

BOARD OF REGENTS

EASTERN MICHIGAN UNIVERSITY

SECTION: 13

DATE:
February 16, 2010

RECOMMENDATION

FINANCE AND AUDIT COMMITTEE

ACTION REQUESTED

It is recommended that the Board of Regents receive and place on file the minutes from the December 17, 2009 Finance and Audit Committee meeting, the Working Agenda for the February 16, 2010 meeting and the Informational Reports and Financial Updates.

STAFF SUMMARY

December 17, 2009 Meeting

Regular Agenda items discussed at the December 17, 2009 Finance and Audit Committee were Staff Separations/Retirements and Staff Appointments for period October 1, 2009 through November 15, 2009, as well as the Informational Reports and Financial Updates as of October 31, 2009. The Committee reviewed the recommendations to the Board for:

- 2008-2009 Eastern Michigan University Annual Financial Report

February 16, 2010 Meeting Agenda

Regular agenda items include Staff Separations/Retirements and Staff Appointments for period November 16, 2009 through January 15, 2010, as well as the Informational Reports and Financial Updates as of December 31, 2009. The Committee also will review recommendations to the Board for:

- 2010-11 Rates for Room, Board, and Apartments
- OMB Circular A-133 Supplementary Financial Reports for the Year Ended June 30, 2009
- Fiscal Year 2009 WEMU-FM Financial Statements

FISCAL IMPLICATIONS

None

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date

**Eastern Michigan University
Finance and Audit Committee
Meeting Minutes
December 17, 2009**

The meeting was called to order at 2:45 PM.

CONSENT AGENDA

Section 1: Recommendation Staff Appointments

The University recommended to the Board of Regents to approve 11 staff appointments for the reporting period of October 1, 2009 through November 15, 2009.

Section 2: Recommendation Staff Separations/Retirements

The University recommended to the Board of Regents to approve 6 separations and retirements for the reporting period of October 1, 2009 through November 15, 2009.

**Section 10 Recommendation Monthly Reports – Finance and Audit Committee,
Informational Reports and Informational Presentations**

A motion was made and seconded to accept the minutes from the previous Board of Regents meeting on October 20, 2009.

Grants and Contracts

For the period October 1 through October 31, 2009, Grants & Contracts awards totaling \$2.3M were received. For the Year-To-Date period (July through October), grant and contract awards totaled \$6.4M, a decrease of \$1.5M (18%) compared with the same period in 2008-09 reflecting lower federal earmarks, but state, foundation and business awards are also down year-to-year. Based on the dollar value, 93% of the YTD awards were federal and 7% were from state, local and other non-profit sources. Proposals totaling \$38.4M have been submitted in the first four months of 2009-10 compared with \$21.1M the same period a year ago. The increase primarily reflects applications for federal stimulus funding.

Information Technology – Strategic Initiatives Progress Report

Eagle Mail Phase 2 (shared calendars and mobile device synchronization) is continuing, including training. The University's computer refresh program remains on track with ordering beginning in August and will continue through December. As of November 4th, the vast majority (87%) of the eligible systems have been ordered by departments. Review of alternative technologies to achieve full wireless capability in residence halls is proceeding. A pilot program is planned for early 2010. Voice over Internet Protocol (VoIP) capability was incorporated in the Student Center, Science Complex, and Pray-Harold projects. A business case for campus-wide VoIP is being developed. Planning for major Enterprise Resource Planning (ERP) system upgrades (Banner and Luminus) continue on schedule. The University's enterprise reporting system, BEO, was converted to a real-time reporting database in early October. Previously, reporting data was refreshed on a nightly basis.

Financial updates as of October 31, 2009

EMU's cash and investments balance on October 31 was \$169.8M, including \$87.3M of normal operating and working capital (equivalent to 103 days cash on hand) and \$82.5M of bond proceeds borrowed in June for the Science Complex and other capital projects. These bond proceeds are accounted for and managed separately from the University's operating and working capital cash and investments.

For the fiscal YTD through October 31, the University's operating and working capital investment

portfolio earned 3.5%. During the month of October, the investment portfolio was realigned to be consistent with the Investment Policy adopted by the Board in September. As of October 31, the \$87.3M portfolio included \$39.8M in the Long-Term Pool, \$15.1M in the Intermediate Term Pool and \$32.4M in the Short-Term Pool. Asset allocations are consistent with the Investment Policy. The Long-Term Pool mix of equities is 30% (25% domestic, 5% international).

As of October 31, Accounts Receivable totaled \$16.1M, down \$5.5M (25%) from October 31, 2008. In addition to the reduction in receivables, the number of students on hold as of the first day of Winter registration was also reduced significantly. As of October 31, unrestricted net assets totaled \$82.4M and total net assets were \$260.5M.

Through October, YTD General Fund expenditures were \$87.5M or 32.7% of the annual budget of \$267.7M, consistent with budget and 2008 (adjusted for the higher financial aid forecast reviewed with the Board in October). General Fund revenues continue to trend over budget primarily reflecting the higher Fall semester credit hours/tuition revenue. Lower-than-budgeted late payment fees are offset by the above budget investment income. Auxiliary Fund revenues and expenditures for the first four months at \$13.7M and \$9.2M, respectively, are consistent with budget and the same period a year ago.

Student Credit Hour Status

Fall semester student credit hours were up 4.1% (9,500 hours) compared with Fall of 2008. For the Winter semester registration began on November 3. As of December 3, credit hours are tracking 6% head of Winter a year ago. Undergraduate and Graduate hours are both up 6% compared with the same point in time last year. The full year forecast for FY2009-10 remains at 530,000 credit hours, 20,000 (3.9%) over budget and 16,900 hours (3.3%) over FY2008-09.

Section 15 – 2008-2009 Eastern Michigan University Foundation Annual Report

It is recommended that the Board of Regents receive and place on file the Eastern Michigan University Foundation Annual Report for the year ended June 30, 2008.

Capital Projects Updates

John Donegan reported to the Regents recently completed capital projects, those which are underway and upcoming projects.

Meeting was adjourned at 3:10 PM.

