

**BOARD OF REGENTS**  
EASTERN MICHIGAN UNIVERSITY

SECTION: 21
DATE:
October 19, 2010

**RECOMMENDATION**

**ACTION REQUESTED**

Authorize the Board of Regents' Personnel and Compensation Committee to select the Vice President and Secretary of the University and to set the compensation; authorize the Chair of the Board to establish the remaining terms and conditions of the successful candidate's employment and to extend the formal offer of employment and execute the corresponding documents.

**STAFF SUMMARY**

Bylaw 4.03 authorizes the Board of Regents to appoint a vice-president and secretary. Bylaw 5.10 provides that the Personnel and Compensation Committee of the Board of Regents will review pay structures for the Board Secretary and make recommendations to the full board regarding these matters. It is therefore necessary to formally authorize the Personnel and Compensation Committee to select and determine the compensation of the Vice-President and Secretary and to authorize the Chair of the Board to establish the remaining terms and conditions of the successful candidate's employment and to extend the formal offer of employment and execute the corresponding documents.

**FISCAL IMPLICATIONS**

There are no fiscal implications.

**ADMINISTRATIVE RECOMMENDATION**

The proposed Board action has been reviewed and is recommended for Board approval.

G. Hage

October 13, 2010

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**University Executive Officer**

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**Date**