

SECTION: 4

DATE:

February 15, 2011

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

RECOMMENDATION

EMERITUS STAFF STATUS

ACTION REQUESTED

It is recommended that the Board of Regents grant Emeritus Staff Status to three (3) staff members: Sharon K. Balduf, Career Services Assistant II in the University Advising and Career Development Center, who retired June 30, 2010; Candice Ann Fayaz, Senior Academic Advisor in the University Advising and Career Development Center, who retired June 11, 2010; Laurie S. Novak, Custodian Physical Plant Operations, who retired July 7, 2010.

STAFF SUMMARY

According to University policy, retiring Administrative Professional (AP), Athletic Coaches (AC), Confidential Clerical (CC), Food Service, Custodial & Maintenance (FM), Professional Technical (PT) or Clerical Secretarial (CS) staff members who have served the University for at least fifteen (15) years, may be granted Emeritus Staff Status. Such status is conferred based on the recommendation of the President and approval of the Board of Regents.

FISCAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

The proposed action has been reviewed and is recommended for Board approval.

University Executive Officer
President

— January 31, 2011
Date



EASTERN MICHIGAN UNIVERSITY
Division of Academic Affairs

EMERITUS STAFF STATUS RECOMMENDATION

The Department of University Advising and Career Development-Center recommends the awarding of Emeritus Staff Status for the following retiring/retired staff member:

Name of Staff Member: Sharon K. Balduf

Current Status at EMU: retired from CSOS

Date of Hire at EMU: 3/26/80 Retirement Date: 6/30/10

Number of Years at EMU: 30 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address: _____

Home Telephone: _____

Name of Spouse: _____

Degree(s)/Institutions/Year: Baccalaureate: _____

Masters: _____

Doctoral: _____

Please Attach a Brief Statement of Support to this Form

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file at the EMU Foundation.

Crystal Walrath 12/3/10
Recommended by (please print) Date

12/3/10
Department Head and/or Supervisor Date

Dean and/or Vice President Date

Proxost Date

February 15, 2011
Date Submitted to Board of Regents

Please forward this completed form to: Nicki Banush
Academic Affairs, 106 Welch Hall

It is my pleasure to nominate Sharon Balduf for emeritus status. I have known Mrs. Balduf since 1996 and for two years served as her supervisor in the Career Services Center. Sharon served at Eastern Michigan University for 30 years, with experience in Career Services, Human Resources and Continuing Education. During her time with Career Services she was always in a position to work with employers interested in hiring EMU graduates, often serving as the initial point of contact with them. She built and maintained positive relationships with our hiring employers.

Sharon's interpersonal skills were invaluable in our office, enabling her to maintain a positive outlook even when dealing with difficult situations. She was reliable, dependable, trustworthy and an intricate team member. Sharon was a wonderful source of departmental information, with a reputation for accurate answers to all inquiries at the Career Services Center. She was always willing to go above and beyond in order to help those who needed assistance.

Her sense of humor, honesty and warmth touched all those who knew and worked with her. She embodied professionalism and I hope she will be granted emeritus status for her years of dedication to Eastern Michigan University.

Crystal L. Walrath
Associate Director (I)
University Advising and Career Development Center



EASTERN MICHIGAN UNIVERSITY

Division of Academic Affairs

EMERITUS STAFF STATUS RECOMMENDATION

University Advising & Career

The Department of Development Center (UACDC) recommends the awarding of Emeritus Staff Status for the following retiring/retired staff member:

Name of Staff Member: Candice Ann Fayaz

Current Status at EMU: Retired

Date of Hire at EMU: 03/05/1980 Retirement Date: 06/11/2010

Number of Years at EMU: 30 years (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address: _____

Home Telephone: _____

Name of Spouse: _____

Degree(s)/Institutions/Year: Baccalaureate: BBA/EMU/ 1985

Masters: MA/EMU/1996

Doctoral: _____

Please Attach a Brief Statement of Support to this Form

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file at the EMU Foundation.

Molly Weir 10/11/10
Recommended by (please print) Date

10-11/10

10/11/10
Department Head and/or Supervisor Date

Dean and/or Vice President Date

Provost Date

February 15, 2011
Date Submitted to Board of Regents

Please forward this completed form to: Nicki Banush
Academic Affairs, 106 Welch Hall

October 11, 2010

It is my pleasure to nominate Candice Ann Fayaz for Emeritus Staff Status at Eastern Michigan University. Candice worked at EMU for 30 years and officially retired this past June, 2010.

Over her 30 years, Candice has served students in a variety of roles from several offices such as Financial Aid, Continuing Education, Graduate School, McKenny Food Service, Business and Finance, and most recently, the Academic Advising Center (AAC). In her academic advisor position at the AAC, she worked tirelessly advocating on behalf of International students and helped them to transition to EMU and to the United States.

Candice was also very knowledgeable with computers. As her supervisor, I can say that we really counted on her to keep us up-to-date with our software and with current technology. Her attention to detail was invaluable with updating documents as well as her role as our web master.

After 30 years of dedicated service to students and colleagues, I believe that Candice has truly served EMU toward the mission and values. Because of her commitment to students and staff, I believe that Candice is deserving of the Emeritus Staff Status. If you have any questions, feel free to contact me at 734.487.1269.

Sincerely,

Molly D. Weir
Associate Director
University Advising and Career Development Center



EASTERN MICHIGAN UNIVERSITY
Division of Academic Affairs

EMERITUS STAFF STATUS RECOMMENDATION

The Department of Physical Plant Operations recommends the awarding of Emeritus Staff Status for the following retiring/retired staff member:

Name of Staff Member: Laurie S. Novak

Current Status at EMU: Custodian (Retired)

Date of Hire at EMU: 1-8-1979 Retirement Date: 7-7-2010

Number of Years at EMU: 31 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address: _

Home Telephone: _

Name of Spouse: _

Degree(s)/Institutions/Year: Baccalaureate: _____

Masters: _____

Doctoral: _____

Please Attach a Brief Statement of Support to this Form

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file at the EMU Foundation.

Diane Lynn-Leaf 1/26/11
Recommended by (please print) Date

/ 1/26/11
Department Head and/or Supervisor Date

1/26/11
Dean and/or vice president Date

Provost February 15, 2011
Date Submitted to Board of Regents

Please forward this completed form to: Nicki Banush
Academic Affairs, 106 Welch Hall

To Whom It May Concern:

This letter is to serve as my recommendation for Laurie Novak for emeritus staff status with the university. She retired in July of 2010 after 31 years of service to the university. I'd like to see her included in emeritus staff status.

It is with pleasure that I recommend Laurie for this status with EMU.

Sincerely,

Laurie Novak faithfully served Eastern Michigan University for 31 years. She has represented the physical plant for the majority of those years, but also provided service to the Rec/IM facility when she took care of the pools for four years. Laurie has worked in several buildings around campus, beginning in the old physical plant. She has been a dedicated and dependable employee willing to do what was asked of her. She has gone above and beyond for the students, faculty & staff in her abilities as a plant staff employee. Laurie retired July 7th, 2010.