Respectfully Submitted,

Tammy Morle

BOARD OF REGENTS

EASTERN MICHIGAN UNIVERSITY
201 WELCH HALL
(734) 487-2410

Tuesday, February 16, 2010

FINANCE AND AUDIT COMMITTEE

REGULAR AGENDA

- Section 13: Recommendation: Informational Reports and Financial Updates
- Minutes from December 17, 2009
 - February 16 Finance and Audit Committee Agenda
 - Executive Summary
 - Grants and Contracts
 - Strategic Initiatives Progress Report
 - Financial Reports
- Section 14: Recommendation: Staff Appointments Report
- Section 15: Recommendation: Staff Separations/Retirements Report
- Section 16: Recommendation: 2010-11 Rates for Room, Board, and Apartments
- Section 17: Recommendation: OMB Circular A-133 Supplementary Financial Reports for the Year Ended June 30, 2009
- Section 18: Recommendation: Fiscal Year 2009 WEMU-FM Financial Statements

INFORMATIONAL PRESENTATIONS

Major Capital Projects Update/Presentation (John Donegan)
(See Section 13 for materials)

Eastern Michigan University
Board of Regents – February 2010 Finance and Audit Committee
Informational Reports and Financial Update
(Executive Summary)

Grants and Contracts (Fiscal Year to Date through December 31, 2009)

- Awards totaling \$1.1M were received during the months of November and December.
- For the YTD period (July through December) grant and contract awards totaled \$7.5M, a decrease of \$1.4M (16%) compared with the same period in 2008-09. The decrease reflects lower federal earmarks and reductions in foundation and business grants and contracts. State and local awards are up year-to-year.
- Based on the dollar value, 89% of the YTD awards were federal with 11% from state and local sources.
- Proposals totaling \$47.4M have been submitted in the first six months of 2009-10 compared with \$28.7M the same period last year. The increase primarily reflects applications for federal stimulus funding.

Information Technology – Strategic Initiatives Progress Report

- Training for EagleMail Phase 2 (shared calendars, mobile device synchronization) was completed in December. A pilot for course calendars will be launched in February.
- The University's FY2009-10 computer refresh program for faculty and staff is almost complete. As of mid-January, the vast majority (95%) of eligible systems had been ordered by departments.
- The \$3.2M capital project to replace network switches in academic and administrative buildings received JCOS approval in December. The purchase order for the project has been issued and planning for the specific roll-out and installation is proceeding.
- A pilot project with to achieve full wireless capability in residence halls will be launched in early February. Testing will begin in the First-Year Center.
- Voice over Internet Protocol (VOIP) capability was incorporated in the Student Center, Science Complex, and Pray-Harold projects. The business case for campus-wide VOIP is under review.

Financial Update (as of December 31, 2009)

- EMU's cash and investments balance on December 31 was \$200.2M, including \$121M of normal operating and working capital (equivalent to 142 days cash on hand) and \$79.2M of bond proceeds borrowed in June for the Science Complex and other capital projects. These bond proceeds are accounted for and managed separately from the University's operating and working capital cash and investments. The University's operating cash and investment balances are at their annual peak at December 31st and will decline through fiscal year-end in June.

- For the fiscal YTD through December 31, the University's operating and working capital investment portfolio earned 4.9%. At December 31st, EMU's \$121M investment portfolio consisted of \$40.6M in the Long Term Pool, \$15M in the Intermediate Term pool, and \$65.4M in the Short Term Pool. The asset allocations are consistent with those prescribed in the Investment Policy. The Long Term pool mix includes 31% in equities (26% domestic, 5% International) – also consistent with the University's Investment Policy.
- At December 31, 2009, unrestricted net assets were \$113.6M and total net assets were \$343.2M. Similar to cash and investments, the December 31 unrestricted net asset and total net asset levels are at their annual peak.
- Through December, YTD General Fund expenditures were \$137.5M or 51.3% of the annual budget of \$267.7M, consistent with budget and 2008 (adjusted for the higher expenditure forecast reviewed with the Board in October). Most expenditure line items continue to track to budget except for financial aid and employee benefit costs (higher health care claims). General Fund revenues continue to trend over budget primarily reflecting the higher than budgeted student credit hours/tuition revenue in both Fall and Winter semesters. Lower-than-budgeted late payment fees (lower receivables) are offset by above budget investment income.
- Auxiliary Fund revenues and expenditures for the first six months at \$18.6M and \$16.1M, respectively, are consistent with budget and the same period a year ago.

Student Credit Hour Status/ Full Year General Fund Budget Outlook

- Fall semester student credit hours were up 4.1% (9,500 hours) compared with the Fall of 2008.
- As of opening of term, Winter semester credit hours were up 5.6% (11,800 hours) vs Winter a year ago. The present forecast for the full 2009-10 academic year is 536,400 credit hours, a year-to-year increase of 23,250 hours (4.5%) and 26,400 hours (5.2%) better than budget.
- For the General Fund operating budget, our full year forecast has not changed significantly for several months. We continue to forecast a surplus for the full year of about \$5-\$6M, or 2% of the GF budget.

FY2010-11 Budget Development

- Budget development for FY2010-11 has begun. EMU's enrollment base is strong, but we remain concerned about the state's economic outlook and potential reductions in state funding of higher education. Given the need to plan for a relatively wide range of revenue scenarios, and in an effort to better align spending and resources with growth and other University goals, we have asked each Division to submit for consideration any incremental spending requests (with business case) they may have as well as a list of potential cost savings actions equivalent to 3% of their budget.

