMMUNITY SERVICE**

Member of Project Management International (PMI)  
 Vice-President School Board - Academy of Business and Technology, Michigan, 2006 - Present

## RESUME

Carolyn D. Neal

Email: tootnlucy@aol.com

Summary of Education and skills: Detroit College of Business and Wayne County Community College: Course work includes: secretarial, business, medical terminology, and courses in Liberal Arts completed 3 years. Typing 70 WPM, Basic Accounting, Account Reconciliation, Adjudication, Collections, Windows XP.

Professional Summary: I have a vast and comprehensive background in medical billing and group accounts adjudication as an analyst evaluating, resolving and responding in call center environment to both telephone and written inquiries. Conducted internal and external research for group contracts. Cooperated with district office personnel, agents and agent administrators, corporate field account and executive services personnel. Special focus on outbound written correspondence, corporate reporting, inter-departmental issues, billing issues, conflict resolution, complex inquiries and irate customers inquiries. Developed: Comprehensive knowledge of Blue Cross and Blue Shield of Michigan policies, practices, and procedures related to membership and billing processes. Comprehensive knowledge CRT displays for billing.

Work History at Blue Cross and Blue Shield of Michigan: Started 3/19/79 thru Current Date.

***\*Senior Clerk: Claims Membership Administration***

Analyzed, processed and evaluated claims for payment. Mentored new employees.

***\*Payment Maintenance Processor Grades II, III, IV***

Processed complex accounts and prevented over payments and fraudulent attempts. Monitored compliance of large group contracts and utilization.

***\*Escalated Specialized Customer Service Representative***

Provided on-line trouble-shooting service to clients. Processed claims. Acted as team leader and trainer.

***\*Dedicated Business Processor assigned to K-MART CORPORATION***

Maintained and monitored contracts for executives and staff with escalated claims and complaints. Trained new employees on all policies and procedures.

***\*External Affairs Customer Service Representative*** Online execution of new policies and procedures related to claims adjustments and payments.

Handled complex claims and person-to-person interviews, workshops for subscribing groups, and critical surveys leading to new policies and procedures.

# Simon S. Whitelocke, MBA, CPA, CIA

anuandsimon@yahoo.com

## EDUCATION

**Michigan State University** *East Lansing, MI* *May 2002*  
Master of Business Administration, Finance and General Management  
• Broad Scholar: One of 6 students awarded full scholarship

**University of Toronto** *Toronto, Ontario* *Jun. 1996*  
Honors Bachelor of Commerce, Accounting

## PROFESSIONAL EXPERIENCE

**ITC Holdings Corp.** *Novi, MI* *Jun. 2003 -- Present*  
EXECUTIVE DIRECTOR, ITCTRANSMISSION AND METC

- Responsible for performance of ITCTransmission and METC electric utility business units
- Drive operational improvements through benchmarking and other performance monitoring
- Responsible for budgeting and long-term forecasting

### INTERNAL AUDIT MANAGER

- Managed internal and external audit resources and oversaw performance of fieldwork
- Developed internal audit annual plan and presented plan and results to management and Board
- Responsible for Sarbanes-Oxley 404 compliance

### EXECUTIVE STAFF MANAGER

- Assisted CEO with day-to-day operations matters
- Organized and prepared Board of Director and financial sponsor communications, including Board and Committee meeting materials and monthly reports
- Designed and prepared dashboard reports for monthly internal performance monitoring

### PRINCIPAL ACCOUNTANT

- Responsible for various accounting and internal control functions.

**DTE Energy** *Detroit, MI*

*Jun. 2002 – Jun. 2003*

### PRINCIPAL FINANCIAL CONSULTANT

- Provided accounting research and guidance to corporate and business operating units related to investments, acquisitions, divestitures and restructurings
- Implemented new accounting rules and standards and designed and implemented accounting policies and procedures

**Wright Griffin Davis & Co.** *Ann Arbor, MI*

*Dec. 1997 – Aug. 2000*

### SENIOR STAFF ACCOUNTANT

- Managed audits, compilations and reviews of small to medium-sized businesses (up to \$100 million in sales) in various industries, and supervised and trained staff
- Prepared individual, corporate and partnership income tax returns and provided proactive tax planning services

**Zalenko & Associates, P.C.** *Southfield, MI*

*Sept. 1996 – Nov. 1997*

### STAFF ACCOUNTANT

- Performed audits, compilations and tax compliance for small to medium-sized businesses

