

**BOARD OF REGENTS**  
**EASTERN MICHIGAN UNIVERSITY**

**RECOMMENDATION**

**EMERITUS STAFF STATUS**

**ACTION REQUESTED**

It is recommended that the Board of Regents grant Emeritus Staff Status to five (5) staff members: Nancy L. Dahl, Coordinator in Teacher Certification who retired August 31, 2009; Diane M. Schick, Executive Secretary to the Vice President for Business and Finance who retired September 1, 1995; Karen Simpkins, Interim Associate Vice President, Human Resources who will retire October 16, 2009; Patricia Sullivan, Administrative Assistant II who will retire October 2, 2009; Carole Ann Zakrzewski, Secretary in the College of Education Dean's Office who retired September 9, 2009.

**STAFF SUMMARY**

According to University policy, retiring Administrative Professional (AP), Athletic Coaches (AC), Confidential Clerical (CC), Food Service, Custodial & Maintenance (FM), Professional Technical (PT) or Clerical Secretarial (CS) staff members who have served the University for at least fifteen (15) years, may be granted Emeritus Staff Status. Such status is conferred based on the recommendation of the President and approval of the Board of Regents.

**FISCAL IMPLICATIONS**

None.

**ADMINISTRATIVE RECOMMENDATION**

The proposed action has been reviewed and is recommended for Board approval.

University Executive Officer  
President

\_\_\_\_\_  
Date

*September 15, 2009*



# EASTERN MICHIGAN UNIVERSITY

## Division of Academic Affairs

### EMERITUS STAFF STATUS RECOMMENDATION

The Department of Academic Services recommends the awarding of **Emeritus Staff Status** for the following retiring/retired staff member:

Name of Staff Member: Nancy L. Dahl

Current Status at EMU: PT 8 Coordinator Teacher Certification

Date of Hire at EMU: 8/9/69 Retirement Date: 8/31/09

Number of Years at EMU: 40 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address:

Home Telephone: ( ) \_\_\_\_\_ E-Mail Address:

Name of Spouse: ---

Degree(s)/Institutions/Year: Baccalaureate: B.S. 1966 EMU

Masters: 1969 EMU

Doctoral: 1971 Sp.A. EMU

Please Attach a Brief Statement of Support to this Form

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file at the EMU Foundation.

Recommended by (please print) fl Date 8/14/09  
Department Head and/or Supervisor -08-14-09 Date 8-4-09 Dean and/or Vice President \_\_\_\_\_ Date \_\_\_\_\_  
Provost / Date September 22, 2009 Date Submitted to Board of Regents

Please forward this completed form to: Nicki Banush  
Academic Affairs, 106 Welch Hall



# EASTERN MICHIGAN UNIVERSITY

August 14, 2009

To Whom It May Concern:

This letter is written as a recommendation for Emeritus Staff Status for Nancy Dahl. Nancy is the consummate Eastern Michigan University graduate. She completed a Bachelor of Science in Elementary Education degree, and then completed two post-baccalaureate degrees, a Master's degree and a Specialist degree, both in Education. She has supported EMU with both her work and her means for more than forty years.

I have known Nancy for more than 15 years and have witnessed first-hand her dedication for and support of her students. Her individual attention to detail and willingness to work hard on behalf of her students characterize her work. Nancy has spent her work days for these forty years working with students and helping them reach their academic goals. Her students are certified teachers who are returning to EMU and completing coursework that will enable them to add additional endorsements, degrees, etc., all of which will enable them to develop professionally and retain their teacher certification.

Please accept this letter as my strongest recommendation of support for Nancy's Emeritus Staff Status. She more than deserves it.

Sincerely,

Barbara A. Gorenflo, Ed.D. ✓  
Assistant Dean for Field and Clinical Experiences



# EASTERN MICHIGAN UNIVERSITY

## Division of Academic Affairs

### EMERITUS STAFF STATUS RECOMMENDATION

The Office of the VP for Student Affairs & Enrollment Management recommends the awarding of **Emeritus Staff Status** for the following retiring/retired staff member:

Name of Staff Member: Diane M. Schick

Current Status at EMU: Retired

Date of Hire at EMU: June 1, 1965 Retirement Date: September 1, 1995

Number of Years at EMU: 30 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address:

Home Telephone: E-Mail Address: \_\_\_\_\_

Name of Spouse: \_\_\_\_\_

Degree(s)/Institutions/Year: Baccalaureate: \_\_\_\_\_

Masters: \_\_\_\_\_

Doctoral: \_\_\_\_\_

#### Please Attach a Brief Statement of Support to this Form

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file at the EMU Foundation.

Teri L. Papp 9/9/09  
Recommended by (please print) Date

\_\_\_\_\_  
Department Head and/or Supervisor Date

\_\_\_\_\_  
Dean and/or Vice President Date

9-10-09  
Provost Date

September 22, 2009  
Date Submitted to Board of Regents

Please forward this completed form to: Nicki Banush  
Academic Affairs, 106 Welch Hall

September 9, 2009

Mr. Thomas Sidlik, Chair  
Education Policies Committee  
Board of Regents  
Eastern Michigan University  
Ypsilanti, MI 48197

Dear Regent Sidlik:

I am honored to recommend Ms. Diane Schick to you for emeritus staff status. Diane retired in 1995 following 30 years of service to Eastern Michigan University. At that time, emeritus status was granted only to faculty members. Had it been available to staff, I have no doubt Diane would have received this distinction.