GRANTS AND CONTRACTS
FY 2010 PROGRESS REPORT
February 16, 2010

TABLE I: PROPOSALS

	FY2010 Activity through 12/31		FY2009 Activity through 12/31		FY2008 Activity through 12/31		FY2010 vs. FY2009 Actual to Date Var.	
	No. to Date	Dollar Value to Date	No. to Date	Dollar Value to Date	No. to Date	Dollar Value to Date	No. to Date	Dollar Value to Date
Proposals by Activity:								
Research & Development Service	40	\$36,570,201	51	\$23,259,065	53	\$10,469,316	(11)	\$13,311,136
Corporate/Community Training	26	\$4,195,155	32	\$3,034,494	33	\$2,343,728	(6)	\$1,160,661
Instructional Support & Other	8	\$930,581	10	\$1,361,670	48	\$708,616	(2)	(\$431,089)
Total Proposals	13	\$5,739,921	12	\$1,066,329	10	\$1,390,301	1	\$4,673,592
	87	\$47,435,858	105	\$28,721,558	144	\$14,911,961	(18)	\$18,714,300
Proposals by Funding Source:								
Federal	58	\$45,596,628	45	\$25,053,521	46	\$10,610,922	13	\$20,543,107
State	10	\$745,565	20	\$1,507,077	12	\$640,232	(10)	(\$761,512)
Foundations	7	\$824,325	9	\$1,462,928	13	\$940,646	(2)	(\$638,603)
Business & Industry	3	\$28,520	9	\$210,231	48	\$918,988	(6)	(\$181,711)
Local Govt. & Other Non-Profits	9	\$240,820	22	\$487,801	25	\$1,801,173	(13)	(\$246,981)
Total Proposals	87	\$47,435,858	105	\$28,721,558	144	\$14,911,961	(18)	\$18,714,300

TABLE II: AWARDS

	FY2010 Activity through 12/31		FY2009 Activity through 12/31		FY2008 Activity through 12/31		FY2010 vs. FY2009 Actual to Date Var.	
	No. to Date	Dollar Value to Date	No. to Date	Dollar Value to Date	No. to Date	Dollar Value to Date	No. to Date	Dollar Value to Date
Awards by Activity:								
Research & Development Service	18	\$2,111,005	27	\$4,436,121	40	\$3,014,923	(9)	(\$2,325,116)
Corporate/Community Training	25	\$4,661,010	31	\$3,017,459	31	\$2,275,001	(6)	\$1,643,551
Instructional Support & Other	2	\$319,855	2	\$300,538	51	\$807,230	0	\$19,317
Total Awards	9	\$454,541	8	\$1,193,177	11	\$530,051	1	(\$738,636)
	54	\$7,546,411	68	\$8,947,295	133	\$6,627,205	(14)	(\$1,400,884)
Awards by Funding Source:								
Federal	33	\$6,717,179	26	\$7,189,990	40	\$4,652,201	7	(\$472,811)
State	6	\$369,680	10	\$368,030	6	\$288,667	(4)	\$1,650
Foundations*	1	\$1,000	7	\$808,850	7	\$191,661	(6)	(\$807,850)
Business & Industry	3	\$28,520	10	\$234,070	51	\$978,770	(7)	(\$205,550)
Local Govt. & Other Non-Profits*	11	\$430,032	15	\$346,355	29	\$515,906	(4)	\$83,677
Total Awards	54	\$7,546,411	68	\$8,947,295	133	\$6,627,205	(14)	(\$1,400,884)

*Grants reported jointly with the EMU Foundation:

Sisters, Servants of the Immaculate Heart of Mary	\$1,500
Catholic Social Services, Ann Arbor	\$15,000
East Michigan Environmental Action Council	\$15,000
Japan Business Society of Detroit Foundation	\$1,000
TOTAL	\$32,500

EASTERN MICHIGAN UNIVERSITY
Summary of Grants and Contracts Received: November 1, 2009 - December 31, 2009
Report to the Board of Regents: February 16, 2009

Project Title	Funding Agency	Project Director	EMU Unit	3rd Party In-kind	EMU In-kind	Cash	Sponsor	Total
GEAR UP - Program Income - Summer 2009 Food Service Program	Michigan Department of Education	Russell Olwell	History & Philosophy				\$764	\$764
Revision of CityGreen Software, Supplement 1	American Forests, Washington, D.C.	Yichun Xie	IGRE				\$4,612	\$4,612
Maintenance and Support for ArborCare Tree Inventory Application	City of Adrian, Michigan	Yichun Xie	IGRE				\$500	\$500
GEAR UP Evaluation Planning Grant	RTI International, Research Triangle Park NC	Russell Olwell	History & Philosophy				\$24,000	\$24,000
Application Development, Maintenance, and Support Services to various locations, 2009, Amendment 2	Consulting Engineering Yichun Xie Associates, Inc.	Yichun Xie	IGRE				\$15,000	\$15,000
WEMU Community Service Grant, 2009-2010	Corporation for Public Broadcasting	Arthur Timko	WEMU Radio				\$170,317	\$170,317
Prototyping Strategies for the Elucidation of Genetic Interactions in Complex Disease Etiology	University of Michigan	Benjamin Keller	Computer Science				\$78,482	\$78,482
EMU Alzheimer's Education and Research Program, 2009-2010	Michigan Department of Community Health	Shelly Weaverdyck	Gerontology		\$11,200		\$63,103	\$74,303
Great Lakes Fisheries Stewardship Implementation - Matching Funds, 2009-2011	East Michigan Environmental Action Council	Rebecca Martusewicz	Teacher Education				\$15,000	\$15,000
Charter School Planning and Implementation Grant	Michigan Japanese Bilingual Education Foundation	Hitomi Oketani	World Languages				\$15,000	\$15,000
Electric Board/Flash Card program for Kana and Kanji Instruction	Japan Business Society of Detroit Foundation	Sayuri Kubota	World Languages				\$1,000	\$1,000