## **RUMELL MCDOWELL: PERSONAL PROFILE AND RESUME**

### **ACADEMIC & BUSINESS BACKGROUND:**

1979: Graduated from Michigan's Memphis High School

80-82: Attended St. Clair County Community College – Math & Science

83-85: Attended Wayne State University – Pre Med / Liberal Arts

86-88: Attended College for Creative Studies (CCS) – Graphic Communications / Creative Writing

89-94: Store and Property Manager for Delmar Meats, Inc. (Grocery Store) & McDowell Urban Redevelopment (Investment Properties Rental)

94-98: Owner & President of McDowell Housing Management & Redevelopment (Investment Properties Rehabilitation, Resale, and Rental)

99-2003: Owner & President of Best Maintenance Building Services, Inc. (BMB Services – Commercial Janitorial Company)

2003 – Present: Senior Loan Officer & Realtor for Optima Mortgage & Help U Sell Real Estate, subsidiaries of Optima Financial Group, LLC, located at 25595 S. Woodward Royal Oak MI. 48067

### **PERSONAL BACKGROUND:**

1997- Present: Married to my beautiful, awesome and incredible wife and partner, Michelle McDowell. Two children: Brandon Adriel McDowell (5), and Brielle Ayress-Savoy McDowell (3). Brandon presently a kindergartener at Oakland Edison. Brielle to follow.

1997 – Present: Christian disciples of the Detroit Church of Christ . One time Married Family Group Leaders and Church Regional Deacon and Deaconess.

2000-2002: Michigan Regional Board Member of HOPE worldwide.

### **PARENTAL CONVICTIONS:**

My wife and I believe and are instilling in our children the importance and necessity of not only having a quality education, but also a quality life—one that is selflessly and wholly God centered and of a benefited not only to themselves but also to their family, friends, and community.

### **PERSONAL CONVICTIONS:**

I believe strongly in the fundamental values and necessities of uncompromising personal and professional integrity and accountability. And if I am elected to become a member of the Board, it's with these core convictions I promise to effectively and responsibly serve.

## RESUME' OF:

**Robert M. Blick**

09/21/76 to Present    **Broker-President**  
**Polen Mortgage & Realty Co. and**  
**PMR Research, an affiliate**

Email: "bblickpolen@yahoo.com"

Real estate broker and mortgage broker obtaining over 550 million dollars in both construction and permanent loans covering various types of commercial properties throughout the State of Michigan. Providing real estate: **sales, leasing, property management, real estate tax appeals, and site selections** on various commercial properties. **Consult** with clients on their real estate needs. Hold a State of Michigan Real Estate Associate Broker license #128862 and a State of Michigan Residential Builders license #2101043538.

**PMR Research**, an affiliate, provides market information on various types of commercial real estate anywhere within the United States. Completed surveys for:

**Apartments** in Arizona, Georgia, South Carolina and Michigan;

**Condominiums** located in Indiana and Michigan;

**Hotels/Motels** in Georgia, South Carolina and Michigan;

**Industrial/Warehouses** in North Carolina and Michigan;

**Marina's** located in Maryland and Michigan;

**Manufactured home communities** in Colorado, Florida, Minnesota and Michigan;

**Office buildings** in Colorado, Florida, Montana, New York, North Carolina and Michigan;

**Rental halls** located in Michigan;

**Residential Proposed development sites**-single-family subdivisions, condos, and duplexes in Michigan;

**Self storage-warehouses** in Florida, Ohio, North Carolina and Michigan; and

**Shopping centers** in Arizona, Illinois, North Carolina, Ohio and Michigan

Wrote a monthly article entitled "**Area Market Analysis**" for **Commercial Inc.** magazine wherein **PMR Research** conducted market surveys in fourteen counties in southeastern-central Michigan and reported on rental rates, vacancy and absorption amounts on a randomly selected sample covering over: 1,000 apartment developments, 2,000 offices complexes, 600 shopping centers and 2,000 industrial warehouses.

Provide fair market rental rates to clients that must comply with government rules and regulations of not paying more than what is a fair market rate in various communities around the State of Michigan.

Clients have included: owners, buyers, sellers, real estate professionals, builder/developers, property managers, leasing agents, mortgage lenders, appraisers, McLaren Hospital, Grand Blanc Community School system, State of Michigan, City of Flint- DDA, City of Flint-Economic Development, Inlay Township, Vision 2020/Grand Blanc Chamber, Genesee County Water & Waste Services, Macomb Township, Laboratory Corp. of America, Grand Blanc Township and attorneys. The reasons for the market surveys range from an individual mortgage loan analysis, to real estate tax appeal, rezoning and either a general market overview or specific market condition.