Most of Diane's tenure at EMU was spent in the Division of Student Affairs (later University Marketing and Student Affairs), where she served as executive secretary for the Vice President and administrative secretary to the Executive Director of Auxiliary Enterprises. From 1985-1995, Diane was executive secretary to the Vice President for Business and Finance.

Diane's service to the University, its students and her peers was extensive and exemplary. She was a member of the EMU Employee Recognition Committee, Office Automation Systems Committee, Staff Training and Development Advisory Committee, Provost and Vice President for Academic Affairs Search Committee and the Task Force for Development of EMU's Affirmative Action Plan. Diane also served as vice president and president of UAW/TOP Local 1975 in its early years and chairperson and secretary of the Clerical Senate. She was an active member of the EMU Women's Commission, serving as Commission vice chair and Commission scholarship chair. She mentored many Student Leader Group members over the years, conducted workshops for Student Government and served as senior advisor to Adahi Chapter, Mortar Board (Honor Society).

Diane's commitment to Eastern Michigan University was recognized with the Woman of the Year, Secretarial/Clerical Category in 1977; the Student Affairs Gold Medallion (the division's most prestigious award) in 1983, the first year of the program, and the EMU Women's Association Recognition in 1985.

Service also extends to the wider Ypsilanti community where Diane served as President of the Ypsilanti Business & Professional Women's Organization and is on the Board of Trustees for the Ypsilanti Historical Society.

On a more personal note, Diane was one of the warmest, most welcoming and helpful individuals I met when I joined the Office of the Vice President for University Marketing and Student Affairs in 1985. Her knowledge of EMU and of the division was invaluable. I can think of no better way to thank her for her support during those early years than to recommend her for Emeritus Staff status.

Thank you for your consideration.

Cordially

Teri L. Papp  
Administrative Associate to the  
Vice President for Student Affairs and Enrollment Management



EASTERN MICHIGAN UNIVERSITY  
Division of Academic Affairs

EMERITUS STAFF STATUS RECOMMENDATION

The Department of Student Affairs/Enrollment Mgmt recommends the awarding of **Emeritus Staff Status** for the following retiring/retired staff member:

Name of Staff Member: Karen Simpkins

Current Status at EMU: Interim Associate Vice President, Human Resources

Date of Hire at EMU: August 27, 1976 Retirement Date: July 6, 2009

Number of Years at EMU: 33 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address:

Home Telephone: E-Mail Address:

Name of Spouse:

Degree(s)/Institutions/Year: Baccalaureate: Bachelor of Science, Eastern Michigan University,  
June, 1976

Masters: Master of Arts, Eastern Michigan University, 1979

Doctoral: Juris Doctorate, University of Toledo, June, 1983

Please Attach a Brief Statement of Support to this Form

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file at the EMU Foundation.

Glenna Frank Miller 6/24/09  
Recommended by (please print) Date

Department Head and/or Supervisor Date

Dean and/or Vice President 6/30/09  
Date

Provost 6-26-09  
Date

September 22, 2009  
Date Submitted to Board of Regents

Please forward this completed form to: Nicki Banush  
Academic Affairs, 106 Welch Hall

Emeritus Staff Status Recommendation for  
Karen L. Simpkins  
Associate Vice President for Human Resources, Interim

Statement of Support  
June 29, 2009

We are honored to recommend Karen L. Simpkins for Emeritus Staff Status at Eastern Michigan University. Karen is retiring from EMU after 33 years of distinguished service, working in nearly every division at the university, and leaving a legacy of caring and effectiveness in her many roles here. Karen served in the Division of Student Affairs for twenty years.

According to a recent article in Focus EMU, over her years at EMU, Ms. Simpkins has run training programs for foster parents, helped students launch job searches, written the University's code of conduct, created a professional development program for graduate students called the BEST Program, and led the human resources department during some difficult times. Each new position gave Karen the opportunity to make a positive impact on people's lives here.

Surely in the Division of Student Affairs (now the Division of Student Affairs and Enrollment Management) Karen has made her mark. In Career Services she spent years working closely with students to prepare for careers, develop resumes and find jobs. In 1996 at the request of the Vice President at the time, she created the Student Judicial Services Office and wrote a new student code of conduct and a parental notification policy. A few years later she was promoted to Associate Vice President of Student Affairs and also served as Interim Vice President for Student Affairs.

As Interim Associate Vice President of Human Resources since 2006 Karen has provided the stability necessary for the effective functioning of HR. She chairs or serves on several university committees and is widely regarded on campus as a positive force to support staff and students and promote EMU. Karen is an adjunct faculty member in the Department of Leadership and Counseling at EMU where she continues to have a positive impact on graduate students, teaching and mentoring them and working closely with their professional and personal development.