Project Title	Funding Agency	Project Director	EMU Unit	3rd Party		EMU		Sponsor	Total
				In-kind	In-kind	In-kind	Cash		
Eastern Michigan University and Lutheran Social Services of Michigan Partnership Program: Foster Care Youth Write Their Way to a Promising Future - Year 4	Michigan Campus of Compact	Melissa Motschall	English Language & Literature	\$1,000	\$21,292		\$1,000	\$19,969	\$43,261
Getting on the Right Track-- Trackers Program (Michigan 4-S program)-renewal- 2009-2010 Growth	Michigan Department of Labor and Economic Growth	Mary Zdrojowski	Holman Learning Center		\$78,606			\$150,000	\$228,606
B.Side-Youth Summer Program-- American Recovery and Reinvestment Act	Washtenaw Co Workforce Development Board	Jessica Alexander	Academic Service-Learning		\$2,400			\$72,262	\$74,662
Asbestos Awareness Training	Michigan Department of Labor and Economic Growth	Barbara Hopkins	Center for Organizational Risk Reduction		\$7,750			\$40,000	\$47,750
A Meta-Analysis of the Effectiveness of Small-Group Instruction Compared to Lecture-Based Instruction in Science, Technology, Engineering, and Mathematics (STEM) College Courses-Year Two	National Science Foundation	Sema Kalaitan	School of Technology Studies					\$117,557	\$117,557
Regional Urban Tree Canopy Assessment and Implementation	Michigan Department of Natural Resources	Yichun Xie	IGRE		\$79,799		\$4,182	\$79,400	\$163,381
Hybrid Materials for Thermal Management in Thin Films and Bulk Composites	U.S. Air Force - Office of Scientific Research	John Texter	School of Engineering Technology					\$31,110	\$31,110
Enhancing IA Educational Outreach within the State of Michigan: Annex 1 Option-Slots for NDU Students	US Department of Defense-Assistant Secretary for Networks (ASN) and Information Integration (NII)	Gerald Lawver	School of Technology Studies					\$1,620	\$1,620
McNair Postbaccalaureate Achievement Program-Year Three Continuation Funding	U.S. Department of Education	Betty Brown-Chappell	School of Social Work		\$115,548		\$16,000	\$220,000	\$351,548
NUMBER OF AWARDS: 20				TOTAL:		\$1,000	\$316,595	\$21,182	\$1,119,696
									\$1,458,473

Division of Information Technology
STRATEGIC INITIATIVES PROGRESS REPORT

January 2010
(For February Board of Regents Meeting)

EagleMail Project

- The training for the second set of collaboration and productivity tools was completed in December; including shared calendars and synchronization of mobile devices.
- A pilot for course calendars is being planned and will be launched during February.

Computer Refresh

- The faculty/staff portion of the Computer Refresh Program is almost complete. As of January 8, 2010, 95% of the eligible systems have been ordered by departments.

Enterprise Resource Planning (ERP) System

- Work continues on upgrade of Luminis enterprise portal to version 4.0. Due to technical issues, since resolved, scheduled completion has been moved to early April 2010.
- Planning for the major Banner software upgrade continues and is on schedule.

Technology Infrastructure

Wireless:

- A residential wireless pilot project is underway. Testing will begin in the First-Year Center.
- Completed, planned and future installation locations are available at: <http://it.emich.edu/wireless/>

VoIP

- Implementation of VoIP in Mark Jefferson and Pray-Harrold is under review.
- Network Switches Replacement: The capital project to replace network switches in academic and administrative buildings received JCOS approval on December 3rd. As a result, the purchase order for the project was issued, and planning for the roll out and installation of all equipment is underway.

Eastern Michigan University
CASH AND INVESTMENTS
December 31, 2009

Operating Cash and Investments	Account Balance	
	Dollars	Pct. Total
<u>Cash</u>		
Eagle Crest Citizen's Account	\$189,113.92	
Comerica Checking Account	2,290,571.22	
Chase Commerical Checking Account	53,319,294.33	
Total Cash	<u>\$55,798,979.47</u>	
<u>Short-term Investments</u>		
Bank of Ann Arbor Trust Account	\$381,170.85	0.5%
Northern Institutional Government Select Money Market Fund	4,000,000.00	5.8%
Dreyfus Institutional Preferred Money Market Fund	5,331,419.01	7.7%
Vanguard Prime Money Market Fund	4,003,594.34	5.8%
Total Short-term Investments	<u>\$13,716,184.20</u>	19.8%
<u>Intermediate Investments</u>		
WESTERN Asset Intermediate	\$7,472,031.46	10.8%
PIMCO Low Duration Institutional	7,544,425.73	10.9%
Total Intermediate Investments	<u>\$15,016,457.19</u>	21.7%
<u>Long-term Investments</u>		
U.S. Treasury Strips	\$54,482.00	
Vanguard Small Cap Index	\$2,049,694.71	3.0%
Vanguard Developed Markets	2,018,495.93	2.9%
JPMorgan Core Bond Fund Select	5,026,239.31	7.2%
Vanguard Institutional Index	8,364,620.69	12.1%
PIMCO Total Return Bond Fund	23,098,407.00	33.3%
Total Long-term Investments	<u>\$40,611,939.64</u>	58.6%
Total Investments	\$69,344,581.03	100.0%
<u>Total Operating Cash And Investments</u>	\$125,143,560.50	
<u>Less: Outstanding Check and Reconciliation Items</u>	\$(4,116,105.38)	
<u>Total Net Operating Cash and Investments</u>	\$121,027,455.12	
 <u>Bond Proceeds Investments</u>		
<u>Fixed Income</u>		
Accrued Interest	\$244,068.29	
Comerica 2009 Bond Proceeds Account	4,378,128.87	
Corporate Bonds	5,634,436.84	
CD's	8,577,320.00	
Other Fixed Income Securities	10,152,512.43	
US Treasury/Agency Securities	45,225,721.83	
CD Placements	4,987,000.00	
<u>Total Bond Proceeds Investments</u>	\$79,199,188.26	
Total Net Operating Cash, Investments and Bond Proceeds	<u>\$200,226,643.38</u>	

Eastern Michigan University
LONG-TERM INVESTMENTS
 December 31, 2009

Portfolio Composition	Account Balance		Target
	Dollars	Pct. Total	
<u>Domestic Equities</u>			
Vanguard Small Cap Index	\$2,049,694.71	5.0%	5%
Vanguard Institutional Index	8,364,620.69	20.6%	20%
Total Domestic Equities	<u>\$10,414,315.40</u>	<u>25.6%</u>	<u>25%</u>
<u>International Equities</u>			
Vanguard Developed Markets	\$2,018,495.93	5.0%	5%
Total International Equities	<u>\$2,018,495.93</u>	<u>5.0%</u>	<u>5%</u>
<u>Fixed Income</u>			
U.S. Treasury Strips	\$54,482.00	0.1%	
JPMorgan Core Bond Fund Select	\$5,026,239.31	12.4%	
PIMCO Total Return Bond Fund	23,098,407.00	56.9%	
Total Fixed Income	<u>\$28,179,128.31</u>	<u>69.4%</u>	
<u>Cash Equivalent/Other</u>			
Total Cash Equivalent	\$0.00	0.0%	0%
Total Long-Term Investments	<u>\$40,611,939.64</u>	<u>100.0%</u>	<u>100%</u>