As of 9-1-07

10/01/72 to 09/17/76 Executive Vice-President  
**Kelly Mortgage and Investment Company**  
717 S. Grand Traverse Street  
Flint, MI 48502

As Executive Vice-President, had direct responsibility of its construction loan operation, which would lend over 150 million dollars annually in Michigan, Florida and Texas. Responsibilities included underwriting, review appraising, issuing commitments, closing, property inspection, establish a property management department, marketing and loan buy-off by the end lender of the commercial construction loans on properties in Michigan, Florida and Texas.

03/28/71 to 09/30/72 Mortgage Department Manager  
**Detroit & Northern Savings**  
1133 Griswold  
Detroit, MI 48226

Manager of the Detroit office real estate department, which included the processing, underwriting, closing and selling of: FHA, VA, Conventional and Private Mortgage Insurance residential home mortgages. All types of commercial loan financing which included: land development loans, mobile home park development loans, apartment, condominium, office buildings and medical office building loans totaling almost 75 million dollars annually.

04/18/60 to 03/25/71 Assistant Vice-President  
**Standard Federal Savings**  
30900 Schoenherr  
Warren, MI 48093

Assistant Vice-President in charge of their largest residential volume branch office between 1968 and 1971. During the three and one half years at that office we processed over 1,500 mortgage applications and closed almost 1,200 new mortgages totaling over 30 million dollars.

## EDUCATION

- 1959 Highland Park Junior College:  
6 hours of credit towards a Business Administration degree
- 1961-1965 Macomb County Community College:  
55 hours towards a Business Administration degree
- Other American Savings & Loan Institute:  
Completion of 22 courses- received Graduate Diploma  
Mortgage Bankers Association - 4 various classes  
Income property Financing and Instant Mortgage Equity courses  
MBA Financing Program - 80-hour course at Michigan State University  
Michigan Chamber of Commerce - two classes in real estate tax appeals  
Wayne State University - various real estate courses  
University of Michigan - 10 various real estate courses - Principals in Income Property;  
GRI I & II; Real Estate Investments Analysis; Income Property Analysis and others  
Mott Community College: Real Estate Property Management, House Construction, GRI  
III, Taxation in Real Estate

As of 9-1-07

School for Executive Development, Storrs, Connecticut - Graduate Diploma for successful completion of the two-week, two-year course on the savings & loan industry.  
Associated Programs, Inc - Instruction in principles of real estate.  
Russell Schools - Instruction in building residential homes.  
NCI Associates - Taught property management for 2 years at Mott Community College  
Certified Commercial Investment Member (CCIM) Course - Financial Analysis for Commercial Investment Real Estate  
Continuing Education in commercial real estate - 6 hours each year to maintain a real estate license  
Registered Apartment Manager (RAM) through the RAM Certification Program of the National Association of Home Builders  
Section 8/HUD Rent Comparability Studies and Standard  
Habitat for Humanity 5 different conferences on a variety of housing, fund raising, financing, and maintenance topics as they relate to Habitat

#### **AFFILIATIONS:**

##### **CURRENT:**

**Genesee County Habitat for Humanity** - Chairperson of Site Selection committee and member of Speakers Bureau. Hold the residential builders license for Genesee County Habitat for Humanity.

**Rotary Club of Grand Blanc** - Secretary and Board Member

**Flint YMCA** - Camp Copneconic Administration; special projects

**Grand Blanc Academy** - Director; Vice President, Member of Finance Committee.

##### **FORMER:**

**Flint YMCA** -Board Member, Member of following Committees: Finance/Investment; Property Management; Executive Director Search; Speakers Bureau; Capitol Campaign that raised \$3,150,000.00 and Treasurer.1 of 3 members that raised \$1,000,000.00 to purchase 239 acres on the south side of Copneconic Lake - 15 yrs.

**Grand Blanc Habitat for Humanity** - construction advisor - 2 yrs.

**Genesee County Habitat for Humanity:** Treasurer; Secretary; Board Member; Executive Committee. And Chairperson of Executive Director Search Committee, collections person for delinquent homeowners - 6 yrs.

