

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

RECOMMENDATION

EMERITUS STAFF STATUS

ACTION REQUESTED

It is recommended that the Board of Regents grant Emeritus Staff Status to two (2) staff members: Amelia S. Chan, Assistant Dean, Undergraduate Programs in the College of Business Dean's Office, who retired on August 31, 2011 and Rebecca J. Figura, Director of Housing in the Division of Student Affairs and Enrollment Management, who retired on August 5, 2011.

STAFF SUMMARY

According to University policy, retiring Administrative Professional (AP), Athletic Coaches (AC), Confidential Clerical (CC), Professional Technical (PT) or Clerical Secretarial (CS) staff members who have served the University for at least fifteen (15) years, may be granted Emeritus Staff Status. Such status is conferred based on the recommendation of the President and approval of the Board of Regents.

FISCAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

The proposed action has been reviewed and is recommended for Board approval.

University Executive Officer
President

10/4/2011
Date



EASTERN MICHIGAN UNIVERSITY

Division of Academic Affairs

EMERITUS STAFF STATUS RECOMMENDATION

The Department of COB Dean's Office recommends the awarding of **Emeritus Staff Status** for the following retiring/retired staff member:

Name of Staff Member: Amelia S. Chan

Current Status at EMU: Assistant Dean, Undergraduate Programs

Date of Hire at EMU: August 17, 1980 Retirement Date: August 31, 2011

Number of Years at EMU: 31 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address: _____

Home Telephone: _____ E-Mail Address: _____

Name of Spouse: _____

Degree(s)/Institutions/Year: Baccalaureate: BA, History/Secondary Edu., UofM Dearborn 1971

Masters: MA, Chinese History, UofM Ann Arbor 1973
MBA, EMU 1978

Doctoral: _____

Please Attach a Brief Statement of Support to this Form

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file at the EMU Foundation.

David E. Mielke
Recommended by (please print) _____ Date _____

Department Head and/or Supervisor _____ Date _____

Dean and/or Vice President _____ Date 7/14/11

Provost _____ Date 10/5/11

October 18, 2011
Date Submitted to Board of Regents

Please forward this completed form to: Nicki Banush
Academic Affairs, 106 Welch Hall

July 14, 2011

Academic Affairs
106 Welch Hall
Ypsilanti, MI 48197

Subject: Emeritus Staff Recommendation

To Whom it May Concern

It is my pleasure to recommend Amelia Chan, Assistant Dean in the College of Business for Emeritus Staff Status at Eastern Michigan University. Amelia is an MBA alum of the College of Business and has been a staff member since August of 1980. Throughout her 31 year career she has served as an academic advisor for thousands of business students. She is well remembered by many of our alumni as being the person who most impacted them while here at EMU. She will retire on August 31, 2011.

Amelia will be remembered for her many contributions to the university and college. In particular, she has had a major impact on the number of community college transfer students. Through her initiative the COB has articulation agreements with 10 community colleges. She has built relationships with community college administrators and counselors that have increased the number of students enrolling at EMU. As a result of her efforts, the COB undergraduate advising center is a model for the university. She has also had an impact on the number of international students. She has in effect, "adopted" them and as a result, she is considered their "mother" away from home.

Amelia has also "given back" to the university by endowing a scholarship fund for undergraduate business students. Her endowment is the largest of any current or former faculty or staff member in the COB. Her work influenced one of our donors to name the undergraduate advising center.

It is hard to imagine the COB without Amelia. She has been part of the foundation for over 30 years. Her impact on our students has been significant and enduring. She has provided a legacy with her endowed scholarship. We can best honor her for her many contributions by awarding her Emeritus Staff status. I highly recommend her for that award.

Sincerely, .

David E. Mielke
Dean



EASTERN MICHIGAN UNIVERSITY
Division of Academic Affairs

EMERITUS STAFF STATUS RECOMMENDATION

The ~~Department~~ ^{Division} of Student Affairs/Enrollment Mgt recommends the awarding of **Emeritus Staff Status** for the following retiring/retired staff member:

Name of Staff Member: Rebecca J. Figura

Current Status at EMU: Retired

Date of Hire at EMU: 9/30/91 Retirement Date: 8/5/11

Number of Years at EMU: 20 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address: _____

Home Telephone: _____ E-Mail Address: _____

Name of Spouse: _____

Degree(s)/Institutions/Year: Baccalaureate: Criminology & Psychology, Indiana U of Pennsylvania, 1979

Masters: Counselor Education, Indiana U of Pennsylvania, 1980

Doctoral: _____

Please Attach a Brief Statement of Support to this Form

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file at the EMU Foundation.

Bernice A. Lindke 9/26/11
Recommended by (please print) Date

Department Head and/or Supervisor Date

Dean and/or Vice President Date

F10V031

10/5/11
Date

October 18, 2011
Date Submitted to Board of Regents

Please forward this completed form to: Nicki Banush
Academic Affairs, 106 Welch Hall

September 26, 2011

Mr. Roy Wilbanks, Chairman
Eastern Michigan University Board of Regents

Dear Chairman Wilbanks:

I am pleased to nominate Rebecca Figura for Emeritus Staff Status. Becky came to EMU in 1991, serving as Director of Housing until her retirement on August 5, 2011. During her tenure, she provided leadership for all aspects of the University Housing Program that includes 14 residence halls, three apartment complexes, two fraternity/sorority rental houses, a summer conference operation and a \$15 million budget. Under Becky's leadership, University Housing underwent a number of significant facilities projects including construction of The Village, a 276 bed residential complex that opened in 2001 and the renovation of four residence halls in 2004, 2006, 2008 and 2010.

Becky's record of service to the University, to the community and to her profession is noteworthy. A sampling of that service includes: membership on the Enrollment Management Operations Council, Behavioral Evaluation Team, Professional/Technical Contract Negotiation Team, University Facilities Planning Committee, Honors College Advisory Council, General Education Learning Beyond the Classroom subcommittee, EMU Compliance Committee, the Student Success Council, and the University Continuous Improvement Advisory Council. Her community service includes participation on a United Way Fund Allocation Panel, Catholic Social Services of Washtenaw County Board Chair and Leadership Ypsilanti Program Planning Committee member. She has served in leadership roles for the Great Lakes Association of College and University Housing Officers and the Association of College and University Housing Officers – International.

But Becky's real passion lies with student development and student leadership development. She was instrumental in creating the Student Success Office in the First Year Center and provided early leadership for our Living-Learning and Residential Theme Communities. Becky also infused that passion into her role as Residence Hall Association advisor and helped the RHA leadership grow the organization into the strong contributor to campus life that it is today and to excel at the state, regional and national levels.

Becky is deserving of Emeritus Staff Status. I hope you will give her nomination serious consideration. Please let me know if you need additional information.

Sincerely,

Bernice A. Linde
Vice President for Student Affairs and Enrollment Management