Eastern Michigan University
Schedule of Asset and Style Allocation
Report for Periods Ending December 31, 2009

Asset Class	Current Weight
Large Cap Equity	12.1%
Small Cap Equity	3.0%
International Equity	2.9%
Fixed Income	68.1%
Cash	14.0%
Total	100.0%

Asset Class - Style	Manager	Portfolio Invested	Portfolio Cash	Market Value	Current Weight
Large Cap Equity - Broad	Vanguard Institutional Index Fund	100.0%	0.0%	\$8,364,621	12.1%
Small Cap Equity - Broad	Vanguard SC Index Signal Fund	100.0%	0.0%	\$2,049,695	3.0%
International Equity - Core	Vanguard Developed Mkts Index Fund	100.0%	0.0%	\$2,018,496	2.9%
Fixed Income - Core	JPMorgan Core Bond Fund	100.0%	0.0%	\$5,026,239	7.2%
Fixed Income - Core Plus	PIMCO Total Return Fund	100.0%	0.0%	\$23,098,407	33.3%
Fixed Income - Intermediate	PIMCO Low Duration Fund	100.0%	0.0%	\$7,544,426	10.9%
Fixed Income - Intermediate	Western Asset Int. Duration Fund	100.0%	0.0%	\$7,472,031	10.8%
Fixed Income - Long Term	Treasury Strips	100.0%	0.0%	\$54,482	0.1%
Fixed Income - Short Term	Northern Institutional Money Market	0.0%	100.0%	\$4,000,000	5.8%
Cash - Cash	Bank of Am. Arbor Trust Cash	0.0%	100.0%	\$381,171	0.5%
Cash - Cash	Dreyfus Institutional Preferred	0.0%	100.0%	\$5,331,419	7.7%
Cash - Cash	Vanguard Prime Money Market	0.0%	100.0%	\$4,003,594	5.8%
Sub-Total				\$69,344,581	100.0%
Cash - Cash	Comerica - Checking Account			\$2,290,571	
Cash - Cash	JPMorgan Chase - Checking Account			\$53,319,295	
Cash - Other	Eagle Crest			\$189,114	
Total				\$125,143,561	



Eastern Michigan University
Summary of Investment Performance
Report for Periods Ending December 31, 2009

	<u>Qtr</u>	<u>FYTD</u>	<u>Since Inception</u>	<u>(Date)</u>	<u>Market Value</u>
Total Composite	1.8%	4.9%	9.4%	(3/09)	\$69,344,582
Short Term Investment Pool					
U.S. 91-Day Treasury Bills	0.0	0.1	0.2	(3/09)	13,716,184
Dreyfus Institutional Preferred	0.0	0.1	0.1	(3/09)	5,331,419
U.S. 91-Day Treasury Bills	0.0	0.1	0.1	(3/09)	4,003,594
Vanguard Prime Money Market	0.1	0.2	0.3	(3/09)	4,000,000
U.S. 91-Day Treasury Bills	0.0	0.1	0.1	(10/09)	381,171
Northern Institutional Money Market	-	-	0.0	(10/09)	
U.S. 91-Day Treasury Bills	-	-	0.0	(10/09)	
Bank of Ann Arbor Trust Cash	-	-	0.0	(10/09)	
U.S. 91-Day Treasury Bills	-	-	0.0	(10/09)	
Intermediate Term Investment Pool					
Balanced Index ¹	1.5	7.1	15.7	(3/09)	15,016,457
PIMCO Low Duration Fund	0.2	2.5	3.4	(3/09)	7,544,426
ML 1-3 Yr US Treasury Index	1.5	6.1	13.6	(3/09)	7,472,031
Western Asset Int. Duration Fund	0.0	0.8	0.7	(3/09)	
Barclays Capital Intern GV/CR Bond Index	1.4	7.9	17.0	(3/09)	
	0.3	3.6	5.3		
Long Term Investment Pool					
Vanguard Institutional Index Fund	-	-	8.1	(10/09)	8,364,621
S&P 500 Index	-	-	8.0	(10/09)	2,049,693
Vanguard SC Index Signal Fund	-	-	11.5	(10/09)	2,018,496
Russell 2000 Index	-	-	11.4	(10/09)	5,026,239
Vanguard Developed Mkts Index Fund	-	-	4.1	(10/09)	23,098,407
MSCI EAFE Index	-	-	3.5	(10/09)	
JPMorgan Core Bond Fund	-	-	0.0	(10/09)	
Barclays Capital Aggregate Bond Index	-	-	-0.3	(10/09)	
PIMCO Total Return Fund	-	-	0.4	(10/09)	
Barclays Capital Aggregate Bond Index	-	-	-0.3	(10/09)	
Treasury Strips	-5.2	0.1	-8.8	(3/09)	54,482
Barclays Capital L-T Treasury Index	-5.3	-1.1	-8.1	(3/09)	



EASTERN MICHIGAN UNIVERSITY

SCHEDULE OF NET ASSETS

As of December 31, 2009

ASSETS

Current Assets:

Cash and short-term investments	\$ 4,343,444	\$ 5,168,811	\$ 15,376,034	\$ 49,179,787	\$ (298,532)	\$ 27,055,508	\$ 7,634,677	\$ 108,459,729
Student Accounts receivable, net of allowance	84,360,729	0	0	0	0	0	0	84,360,729
\$2,660,629								
Other Accounts receivable, net	2,911,380	1,094,359	2,119,163	6,839,070	449,317	120,333	0	13,533,622
Appropriation receivable	0	0	0	0	0	0	0	0
Inventories	466,578	0	385,439	0	0	0	0	852,017
Deposits and prepaid expenses	573,333	0	424,225	0	0	747,103	0	1,744,661
Accrued interest receivable	144,601	3,798	0	0	382	14,247	0	163,028
Total current assets	92,800,065	6,266,968	18,304,861	56,018,857	151,167	27,937,191	7,634,677	209,113,786