**Grand Blanc Vision 2020** - Active in research for community development project - 2 yrs.

**City of Grand Blanc Sign Review Committee** - member -10 yrs.

**DACBOR** - Commercial Board of Realtors - 4 yrs.

**Flint Board of Realtors** - Broker member - 5 yrs.

**Genesee County Board of Real Estate Agents** - Broker member - 3 yrs.

**Grand Blanc Business Association** - 1st V.P., Secretary, Board Member and Editor of its newsletter. - 8 yrs.

**Riverbend Homeowners Association** - President - 3 yrs.

**Commercial Inc** magazine - writer of monthly commercial real estate articles - 25 mos.

# ALYSSA BROUSSARD

[rakq@aol.com](mailto:rakq@aol.com)

## EDUCATION

**Oakland University**, Rochester Hills, MI  
Candidate for MA Mathematics, 2009

**Purdue University**, West Lafayette, IN  
BS Computer Information Systems Technology, 1993

## INSTRUCTIONAL EXPERIENCE

**Gifted Learners Program**, Flint, MI 2008 – Present  
Mathematics Instructor

- Provide instruction to multiage group of 10 - 15 academically gifted students, grade levels 4 - 11
- Plan lessons at the appropriate grade levels to reinforce concepts in mathematics and introduce new topics
- Demonstrate problem solving and test taking techniques
- Assist students with comprehending basic and advanced formulas
- Guide students through the process of mastering measurements and data probability
- Instruct students on principles, numbers and operations

**Grand Blanc Academy**, Grand Blanc, MI 2008 – Present  
Volunteer Parent Assistant

- Assist 5<sup>th</sup> grade teacher by providing one on one help to students in Mathematics and Paragon lessons
- Provide supplemental instruction to advanced students in Mathematics
- Correct assignments and provide feedback to teacher on student progress
- Give presentations on special topics in Mathematics

**PricewaterhouseCoopers**, Chicago, IL 1993 – 1999  
End User Trainer/System Demonstrator

- Delivered end user training on new computer system to multiple levels of client implementation team
- Prepared training documentation and process manuals
- Demonstrated computer system to prospective client management teams

## ADDITIONAL EXPERIENCE

**Boy Scouts of America Pack 821**, Grand Blanc, MI 2008 - Present  
Communications Coordinator

- Coordinate with members of the community to give presentations to Cub Scout Pack
- Organize community functions, tours for the Pack

**Oakland University**, Rochester Hills, MI 2006 - 2008  
Mathematics Course Grader

- Corrected assignments and provided reports to professors on earned grades
- Maintained course grades throughout the semester

**Woodfield South Home Owners Association**, Holly, MI 2001 - 2003  
President/Treasurer Board of Directors

- Presided over all meetings of association and Board of Directors
- Controlled all association funds; accounted for all receipts and disbursements

**PricewaterhouseCoopers**, Chicago, IL 1993 - 1999  
Management Consultant

- Conducted cyclic process review sessions with client team members
- Implemented functional accounting modules at client site
- Led end user training development

# ETHAN VINSON

## Address

## Professional Experience

- 1996 - present Cummings, McClorey, Davis & Acho, P.L.C., Livonia, MI  
Partner, practice includes: Employment and labor for municipal entities and post-secondary institutions in Michigan
- 1988 - 1996 Private practice: Ethan Vinson & Associates
- 1979 - 1988 Cummings, McClorey, Davis & Acho, P.L.C., Livonia, MI  
Practice included: Municipal defense
- 1976 - 1979 Wayne County Neighborhood Legal Services  
Practice included: Federal class actions and law reform cases
- 1971 - 1973 The Kroger Company, Detroit, MI  
Co-Manager

## Education and Training

- 1976 Graduate The University of Detroit Received Juris Doctorate Degree
- 1970 - 1971 Western Michigan University, Kalamazoo, MI  
Graduate Studies towards the Master's Degree in Political Science
- 1966 - 1970 Western Michigan University, Bachelor's of Arts Degree in  
1972 Graduate Political Science with minors in History and Psychology
- 1966 Graduate Northern High School, Detroit, MI

## Awards and Honors

- 2000 Spirit of Detroit Award
- 1976 Elected Class President - the University of Detroit College of Law

### **Civic and Professional Affiliations**

- 1978 - present      Member, Kappa Alpha Phi Fraternity
- 2003 - present      Vice President, Friends of Belle Isle
- 1998 - present      Member, the Mighty Voices of Thunder Male Chorus  
Greater New Mt. Moriah Missionary Baptist Church
- 1999 - present      Trustee, Greater New Mt. Moriah Missionary Baptist Church
- 2006 - present      Member, Second to None Male Organization
- Board member, Mt. Moriah Community Development Corporation

### **References**

Personal and professional references are available upon request