Karen is a proud EMU alumna who has fully invested herself in our campus community. She has participated in the ROTC Camp Challenge at Fort Knox, presented at Student Leadership Conferences, and welcomed new students and family members to EMU. We are proud of her many accomplishments and contributions to EMU and fully support her for Emeritus Staff Status.

Thank you

Bernice Lindke  
Vice President of Student Affairs and Enrollment Management

Glennia Frank Miller  
Assistant Vice President of Student Affairs and Enrollment Management



# EASTERN MICHIGAN UNIVERSITY

Division of Academic Affairs

## EMERITUS STAFF STATUS RECOMMENDATION

The Department of COE Office of Academic Service recommends the awarding of **Emeritus Staff Status** for the following retiring/retired staff member:

Name of Staff Member: Patricia Sullivan

Current Status at EMU: Administrative Assistant II

Date of Hire at EMU: Feb. 8, 1993 Retirement Date: October 2, 2009

Number of Years at EMU: 16-1/2 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address:

Home Telephone:

E-Mail Address:

Name of Spouse: N/A

Degree(s)/Institutions/Year: Baccalaureate: Eastern Michigan University 2002

Masters: \_\_\_\_\_

Doctoral: \_\_\_\_\_

### Please Attach a Brief Statement of Support to this Form

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file at the EMU Foundation.

Shawn Quilter

Recommended by (please print)

Date

08-06-09

Department Head and/or Supervisor

Date

Dean and/or Vice President

Date

Provost

Date

September 22, 2009  
Date Submitted to Board of Regents

Please forward this completed form to: Nicki Banush  
Academic Affairs, 106 Welch Hall

8/22/06





# EASTERN MICHIGAN UNIVERSITY

August 20, 2009

To Whom It May Concern:

This letter is written as a recommendation for Emeritus Staff Status for Patricia Sullivan. I have known Pat for more than 10 years and have witnessed first-hand her dedication to her position. Her individual attention to detail and willingness to work hard characterize her work. She has been responsible for managing the Office of Academic Services and the most important aspect of her position is to manage the office budget. In that capacity she has attended the office budget with great detail, accuracy, and effort. I am daily impressed that she can put her hands on any transaction at any time and clarify and answer any question or concern.

Pat has worked for the University for more than sixteen years; she routinely accrues multiple sick and vacation hours because she is here at 7:30 a.m., leaves a little after 5:00, and is rarely out of the office during the work week. During the first six years of her employment, she made time to complete a Bachelor's degree in Individualized Studies Degree here at EMU. Her determination to complete her degree is simply representative of her work ethic.

In her position, Pat is highly successful at her interaction with staff, students, faculty, and administrators both in the Office of Academic Services and across the campus. She is adept at learning and applying new procedures in all aspects of her position. Her responsibility and effort characterize her work.

Please accept this letter as my strongest recommendation of support for Pat Sullivan's Emeritus Staff Status. She more than deserves it.

Sincerely,

Shawn Quilter, Ph.D.  
Associate Dean for Academic Accountability



**EASTERN MICHIGAN UNIVERSITY**  
Division of Academic Affairs

**EMERITUS STAFF STATUS RECOMMENDATION**

The Department of College of Education recommends the awarding of **Emeritus Staff Status** for the following retiring/retired staff member:

Name of Staff Member: Carole Ann Zakrzewski

Current Status at EMU: CS04 - Secretary, Dean's Office

Date of Hire at EMU: July 22, 1988 Retirement Date: September 9, 2009

Number of Years at EMU: 21 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address:

Home Telephone:

E-Mail Address:

Name of Spouse:

Degree(s)/Institutions/Year: Baccalaureate: BS - EMU 1986

Masters: \_\_\_\_\_

Doctoral: \_\_\_\_\_

Please Attach a Brief Statement of Support to this Form

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Provost's Office.

Recommended by \_\_\_\_\_ (please print) Date \_\_\_\_\_

Department Head and/or Supervisor 8-5-09 Date

Dean and/or Vice President 7-31-09 Date

Provost 8-7-09 Date

September 22, 2009  
Date Submitted to Board of Regents

Please forward this completed form to: Nicki Banush  
Academic Affairs, 106 Welch Hall

DATE: July 31, 2009

TO: Jack Kay, Provost and Executive Vice President

FROM: Vernon C. Polite, Dean, College of Education

SUBJECT: **Recommendation for Staff Emeritus Status – Carole Ann Zakrzewski**

I am honored to recommend Mrs. Carole Ann Zakrzewski for recognition as a staff emeritus nominee. Mrs. Zakrzewski is retiring, effective September 9, 2009, after 21 years of service to Eastern Michigan University, all within the office of the Dean of the College of Education. Mrs. Zakrzewski earned a baccalaureate degree from Eastern Michigan University in 1986. Her service and commitment to the College of Education and Eastern Michigan University are beyond reproach. Mrs. Zakrzewski represents the interests of the university with great integrity and always employing the highest standards of ethical behavior.

Given the criteria established for the privilege of emeritus status, I could not imagine an employee whose work ethics and behaviors better fit the criteria. She is indeed worthy of the recognition.