Noncurrent Assets:

Student Loans receivable, net	0	0	0	0	12,323,162	0	0	12,323,162
Long-term investments	0	0	0	54,426	0	91,712,488	0	91,766,914
Capital Assets, net	0	0	0	0	0	326,189,777	0	326,189,777
Unamortized Bond Expenses, net	0	0	0	0	0	2,559,691	0	2,559,691
Total noncurrent assets	0	0	0	54,426	12,323,162	420,461,956	0	432,839,544
Total assets	\$ 92,800,065	\$ 6,266,968	\$ 18,304,861	\$ 56,073,283	\$ 12,474,329	\$ 448,399,147	\$ 7,634,677	\$ 641,953,330

LIABILITIES

Current Liabilities:

Current portion of long-term debt	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 3,835,000	\$ 0	\$ 3,835,000
Accounts payable and accrued liabilities	889,274	18,832	1,881,120	95,306	0	379,422	0	3,263,954
Accrued payroll	6,472,212	0	0	0	0	0	0	6,472,212
Payroll taxes and accrued fringe benefits	6,212,603	0	995,594	0	0	0	0	7,208,197
Unearned fees and deposits	609,972	49,489	11,485,873	171,959	0	0	7,634,677	19,951,970
Insurance and other claims payable	980,263	0	470,757	0	0	0	0	1,451,020
Total current liabilities	15,164,324	68,321	14,833,344	267,265	0	4,214,422	7,634,677	42,182,353

Noncurrent Liabilities:

Accrued Compensated Absences	4,523,908	0	319,878	0	0	0	0	4,843,786
Long-term debt	0	0	0	0	0	240,960,000	0	240,960,000
Federal Portion of Perkins Program	0	0	0	0	0	10,796,242	0	10,796,242
Total noncurrent liabilities	4,523,908	0	319,878	0	10,796,242	240,960,000	0	256,600,028
Total liabilities	19,688,232	68,321	15,153,222	267,265	10,796,242	245,174,422	7,634,677	298,782,381

NET ASSETS:

Invested in capital assets, net of related debt	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 172,072,781	\$ 0	\$ 172,072,781
Restricted, expendable	0	0	0	55,806,018	1,678,087	0	0	57,484,105
Unrestricted	0	6,198,644	3,151,639	0	0	31,151,942	0	40,502,225
Undesignated	73,111,833	0	0	0	0	0	0	73,111,833
Total net assets	\$ 73,111,833	\$ 6,198,644	\$ 3,151,639	\$ 55,806,018	\$ 1,678,087	\$ 203,224,723	\$ 0	\$ 343,170,944
Total Liabilities and net assets	\$ 92,800,065	\$ 6,266,968	\$ 18,304,861	\$ 56,073,283	\$ 12,474,329	\$ 448,399,145	\$ 7,634,677	\$ 641,953,325

**EASTERN MICHIGAN
UNIVERSITY BUDGET STATUS REPORT FY 2010**
As of December 31, 2009

	Budget			Actual			Variance			Percentage Of Budget To Date		
	FY2009 General Fund Budget	FY2009 Auxiliary Budget	FY2009 Total Budget	FY2009 General Fund 12/31/09	FY2009 Auxiliary 12/31/09	FY2009 Total 12/31/09	FY2009 General Fund 12/31/09	FY2009 Auxiliary 12/31/09	FY2009 Total 12/31/09	FY2009 General Fund 12/31/09	FY2009 Auxiliary 12/31/09	FY2009 Total 12/31/09
Operating Revenues												
Student Tuition and Fees	\$ 184,840,000		\$ 184,840,000	169,254,933		169,254,933	\$ (16,585,067)		\$ (16,585,067)	91.03%		91.03%
Departmental Activities	1,799,192		1,799,192	1,825,597		1,825,597	56,405		56,405	103.19%		103.19%
Auxiliary		37,910,503	37,910,503	18,191,371		18,191,371	(19,619,132)		(19,619,132)	48.11%		48.11%
Grants and contracts	537,198		537,198	361,668		361,668	(175,530)		(175,530)	67.32%		67.32%
Indirect Cost Recovery	1,856,576		1,856,576	494,325		494,325	(1,362,251)		(1,362,251)	26.62%		26.62%
Other	189,003,065	37,810,503	226,813,568	170,936,543	18,191,371	189,127,914	(18,066,523)	(19,619,132)	(37,685,655)	90.44%	48.11%	83.38%
Total Approved Funding												
Operating Expenditures												
Instruction	101,089,729		101,089,729	55,448,531		55,448,531	(45,641,198)		(45,641,198)	54.85%		54.85%
Research	1,365,735		1,365,735	463,504		463,504	(902,231)		(902,231)	33.94%		33.94%
Public service	3,641,951		3,641,951	1,807,447		1,807,447	(1,834,514)		(1,834,514)	49.63%		49.63%
Academic support	27,264,128		27,264,128	11,154,216		11,154,216	(16,109,912)		(16,109,912)	40.91%		40.91%
Student services	24,937,320		24,937,320	13,799,502		13,799,502	(11,137,818)		(11,137,818)	55.34%		55.34%
Institutional support	42,337,802		42,337,802	18,101,095		18,101,095	(24,236,707)		(24,236,707)	42.75%		42.75%
Scholarships and fellowships	25,443,147		25,443,147	15,779,777		15,779,777	(9,663,370)		(9,663,370)	62.02%		62.02%
Operation and maintenance	24,482,074	1,430,490	25,912,564	10,216,743		10,216,743	(14,235,331)	(1,430,490)	(15,665,821)	41.73%		41.73%
Auxiliary	2,352,100	29,988,797	32,340,897	13,354,852		13,354,852	(2,352,100)	(16,633,945)	(18,986,045)	44.53%		44.53%
Other(Capital Additions, net)												
Total Operating Expense	252,913,395	31,419,287	284,332,682	126,770,815	13,354,852	140,125,667	(126,143,131)	(18,064,435)	(144,207,566)	50.12%	42.51%	49.28%
Operating Income/Loss	(63,910,330)	5,391,216	(58,519,114)	44,165,728	4,936,519	49,102,247	108,076,558	(1,552,697)	106,523,861	-69.11%	75.67%	-85.19%
Nonoperating Revenues (Expenses)												
Appropriations												
Gifts	76,200,000		76,200,000	20,717,899		20,717,899	(55,482,111)		(55,482,111)	27.19%		27.19%
Investment Income	2,500,000	446,025	2,946,025	2,177,711	453,272	2,630,983	(322,289)	7,247	(315,042)	87.11%	101.62%	89.31%
Fund Balance												
Net nonoperating revenues	78,700,000	446,025	79,146,025	22,895,600	453,272	23,348,872	(55,804,400)	7,247	(55,797,153)	29.09%	101.62%	29.30%
Transfers In (Out)												
Debt Retirement	(11,633,289)	(3,380,242)	(15,013,530)	(4,200,000)	(1,687,165)	(5,887,165)	7,433,288	1,693,077	9,126,365	38.10%	49.91%	39.21%
Provision 2005 MJ PH	(4,400,000)		(4,400,000)	(2,200,000)		(2,200,000)	2,200,000		2,200,000	50.00%		50.00%
Asset Preservation	(889,712)		(889,712)	(4,359,610)	(1,085,555)	(5,445,165)	665,712		665,712	-206.47%		424.47%
Other Funds and General Fee Obligations	2,411,530	(3,394,592)	(983,062)	(10,759,610)	(2,775,720)	(13,535,330)	(9,471,140)	2,309,037	(4,163,103)	72.76%	40.94%	62.76%
Total Transfers	(14,728,470)	(6,774,834)	(21,503,304)	(20,759,210)	(4,868,442)	(25,627,652)	4,028,860	4,001,114	(8,029,874)	-206.47%	40.94%	62.76%
Total net nonoperating rev (exp)	63,971,530	(6,328,809)	57,642,721	12,135,990	(2,320,448)	9,815,542	(51,775,540)	4,003,361	(47,762,179)	18.99%	36.68%	17.05%
Increase (Decrease) In Net Assets	600	62,407	63,007	56,301,718	2,516,071	58,817,789	56,301,118	2,453,664	58,754,782			
Summarized												
Total Revenues	267,703,066	38,256,528	305,959,594	193,832,143	18,644,643	212,476,786	(73,870,923)	(19,611,885)	(93,482,808)	72.41%	48.74%	69.45%
Total Expenditures	267,702,466	38,194,121	305,896,587	137,650,425	16,128,572	153,659,997	(130,172,041)	(22,055,549)	(152,227,590)	51.37%	42.23%	50.23%
Increase (Decrease) In Net Assets	600	62,407	63,007	56,301,718	2,516,071	58,817,789	56,301,118	2,453,664	58,754,782			



Review of Capital Projects

February 16, 2010

Indoor Athletic Practice Facility



- **Work Completed (as of Feb. 1, 2010)**
 - Strip Topsoil and Stockpile
 - Excavation for Grade Beams
 - Foundations
 - Site Utilities and Infrastructure
 - Primary Electrical
 - HVAC Equipment Installation
 - Dome Structure Fabric Installation & Inflation (*weather pending*)
 - Welcome Center
 - Underground Plumbing
 - Masonry
- **Work in Progress (as of Feb. 1, 2010)**
 - Welcome Center
 - Rough Carpentry
- **Look Ahead**
 - Welcome Center
 - Synthetic Turf – February 2010
 - Parking Lot
 - Site Restoration

- **Financial Status (forecasted for Dec. 1, 2009)**
 - \$3,920,713 Total Budget
 - Committed: \$2,825,048
 - Expended: \$2,225,901
- **Schedule Status**
 - JCOS Approval September 10, 2009
 - Construction Phase Commenced November 5, 2009
 - Anticipated Substantial Completion February 11, 2010

Science Complex



Financial Status (forecasted for Feb. 1, 2010)

- \$90 Million Total Budget
- Committed: \$57,271,531
- Expended: \$23,307,965

Schedule Status

- Addition Completion – Final Cleaning Oct. 1, 2010
- Commence Renovation
 - Phase I – September 2010
 - Phase II – September 2011
 - Renovation Substantial Completion – September 2012

Work Completed (as of Feb. 1, 2010)

- South Portion – Steel and Floor Slabs
- West Core Demolition
- Temporary IT Room Relocation

Work in Progress (as of Feb. 1, 2010)

- Validating Schedule for Addition
- Validating DD (Bid Pack 4) Estimates and Budget
- North Half Steel Erection and Floor Slabs
- West Core Carpentry & MEP
- Installation of Retaining Walls & Truck Dock
- Fire Proofing
- Penthouse Chiller Removal / Replacement
- Roof Mounted Exhaust Fans
- Curtain Wall
- Rough Framing

Look Ahead

- Planning of Renovation – Phase I



Pray-Harrold Renovation

- **Financial Status** (forecasted for Feb. 1, 2010)
 - \$42 Million Total Budget
 - Allowable Expenses Only
 - Committed: \$2,553,794
 - Expended: \$865,440
 - Non-Allowable Forecast
 - FY2010: \$85,000
 - Expended to date: \$80,388
 - FY2011: \$55,000 (Pending Approval of FY2011 Capital Budget)
 - Per DMB Includes:
 - Design Prior to October 2008
 - Relocation and Moving Expenses
 - Phase 1 Studies
 - Swing Space Expenses
- **Schedule Status**
 - Early Construction Commencing – *Pending State DMB Approval*
 - Primary Construction Commencing – May 2010 (Pending State DMB Approval)
- **Work Completed** (as of Feb. 1, 2010)
 - CM Procurement
 - Design Development
 - Design Development Review and Estimates
 - State DMB Design Development Review and EMU Response
- **Work in Progress** (as of Feb. 1, 2010)
 - State DMB Review of Early Bid Package
 - Coordinating Construction with Swing Space Needs
 - PM Procurement
- **Look Ahead**
 - Early Bid Package
 - Construction Documents
 - Bidding



“Swing” Space

(Temporary Use Spaces During Construction)

- **Financial Status**
 - FY2011: \$950,000 (Pending Approval of Capital Budget)
- **Schedule Status**
 - Basic Swing Space Plan Completed – October 2009
 - Cross-Divisional Department Coordination with Academic Affairs, Student Affairs, Communications, and Physical Plant
 - Interdivisional Implementation and Refinement of Plan
 - Continuous Process that is Dependent Upon Each Semesters Enrollment, Course Offerings, Programs of Study.
- **Work Completed (as of Feb. 1, 2010)**
 - Basic Swing Space Plan
 - Open Forum Meeting with Affected Faculty / Staff
 - Departmental Reviews of Proposed Swing Space
- **Work in Progress (as of Feb. 1, 2010)**
 - Procurement of Move Manager
 - Refined Course Scheduling by Academic Affairs
- **Look Ahead**
 - Preparation of Temporary Swing Space
 - Relocation of Faculty/Staff and Associated Equipment

Pittman Hall FF&E Improvements



- **Financial Status** (forecasted for Feb. 1, 2010)
 - \$1,630,000 Total Budget
 - Committed: \$1,583,394
 - Expended: \$ 792,748
- **Schedule Status**
 - Bidding Completed – Oct. 9, 2009
 - Construction Commenced – Oct. 20, 2009
 - Anticipated Substantial Completion for Construction – Jan. 29, 2010
 - Furniture Procurement Completed – Dec. 11, 2009
 - Installation of Furniture – Feb. 2010
- **Work Completed** (as of Feb. 1, 2010)
 - Demolition
 - Painting
 - Flooring
 - Millwork
- **Work in Progress** (as of Feb. 1, 2010)
 - Punch List
- **Look Ahead**
 - Furniture Delivery

Campus Roofing



- **Financial Status (forecasted for Feb. 1, 2010)**

- \$1,310,000 Total Budget
- Committed: \$1,300,104
- Expended: \$797,556

- **Schedule Status**

- Design Completed – August 21, 2009
- Construction Commenced – October 19, 2009
- Anticipated Substantial Completion – April 1, 2010 (Weather Permitting)

- **Work Completed (as of Feb. 1, 2010)**

- Pittman Hall
- Hill Hall
- Cornell Courts – A & B
- Heating Plant
- Dining Commons 1
- Roosevelt Hall (Masonry)
- Brown / Munson Apartments
- Central Stores
- Ford Hall

- **Work in Progress (as of Feb. 1, 2010)**

- Roosevelt Roof On Hold Due to Winter Weather

- **Look Ahead**

- Roosevelt Roof – Spring
- Substantial Completion

Wise Heating System



- **Financial Status** (forecasted for Feb. 1, 2010)
 - \$2.22 Million Total Budget
 - Committed: \$2.22 Million
 - Expended: \$2.07 Million
- **Schedule Status**
 - Project Substantially Complete
- **Work Completed** (as of Feb. 1, 2010)
 - Heating system operating
 - All equipment is installed and operating
 - Controls finalized
 - Training
- **Work in Progress** (as of Feb. 1, 2010)
 - Punchlist
- **Look Ahead**
 - Project closeout

DC-III Boiler Plant



- **Financial Status** (forecasted for Feb. 1, 2010)
 - \$2.41 Million Total Budget
 - Committed: \$2.41 Million
 - Expended: \$2.14 Million
- **Schedule Status**
 - Project Substantially Complete
- **Work Completed** (as of Feb. 1, 2010)
 - Boilers installed and operating
 - DTE meter changeover complete
 - Controls finalized
 - Training
- **Work in Progress** (as of Feb. 1, 2010)
 - Punchlist
- **Look Ahead**
 - Project closeout

Brown/Munson Windows



- **Financial Status** (forecasted for Feb. 1, 2010)

- \$1.96 Million Total Budget
- Committed: \$1.96 Million
- Expended: \$1.59 Million

- **Schedule Status**

- Project Substantially Complete

- **Work Completed** (as of Feb. 1, 2010)

- 290 windows in Munson (100%)
- 437 windows in Brown (100%)
- 27 windows in Cafeteria (100%)

- **Work in Progress** (as of Feb. 1, 2010)

- Punchlist

- **Look Ahead**

- Project closeout
- Landscaping in Spring

Fletcher Building



○ **Financial Status**

- Budget for Autism Collaborative
 - Total Budget: \$350,000
 - Committed: TBD
 - Expended: TBD
- Children's Institute and General Infrastructure in Development

○ **Schedule Status**

- Autism Collaborative moved in and operational September 28, 2009
- Planned Renovations for Autism Complete April 2010

- **Work Completed (as of Feb. 1, 2010)**
 - Programming for Autism Collaborative
 - Design/Construction Kick-off Meeting
- **Work in Progress (as of Feb. 1, 2010)**
 - Northwest Wing Demolition for Autism Collaborative
 - Children's Institute and General Infrastructure Work Scope
- **Look Ahead**
 - Budget Verifications
 - Children's Institute and General Infrastructure
 - Continuing Renovations for Autism Collaborative
 - Programming and Design for Children's Institute (Pending Budget Verification)

First Year Center Window Replacement



- **Financial Status** (forecasted for Feb. 1, 2010)
 - \$3.1 Million Total Budget
 - Committed: \$100,000
 - Expended: \$18,533
- **Schedule Status**
 - Design Completion – February 2010
 - Construction Start – May 2010 (End of Winter Semester)
- **Work Completed** (as of Feb. 1, 2010)
 - Schematic Design
- **Work in Progress** (as of Feb. 1, 2010)
 - Design Development / Construction Documents
- **Look Ahead**
 - Bidding
 - Construction Start

Ford Elevator & ADA Improvements



Financial Status (forecasted for Feb. 1, 2010)

- \$475,000 Total Budget
- Committed: \$45,400
- Expended: \$29,056

Schedule Status

- Design Completed – February 2010
- Construction Start – May 2010 (End of Winter Semester)

Work Completed (as of Feb. 1, 2010)

- Design Development

Work in Progress (as of Feb. 1, 2010)

- Construction Documents

Look Ahead

- Bidding
 - Out for Bid: Feb. 11, 2010
 - Bids Due: Feb. 26, 2010
- Material Procurement
- Construction Start

EMU Capital Projects 2008 to 2012

Capital Projects (Major and Other Committed Projects)

2008 to 2012

